

2019-2020

DRAFT ANNUAL REPORT



Inkosi Langalibalele

LOCAL MUNICIPALITY - UMKHANDLU WENDAWO

Inkosi Langalibalele Local Municipality
2019-2020

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PREFACE

Legislative

Section 121 of the Local Government: Municipal Finance Management Act 56 of 2003 (MFMA) stipulates that “

Every municipality and every municipality entity must for each financial year prepare an annual report in accordance with this Chapter. The council of a municipality must within nine months after the end of a financial year deal with the annual report of the municipality and of any municipal entity under the municipality's sole or shared control in accordance with section 129.

The purpose of an annual report is-

To provide a record of activities of the municipality or municipal entity during the financial year to which the report relates;

To provide a report on performance against the budget of the municipality or municipal entity for that financial year; and

To promote accountability to the local community for the decision made throughout the year by the municipality or municipality entity

The annual report of the municipality must include-

- *The annual financial statements of the municipality, and in addition, if section 122 (2) applies, consolidated annual financial statements, as submitted to the Auditor General for audit in terms of section 126 (1);*
- *The Auditor General report in terms of section 126 (3) on those financial statements.*
- *The annual performance report of the municipality prepared by the municipality in terms of section 46 of the Municipal System Act;*
- *The Auditor General's audit report in terms of section 45 (b) of the Municipal Systems Act.*
- *An assessment by the municipality 's accounting officer of any arrears on municipal taxes and service charges;*
- *An assessment by the municipality's accounting officer of the municipality's performance against the measurable performance objectives referred to in section*

17 (3) (b) for revenue collection from each revenue sources and for each vote in the municipality's approved budget for the relevant financial year;

- Particulars of any corrective action taken or to be taken in response to the issues raised in the audit reports referred to in paragraphs (b) and (d)
- Any explanation that maybe necessary to clarify issues that in connection with the financial statements;
- Any information as determined by the municipality;
- Any recommendations of the municipality's audit committee; and
- Any other information as may be prescribed.
- The annual report of a municipal entity must include-
- The annual financial statements of the entity as submitted to the Auditor General for audit in terms of section 126 (2) on those financial statements
- The Auditor General's audit report in terms of section 126 (3) on those financial statements;
- An assessment by the entity's accounting officer of any arrears on those financial statements;
- An assessment by the entity's accounting officer of the entity's performance against any measurable performance objectives set in terms the service delivery agreement or other agreement between the entity and its parent municipality
- Particulars of any corrective action taken or to be taken in response to issues raised in the audit report referred to in paragraph (b);
- Any information as determined by the entity or its parent municipality;
- Any recommendations of the audit committee of the entity or its parent municipality; and
- Any other information as may be prescribed."

CHAPTER 1: MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

Component A: Mayor's Foreword

The 2019/2020 financial year has been a year of social relevance, community development and empowerment prescripts. Inkosi Langalibalele Local Municipality took a peculiar shape by heeding to a call to strengthen good governance in the midst of very serious financial difficulties at hand.



Chapter 5 and section 25 of the Local Government Municipal System Act (Act 32 of 2000) stipulates that Municipalities should adopt and implement an all-inclusive plan for the development of the municipality.

This fiscal year has been challenging in all spheres of life since the Country and the entire World had to face the Covid-19 Pandemic. As the Municipality, we found it difficult to render service delivery due to the shortage of materials as all shops were on lockdown. It was struggle to collect revenue as many consumers were unemployed during this time however as the Municipality, an incentive was given whereby all interest and penalties were written off for this period.

We are however concerned and not proud about our auditor general's report that gave us an adverse opinion for the 2018/2019 financial year. This therefore leaves the Municipality with a mammoth task to exert force/ pressure in striving for the better results in the next financial year. The last financial year had some highs and lows but the municipality was able to stand the test of time. Amid some challenges occurred one can mention the passing on of some councillors within our borders coupled with the outbreak of natural disasters that left the municipality with so much toil to execute.

The School functionality monitoring program has become a cornerstone of mayoral Programs. We have visited 2 schools in wads 5 and for the program of intervention in school violence, The back to school program was also conducted successfully in which, Inkosi Langalibalele Local Municipality continues to support schools to improve their performance especially for grade 12 year senior certificate results.

The year 2020/2021 will be a sad year for Council because our terms of five years concludes and a set of new Councillors will take office. We hope that during our reign of office, the current Councillors would have left a change in people's lives.

It humbles me to applaud tireless effort placed by honourable councillors, Municipal officials, NGO's, NPO's, war rooms, OSS team, Government Departments and contractors. Their commitment in changing the lives of the people for the better is evident despite challenges. I am therefore privileged to table this annual report in accordance with the Local Government Municipal Finance Management Act no 56 of 2003 Section 127.

I thank you

Cllr JM Mbele

(Her Worship- the Honourable Mayor for Inkosi Langalibalele Local Municipality)

Component B: Executive Summary: Municipal Manager Overview

Municipal Manager's Overview



As the Accounting Officer of Inkosi Langalibalele Municipality, I confirm that the 2019/2020 Annual Report has been compiled in line with the Local Government Municipal Finance Management Act 56 of 2003.

In compliance with the above mentioned Sections of Legislation, It is indeed an honour and privilege for Management to join Her Worship, The Mayor, Speaker and Councillor to present the 2019/2020 Annual Report.

The 2019/2020 financial year has been a long and difficult year, difficult in a sense, that the entire world was hit with a Covid-19 pandemic, whereby a cure for this unexpected disease, is yet to be developed.

The President of South Africa, the Honourable Mr. C Ramaphosa, embarked on a national lockdown from the 27 March 2020, calling this disease/pandemic a national disaster. Thereafter, the country was eased in to 5 levels, commencing from level 5 to level 1.

This pandemic has hindered service delivery not only within our municipal jurisdiction but all over the country. The UThukela District Region was affected very badly with the COVID-19 virus, whereby our District at some stage was placed fourth (4) in all regions. The Inkosi Langalibalele jurisdiction within the UThukela District Region was categorized as number two (2) with the second highest of COVID -19 cases. The Municipality thereafter commenced with testing of employees thus resulting in a closure for one week after there were numerous positive cases confirmed.

Government provided a COVID-19 grant which was utilised to procure PPE's, hand sanitisers and other materials to ensure the safety of al Councillors, Employees and Community members. Service Providers were outsourced to sanitise all public spaces on a weekly basis to ensure the safety of all citizens within the Municipal jurisdiction.

On the financial side, our audit opinion has not improved, therefore the S139 intervention still remains intact, until situation of the Municipality improves. However, we are taking it one day at a time, to improve our financial situation. The loss of revenue from the non-payment of rates and services still poses a challenge as many people were affected by the COVID-19 Pandemic.

In conclusion, I would like to take this opportunity to express my appreciation and sincere gratitude to Council, staff and stakeholders, who contributed positively towards the good governance of the Municipality. I, strongly believe that Inkosi Langalibalele Municipality can unlock potential growth via local economic development, equal opportunities, public participation and democratic process and governance.

Remember, always wear a mask as well as washing and sanitizing your hands at all times.

Together, we can beat this Pandemic. Stay Safe.

PS MKHIZE
MUNICIPAL MANAGER

Municipal Functions, Population and Environment Overview

The Inkosi Langalibalele Local Municipality is one of the three local municipalities that comprise UThukela District Municipality. Although the SDF has a clear spatial focus, it is critically important to locate it within the broader development profile of the Municipality. Essentially, this refers to a broad overview of the demographic, social economic trends, opportunities and challenges. Inkosi Langalibalele Local Municipality population is estimated at 196227 individuals. This marks an increase from the situation in 2013. The majority of the population is African constituting 96% of the total population. The minority racial groups constitute 4% of the total. Population growth is expected to continue to grow albeit at a much slower rate compared to the last census decade. Areas such as Wembezi and Estcourt town are likely to attract most of the population growth due to their strategic location.

Inkosi Langalibalele Local Municipality Population

Municipality	Population
Inkosi Langalibalele Local Municipality	215 182

The total population within the KZN 237 municipality is 215 182, this figure is derived from statistics South Africa 2016 census by combining the two municipal populations. The merging of these two municipalities means that the population as well as the area of jurisdiction will grow.

Population by Size

The 2016 community survey indicates that the population of Inkosi Langalibalele LM is 215 182. The population of the municipality is population increased by 1.69% between 2011 and 2016.

