22/06/2020

Dear Sir / Madam

REQUEST FOR WRITTEN OR VERBAL QUOTATIONS

Over R30000.00
REQ/REF 000506

Kindly furnish me with a written quotation for the supply of the goods/services as detailed in the enclosed schedule.

The quotation must be submitted on the letterhead of your business and can either be e-mailed to phiwokuhle@ilm.gov.za or hand delivered to Civic Building, Victoria street 3310 by no later than the 22/06/2020

Enquiries: Phiwokuhle Madlala – 036 342 7819

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- Valid Tax Clearance Certificate from the Receiver of Revenue.
- Signed MBD4 Forms.
- Proof of Treasury CSD registration.
- BBBEE certificate/affidavit.

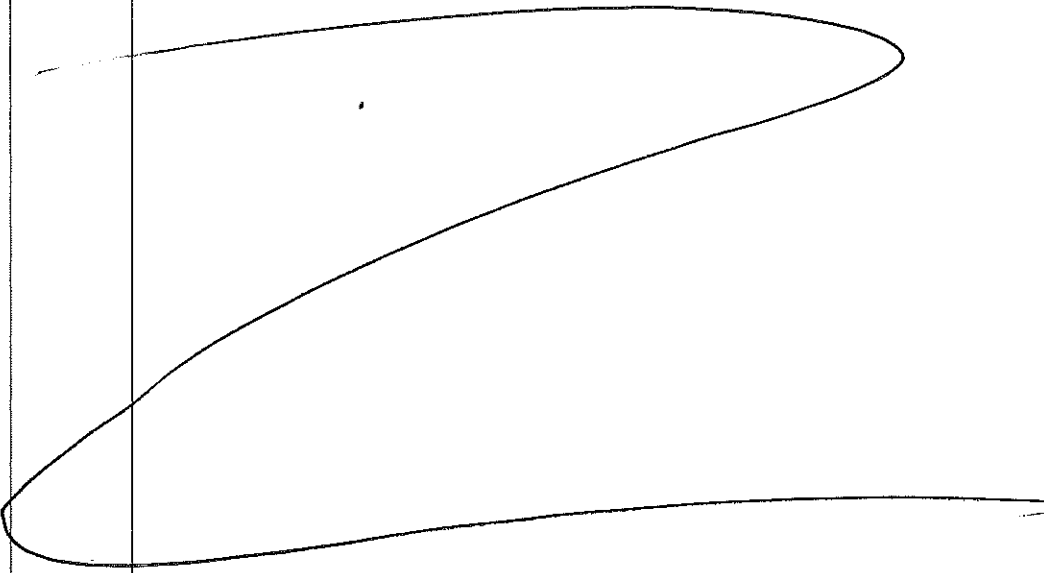Failure to comply with these conditions may invalidate your offer.

Yours faithfully

S.A Memela
SCM MANAGER

SCHEDULE

QTY	DESCRIPTION
	Request for the following: Supply and deliver for the attached list

DELIVERY ADDRESS:

Civic Building, Victoria Street
Estcourt
3310

No.	Item	Quantity
1.	5lt Duo blocks	20
2.	20lt Domestos	20
3.	20lt Handy Andy	15
4.	20lt Dishwashing Liquid Soap	10
5.	20lt Pine Gel	20
6.	25lt One Step	10
7.	24 x Mr. Min	10
8.	Refuse Bags	15000
9.	Mops	30
10.	Brooms	30
11.	20lt hand soap (anti bacteria)	30
12.	Soap Dispenses (own refillable)	25
13.	Yellow kitchen gloves	300
14.	Toilet Roll Holders (limiting rolling)	30
15.	2ply toilet paper	100
16.	Tissue Roll Jumbo	60
17.	Mutton cloths	10
18.	SHE bins	10
19.	Pink SHE bin plastic	2000
20.	Hand dryer	18
21.	Airfreshner	50
22.	Airfreshner refills	200
23.	Toilet brush sets	30
24.	20lt Urinal Bowl cleaner	15
25.	Wet floor signs	10
26.	Bucket wringer on wheels	11