2011			2016		
	Male %	Female %		Male %	Female %
UThukela	46.5	53.5	UThukela	47.2	52.8
Umtshezi	46.4	53.6	Inkosi	47.3	52.7
Imbabazane	46.7	53.3	Langalibalele		

Population by Age

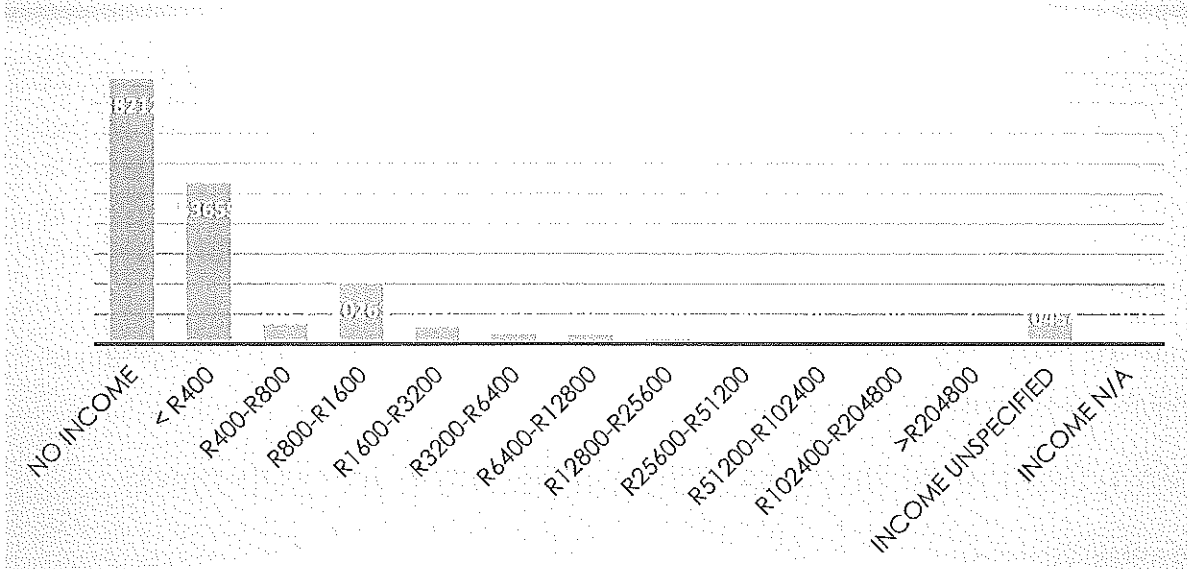
Population	Inkosi Langalibalele Local Municipality
Age Structure	
Population under 15 years	36,4%
Population from 15 – 64 years	59,6%
Population over 65 years	4,0%
Dependency Ratio	
Per 100 (15-64)	67,8
Sex Ratio	
Males per 100 females	89,9
Population Growth	
Per annum	2,10%

Labour Market	
Unemployment Rate (official)	n/a
Youth unemployment rate (official) 15-34	n/a
Education (aged 20+)	
No Schooling	10,8%
Matric	33,7%
Higher Education	7,0%
Households Dynamics	
Households	46 953
Average household size	4,6
Female headed households	53,1%
Formal dwellings	75,3%
Housing owned	89,4%
Households Services	
Flush toilet connected to sewerage	18,8%
Weekly refuse removal	22,0%
Piped water inside dwelling	15,5%
Electricity for lighting	85,2%

Individual Monthly Income

Individual Monthly Income	Inkosi Municipality	Langalibalele	Local
No Income	88212		
< R400	53655		
R400-R800	6913		
R800-R1600	20263		
R1600-R3200	5926		
R3200-R6400	3472		
R6400-R12800	3267		
R12800-R25600	1899		
R25600-R51200	549		
R51200-R102400	95		
R102400-R204800	89		
>R204800	75		
Income Unspecified	10454		
Income N/A	1350		

INDIVIDUAL MONTHLY INCOME



Introduction to Governance

A municipality is made up of a municipal council, the administration and the community. Governance in a municipal context entails a system whereby all the three tiers function together for a common purpose of service delivery. The municipal council is made up of councillors who are democratically elected and are assigned powers and functions by the Constitution and other pieces of legislation. The municipal council's governance system is through committees. The community's participation and involvement in municipal affairs is entrenched by the constitution and legislation has mandated that all municipalities establish ward committees to enhance community participation.

This Chapter will dwell deeper into how Inkosi Langalibalele Local Municipality's system of governance is implemented.

Component A: Governance Structures (Administration and Political Structures)

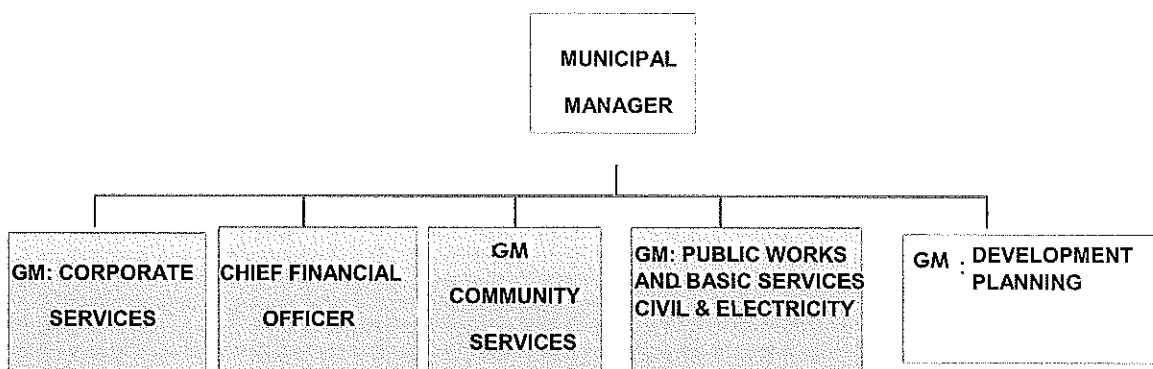
Administration Structure

The administration is a support arm of the municipal council and consists of a Municipal Manager and municipal employees.

Below is the Administration Top Structure (Section 54/56 Managers) which is the Municipal Manager and 4 General Managers were appointed and 1 General Manager (Planning and Development) is still vacant the Municipal Manager is taking care of this Department.

Section 60 of the Municipal Finance Management Act provides that the Municipal Manager of a municipality is the accounting officer of the municipality for the purposes of this Act and must provide guidance on compliance with this Act to political structures; political office bearers, and officials of the municipality and any entity under the sole or shared control of the municipality.

The Municipal Manager is the Head of the Administration and Accounting Officer of the Municipality, and is primarily responsible for service delivery. The administration comprises the Office of the Municipal Manager and 5 Departments; namely: Corporate Services, Budget and Treasury, Community Services, Development Planning, Public Works and Basic Services (Electricity and Civil).



Administrative Governance Core Functions

DEPARTMENT	CORE FUNCTIONS
------------	----------------

Office of the Municipal Manager (OMM)	<ul style="list-style-type: none"> • Internal auditing • Risk management • Performance Management System • Council Support • Integrated Development • Communication • Special programmes (HIV/AIDS, Disability, Senior Citizens, Operation Sukuma Sakhe, Sports) • Legal and Estates • Public Participation • Youth Development
Corporate Services	<ul style="list-style-type: none"> • Human Resource management and Labour Relations • Information and communications technology • Administration and Secretariats
Budget and Treasury	<ul style="list-style-type: none"> • Revenue management • Expenditure management (Salaries and Creditors) • Compliance, Budget and Reporting Management • SCM Demand and Stores Management • SCM Procurement and Acquisitions • Customer Care, Meter Reading, Data Processing and Customer Care Income • Assets and Fleet Management
Community Services	<ul style="list-style-type: none"> • Municipal Enterprises • Law Enforcement • Cleansing • Emergency Services • Disaster Management
Planning Development	<ul style="list-style-type: none"> • Local Economic Development • Tourism • Human Settlement • Geographical (GIS) • Town Planning • Building Inspectors • Environmental Management
Public Works and Basic Services Electricity & Civil	<ul style="list-style-type: none"> • Electrical methods and standards • Electrical Planning and Operations • Electrical Admin and Support • Project Management Unit • Project Management Maintenance

Following is the Inkosi Langalibalele Local Municipality's Approved Organogram for 2019/2020 Financial Year which consist of different Departments. That assist the Municipality to perform its function to provide service delivery to its communities.

Organizational Structure:

A new Organogram was developed for the 2019/2020 financial year as per the Ministerial Representatives Terms of Reference. The newly developed Organogram was approved by Council on the 30 May 2019, as per

Council resolution: **(13.8) C30/05/2019**

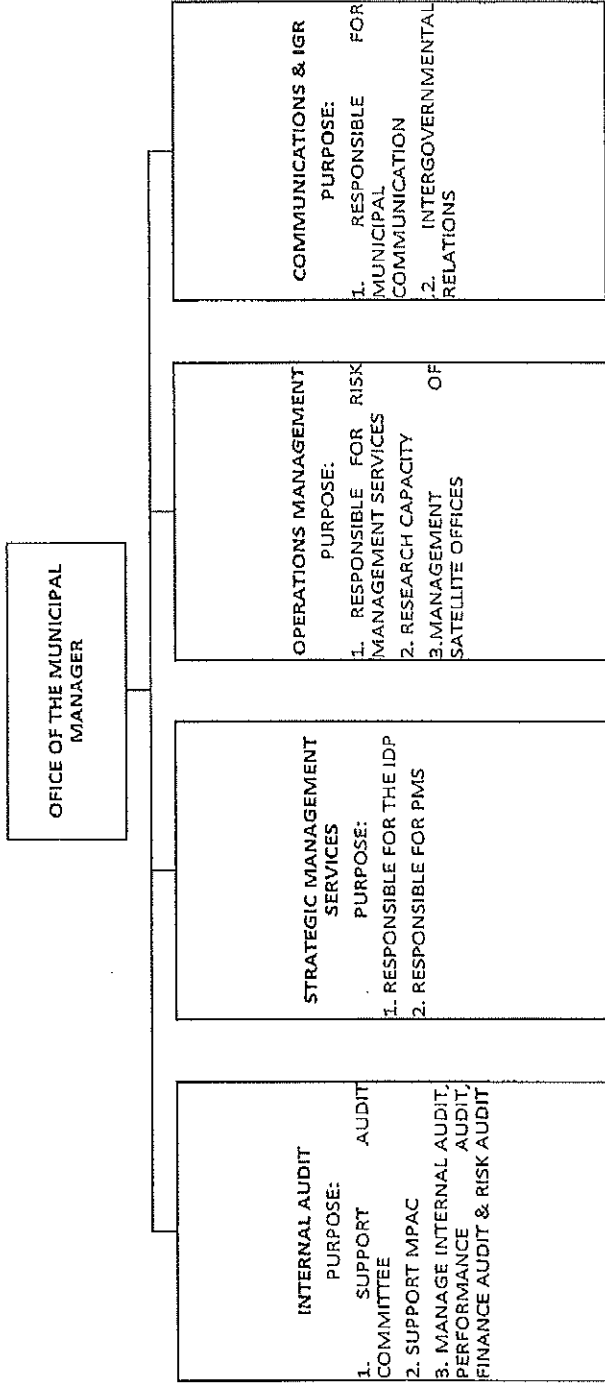
The Organogram consists of:

Posts: 190

Position: 527

We are now awaiting for the Placement process to unfold in order to fill in the vacant posts.

FUNCTIONAL ORGANIZATION OF THE INKOSI LANGALIBALELE LOCAL MUNICIPALITY



Council Resolution no: Adoption (13.6) C04/07/2018
 Noting of amendments: (13.8) C30/05/2019

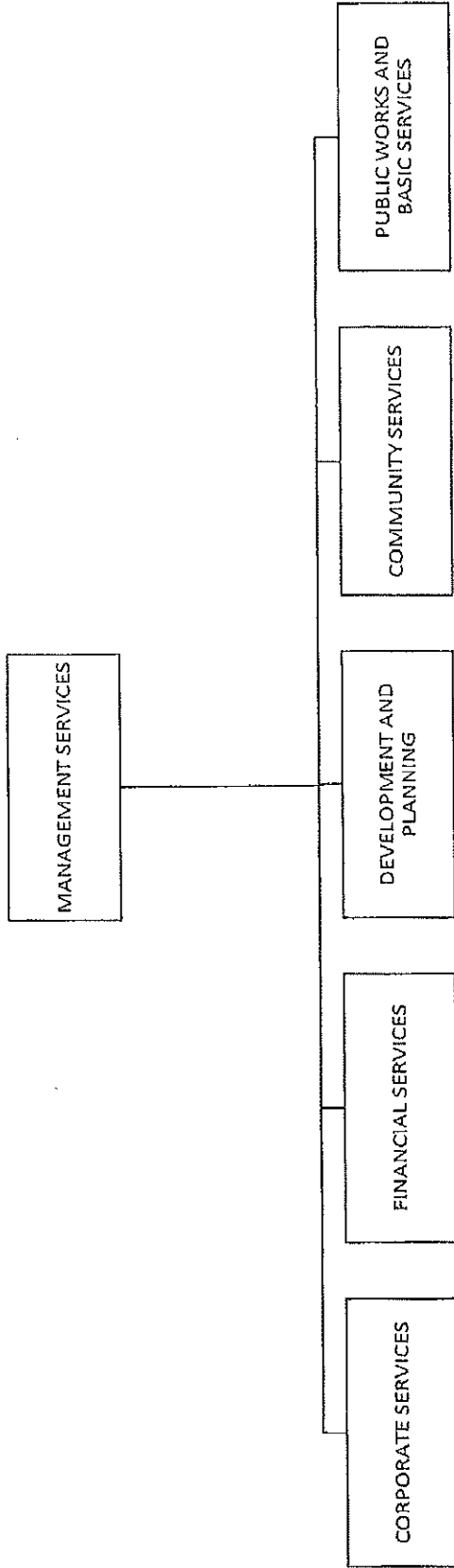
Signed by: *[Signature]*
 Administrator: (Vilakazi D)
 Municipal Manager: (Mkize PS)
 Honourable Mayor: (Mbele JM)

Date: 11/06/2019
 Date: 14/06/2019
 Date: 12/06/19

Posts: 190
 Positions: 527

NO 4

MANAGEMENT MACRO STRUCTURE



Council Resolution no: Adoption (13.6) C04/07/2018
Noting of amendments: (13.8) C30/05/2019

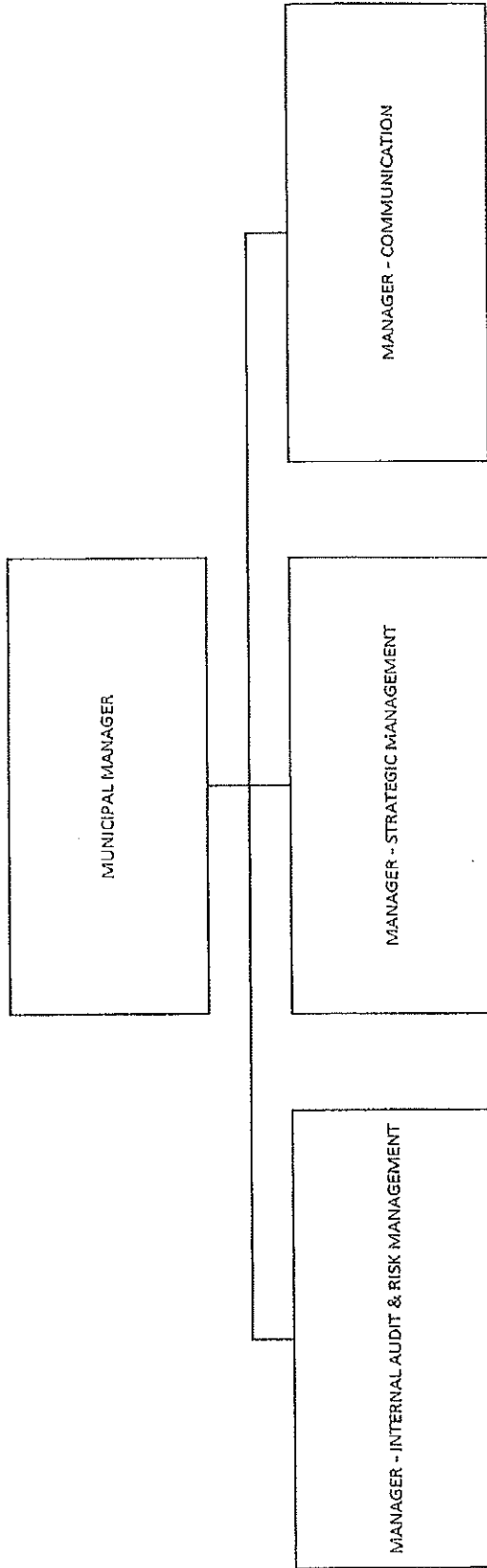
Signed by: _____
Administrator: (Vilakazi D.) _____
Municipal Manager: (Mkhize PS) _____
Honourable Mayor: (Mbele JM) _____

Posts: 190
Positions: 527

Date: 11/06/2019
Date: 14/06/2019
Date: 12/06/19

2

OFFICE OF THE MUNICIPAL MANAGER



Council Resolution no: Adoption (13.6) C04/07/2018
Noting of amendments: (13.8) C30/05/2019

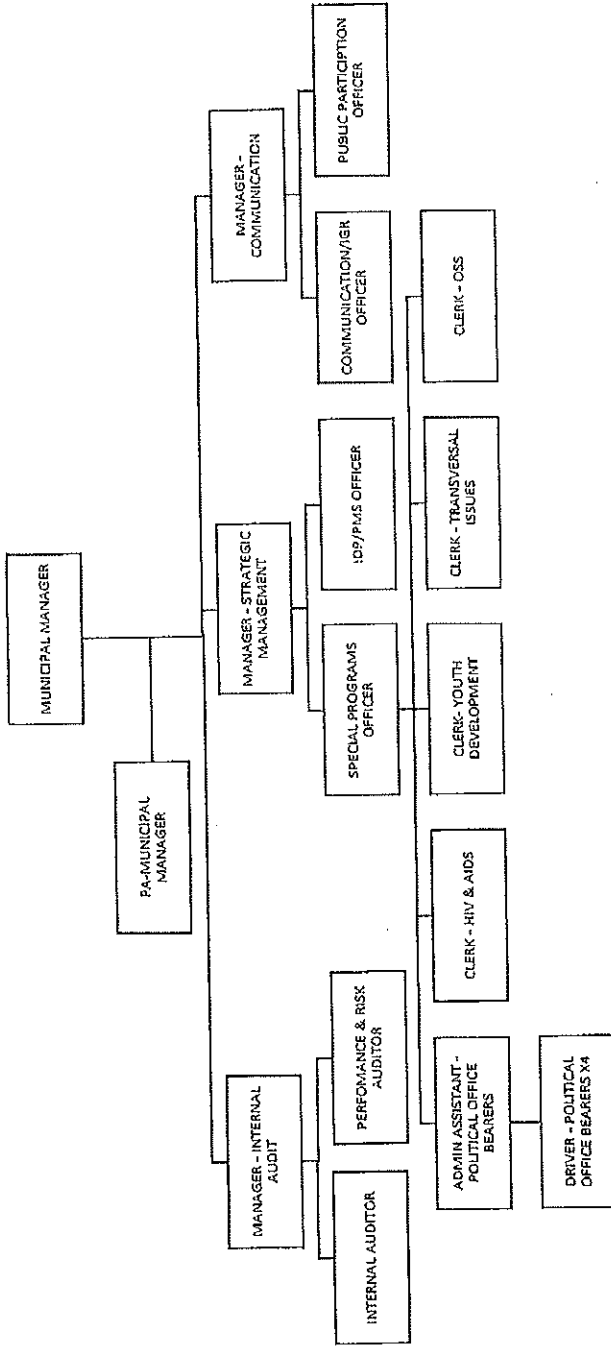
Signed by: *[Signature]*
Administrator: (Mlakozi D.)
Municipal Manager: (Mkhize PS)
Honourable Mayor: (Mbele JM)

Posts: 190
Positions: 527

Date: 11/06/2019
Date: 14/06/2019
Date: 13/06/19

3

OFFICE OF THE MUNICIPAL MANAGER



Posts: 190
Positions: 527

Council Resolution no: Adoption (13.6) C04/07/2018
Noting of amendments: (13.8) C30/05/2019

Signed by:

Administrator: (Makazi D)

Municipal Manager: (Mkhize PS)

Honourable Mayor: (Mbele JM)

Date: 11/06/2019

Date: 14/06/2019

Date: 12/06/19

4

CORPORATE SERVICES

Information Communication Technology
 Purpose:
 1. Web Design and Maintenance
 2. System Administration
 3. Hardware and Software

Human Resources
 Purpose:
 HRM
 A. Recruitment and Selection
 1. Conditions of Services
 2. Labour Relations
 3. Occupational Health & Safety
 4. Employee Wellness
 B. HR Transformation
 1. Employment Equity
 2. Organizational Development Design

Administration & Council Support
 Purpose:
 1. Records management
 2. Council support
 3. Secretarial function
 4. Office and Cleaning services
 5. Ward Committees Support

LEGAL SERVICES
 PURPOSE:
 1. Legal
 2. Litigations

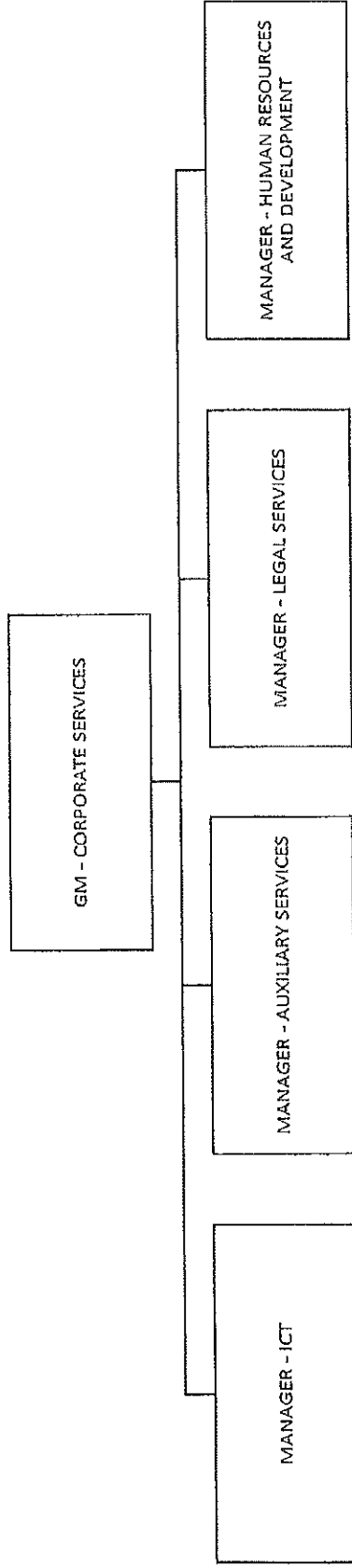
Council Resolution no: Adoption (13.6) C04/07/2018
 Noting of amendments: (13.8) C30/05/2019

Signed by:
 Administrator: (Vilakazi D)
 Municipal Manager: (Mkhize PS)
 Honourable Mayor: (Mbele JM)

Posts: 190
 Positions: 527

Date: 11/06/2019
 Date: 14/05/2019
 Date: 12/06/19

CORPORATE SERVICES DEPARTMENT



Council Resolution no: Adoption (13.6) C04/07/2018
Noting of amendments: (13.8) C30/05/2019

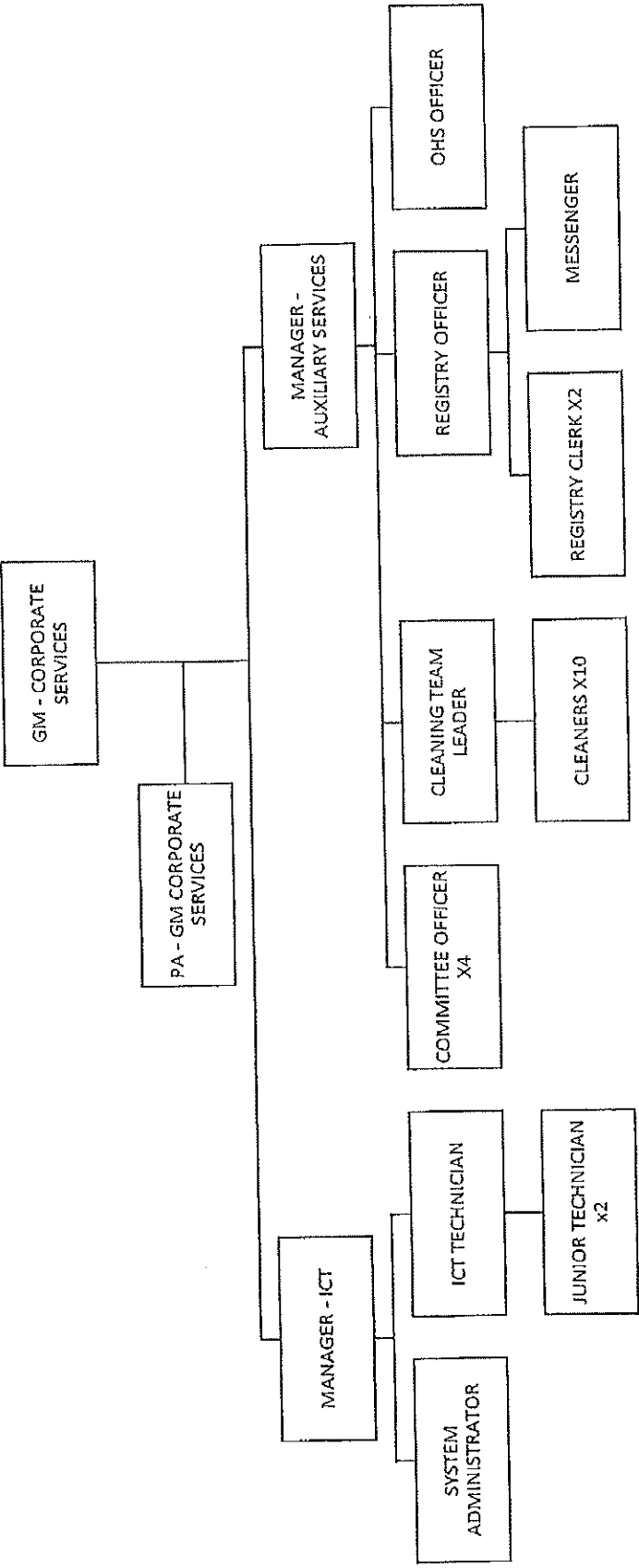
Signed by:
Administrator: (Vilakazi D) _____
Municipal Manager: (Mkhize P) _____
Honourable Mayor: (Mbele JM) _____

Posts: 190
Positions: 527

Date: 11/06/2019
Date: 14/08/2019
Date: 12/06/19

6

CORPORATE SERVICE DEPARTMENT



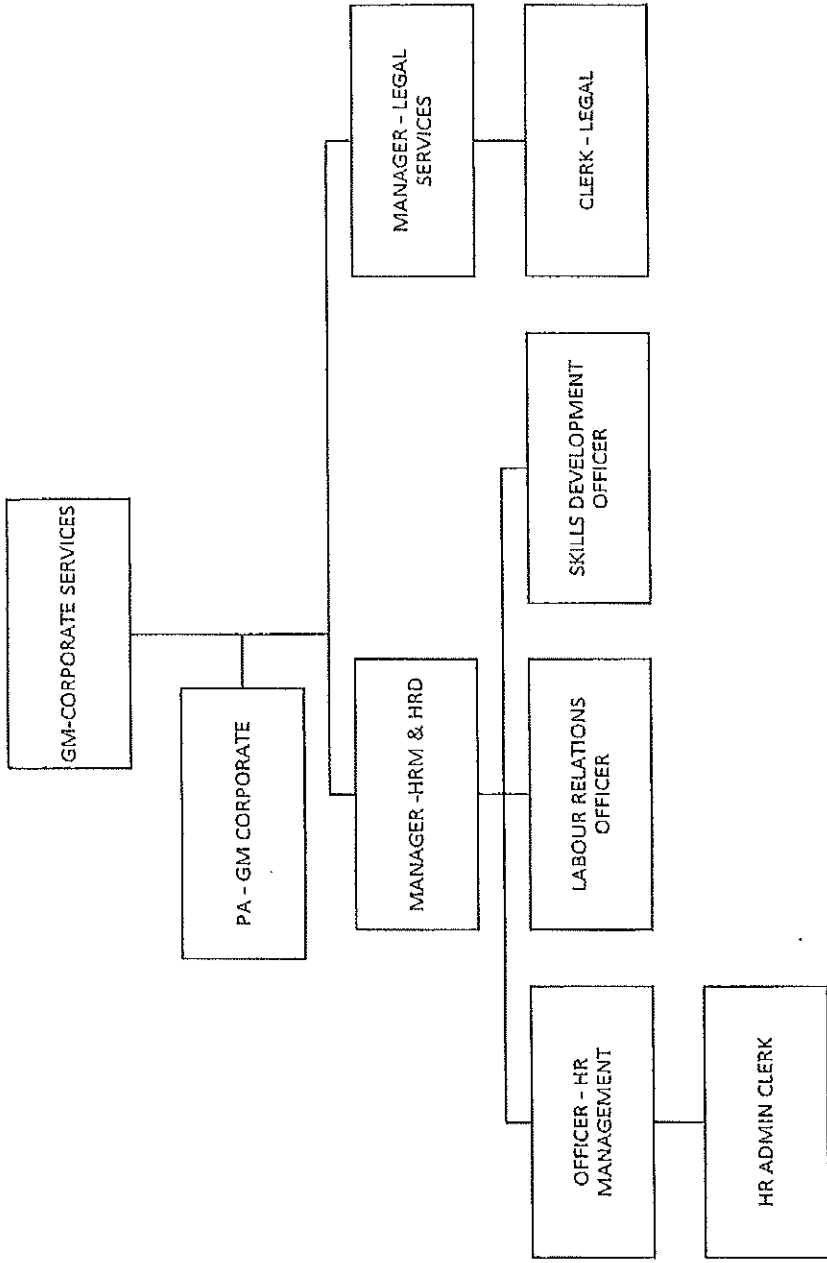
Posts: 190
Positions: 527

Council Resolution no: Adoption (13.6) C04/07/2018
Noting of amendments: (13.8) C30/05/2019

Signed by: [Signature]
 Administrator: (Viakazi D) _____
 Municipal Manager: (Mkhize PS) _____
 Honourable Mayor: (Mbele JM) [Signature]

Date: 11/06/2019
 Date: 14/06/2019
 Date: 21/06/19

7



Posts: 190
Positions: 527

Council Resolution no: Adoption (13.6) C04/07/2018
Noting of amendments: (13.8) C30/05/2019

Signed by: [Signature]
 Administrator: (Vilakazi D) _____
 Municipal Manager: (Mkhize PS) _____
 Honourable Mayor: (Mbele JM) [Signature]

Date: 11/06/2019
 Date: 14/06/2019
 Date: 12/06/19

8

**FINANCIAL
MANAGEMENT SERVICES**

**SUPPLY CHAIN
MANAGEMENT**
Responsible for:
1. Demand
2. Acquisition
3. Disposal
4. Logistics
5. Contract Management

FINANCIAL PLANNING
Responsible for:
1. Budget
2. Reporting
3. Cash Book

EXPENDITURE
Responsible for:
1. Payroll
2. Creditors

REVENUE
Responsible for:
1. Income
2. Collections
3. Credit Control

ASSET MANAGEMENT
Responsible for:
1. Maintenance of Asset Register
2. Stores
3. Fleet

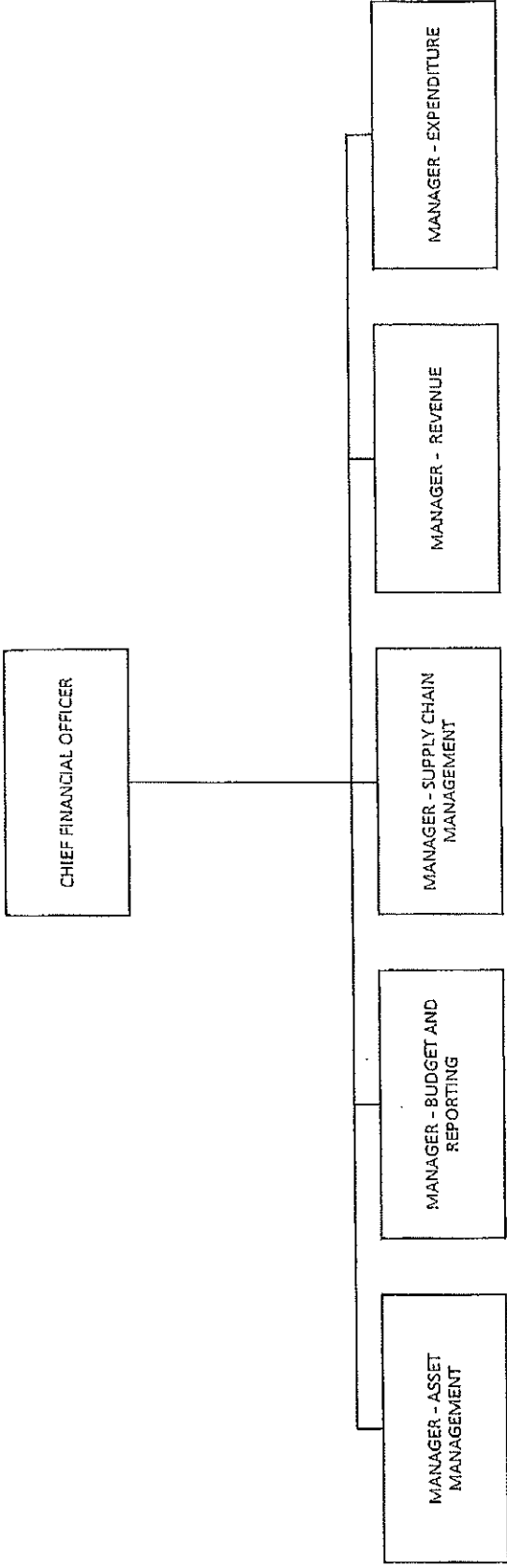
Council Resolution no: Adoption (13.6) C04/07/2018
Noting of amendments: (13.8) C30/05/2019

Signed by: _____
Administrator: (Vilakazi D) _____
Municipal Manager: (Mkhize PS) _____
Honourable Mayor: (Mbele JM) *JM*

Posts: 190
Positions: 527

Date: *11/06/2019*
Date: *14/06/2019*
Date: *12/06/19*



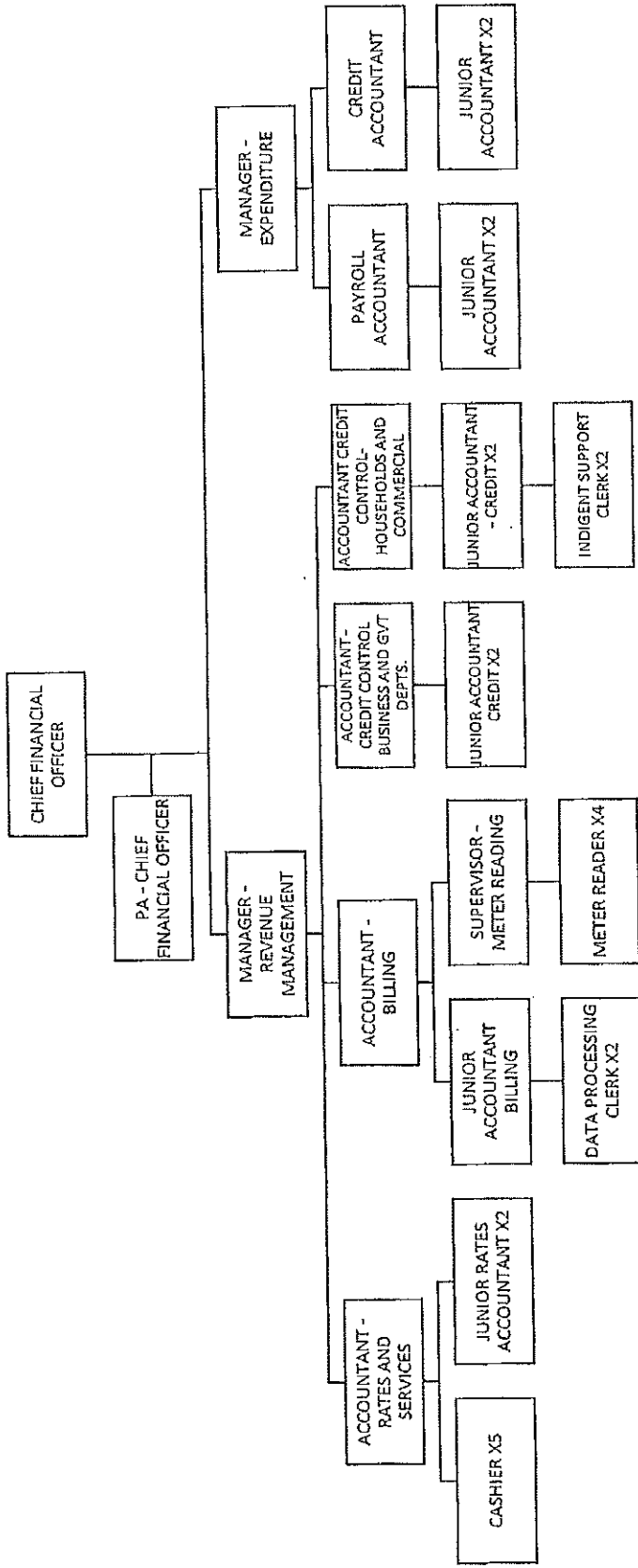


Council Resolution no: Adoption (13.6) C04/07/2018
 Noting of amendments: (13.8) C30/05/2019
 Signed by: _____
 Administrator: (Makazi D) _____
 Municipal Manager: (Mkhize PS) _____
 Honourable Mayor: (Mbele JM) *M. Mbele*

Posts: 190
 Positions: 527

Date: *11/06/2019*
 Date: *14/06/2019*
 Date: *22/06/19*





Posts: 190
Positions: 527

Council Resolution no: Adaption (13.6) C04/07/2018
Noting of amendments: (13.8) C30/05/2019

Signed by: _____
 Administrator: (Vilakazi) _____
 Municipal Manager: (Mkhize PS) _____
 Honourable Mayor: (Mbele JM) *[Signature]*

Date: *11/06/2019*
 Date: *14/06/2019*
 Date: *15/06/19*

Community Services

- PUBLIC SAFETY**
Responsible for:
1. Licensing
 2. Law Enforcement
 3. Fire Services
 4. Security
 5. Disaster

- SOCIAL SERVICES**
Responsible for:
1. Environmental Services
 2. Solid Waste
 3. Cemeteries
 4. Parks and Gardens
 5. Public Participation
 6. Community Based Plan
 6. Customer Care
 7. Poverty Alleviation (EPWP, CWP, INDIGENT)

- COMMUNITY SERVICES CENTRE**
Responsible for:
1. Libraries
 2. Art and Culture
 3. Community Services Centre
 4. Community Sport and Recreational Facilities

Council Resolution no: Adoption (13.6) C04/07/2018
 Noting of amendments: (13.8) C30/05/2019

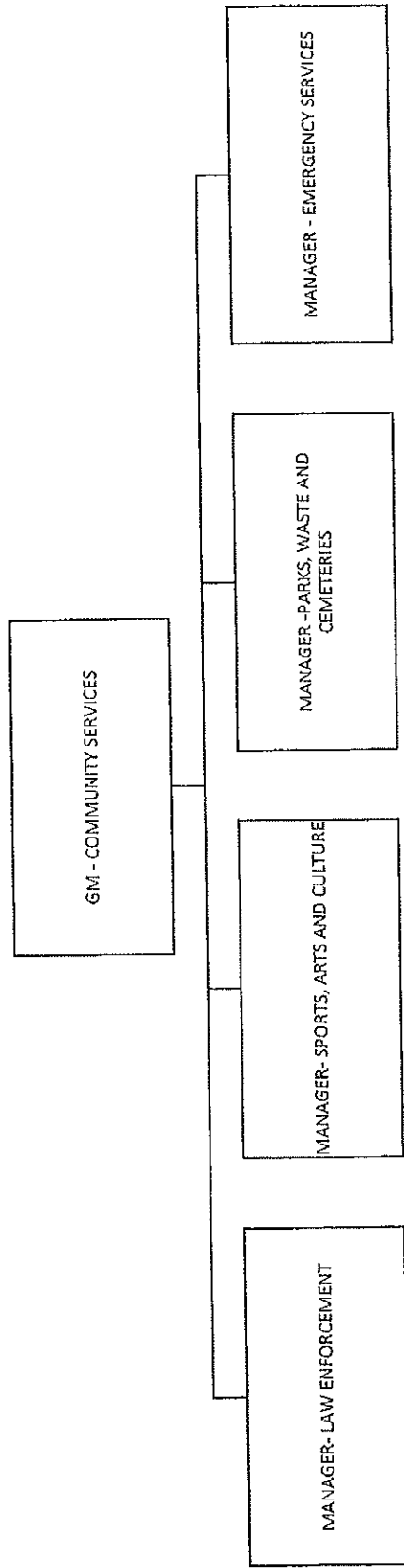
Signed by: _____
 Administrator: (Vilakazi D) _____
 Municipal Manager: (Mkhize PS) _____
 Honourable Mayor: (Mbele JM) *fwkst*

Posts: 190
 Positions: 527

Date: *14/06/2019*
 Date: *14/06/2019*
 Date: *14/06/19*

4

COMMUNITY SERVICES DEPARTMENT



Posts: 190
Positions: 527

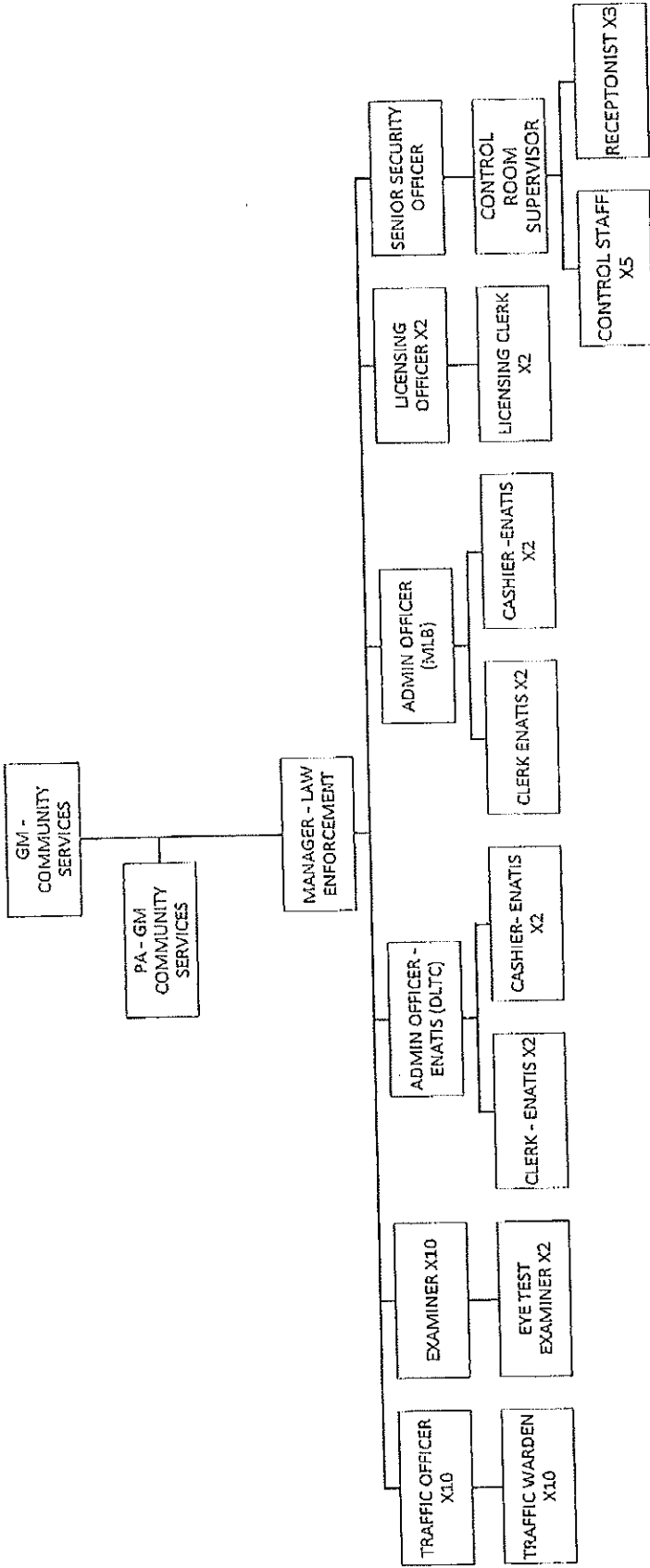
Council Resolution no: Adoption (13.6) C04/07/2018
Noting of amendments: (13.8) C30/05/2019

Signed by: [Signature]
Administrator: (Makazi D) _____
Municipal Manager: (Mkhize PS) _____
Honourable Mayor: (Mbele JM) [Signature]

Date: 11/06/2019
Date: 14/06/2019
Date: 14/06/19

5

COMMUNITY SERVICES DEPARTMENT



Posts: 190
Positions: 527

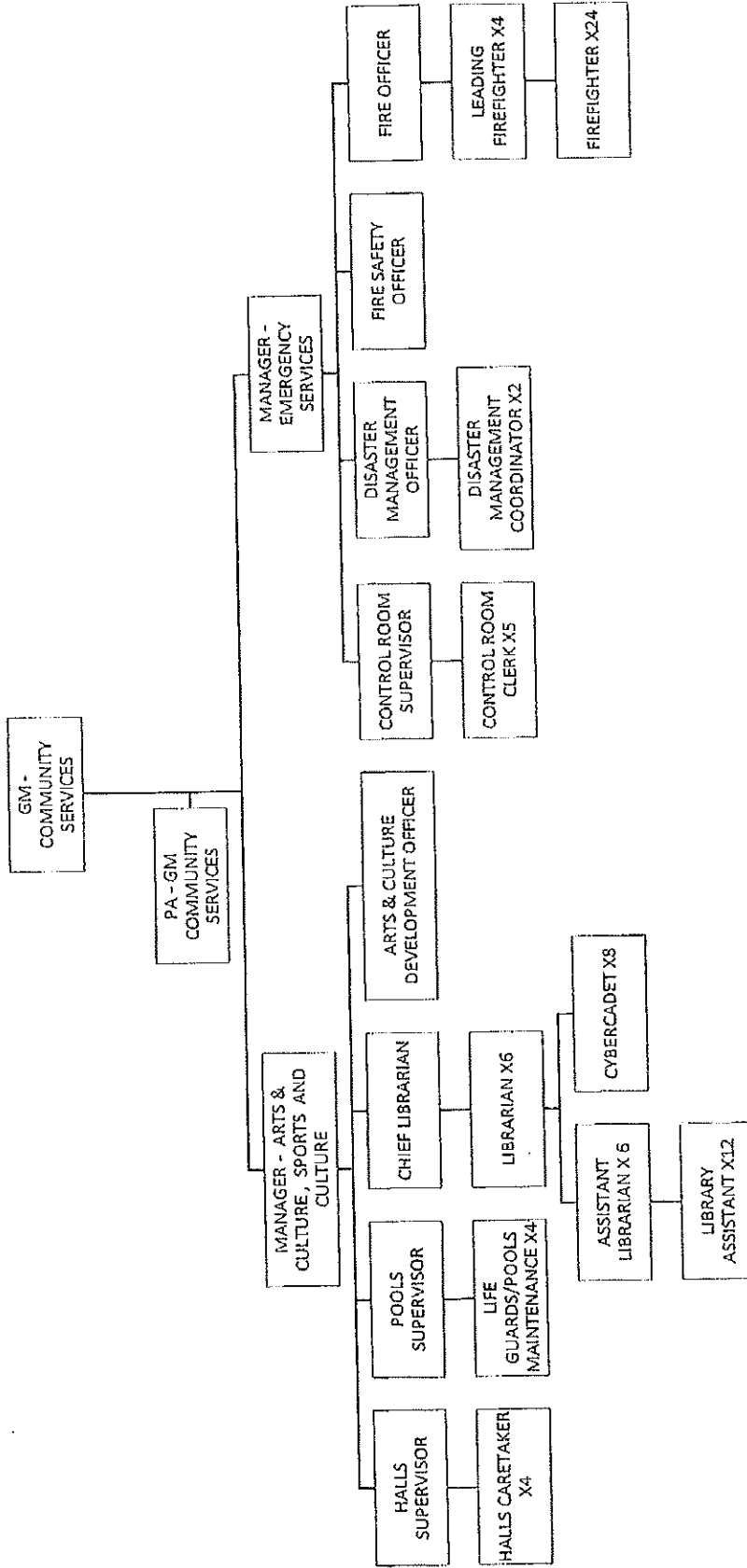
Council Resolution no: Adoption (13.6) C04/07/2018
Noting of amendments: (13.8) C30/05/2019

Signed by: Mikazi D. [Signature]
 Administrator: (Mikazi D.)
 Municipal Manager: (Mkhize PS)
 Honourable Mayor: (Mbele JM) [Signature]

Date: 14/06/2019
 Date: 14/06/2019
 Date: 14/06/2019

16

COMMUNITY SERVICES DEPARTMENT



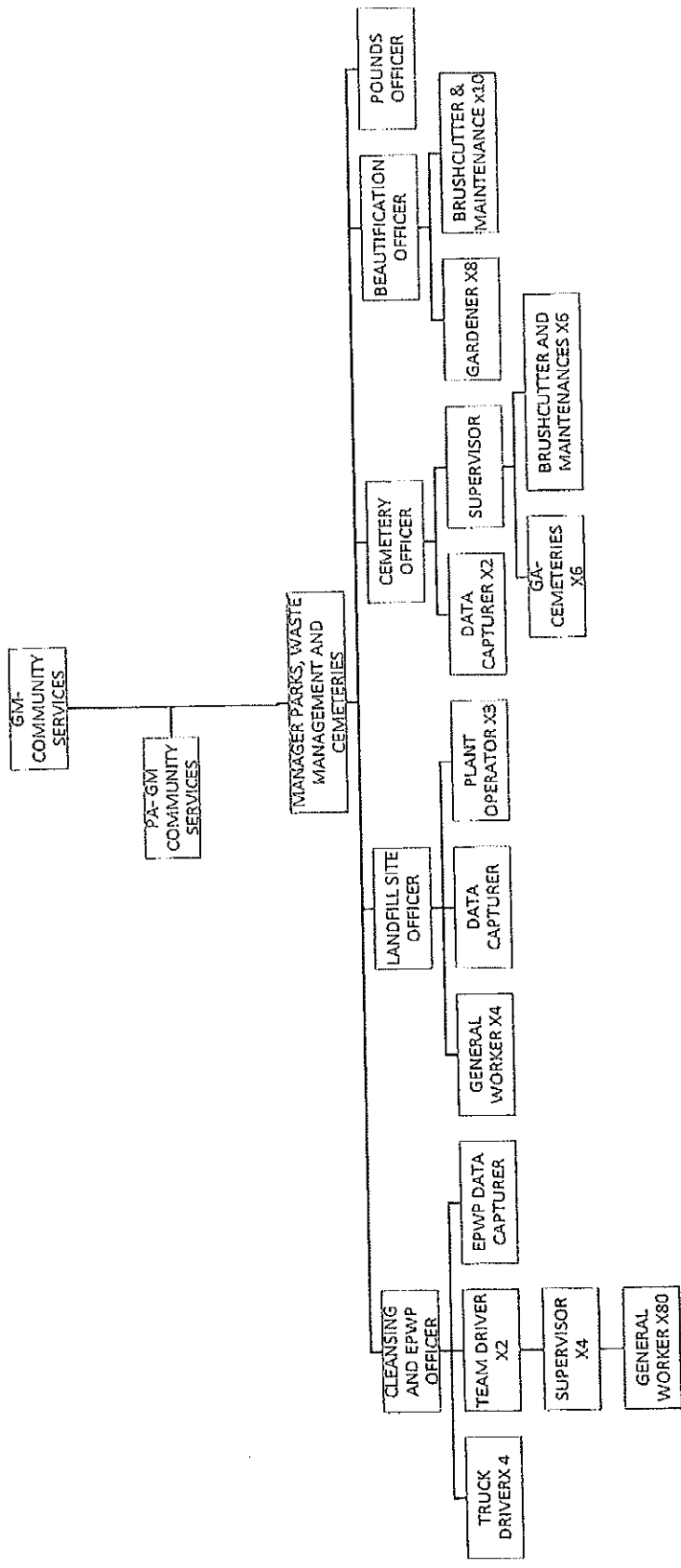
Posts: 190
Positions: 527

Council Resolution no: Adoption (13.6) C04/D7/2018
Noting of amendments: (13.8) C30/05/2019

Signed by: _____
Administrator: (Vikazi D) _____
Municipal Manager: (Mkhize PS) _____
Honourable Mayor: (Mbele JM) *MJ*

Date: *11/06/2019*
Date: *14/06/2019*
Date: *12/06/19*

7



Posts: 190
Positions: 527

Council Resolution no: Adoption (13.6) C04/07/2018
Noting of amendments: (13.8) C30/05/2019

Signed by: _____
 Administrator: (Mlakazi D) _____
 Municipal Manager: (Mize PS) _____
 Honourable Mayor: (Mbele JM) *JMB*

Date: *11/06/2019*
 Date: *14/06/2019*
 Date: *12/06/19*



DEVELOPMENT PLANNING

ECONOMIC DEVELOPMENT
PURPOSE:
 1. Economic Planning
 2. Agriculture both Plant and Stock
 3. SMME's
 4. Manufacturing

HUMAN SETTLEMENTS
PURPOSE:
 1. Human settlement planning
 2. Housing development project management
 3. Housing beneficiary identification and allocation

TOWN PLANNING
PURPOSE:
 DEVELOPMENT CONTROL Which Includes
 1. Development Control & Business Licensing
 2. Environmental Impact Assessment

SPATIAL PLANNING
 1. GIS
 2. Licensing
 3. Land Use Management

Posis: 190
 Positions: 527

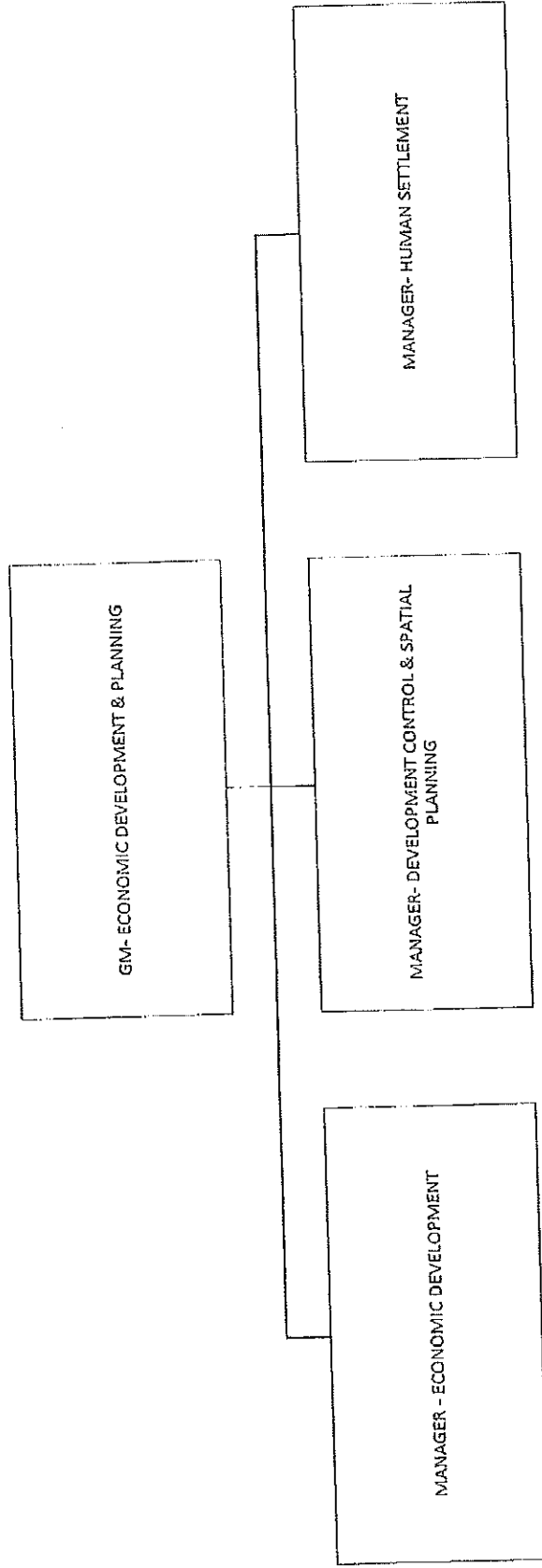
Council Resolution no: Adoption (13.6) C04/07/2018
 Noting of amendments: (13.8) C30/05/2019

Signed by: _____
 Administrator: (Mlakazi D) _____
 Municipal Manager: (Mkheize PS) _____
 Honourable Mayor: (Mbele JM) *Mkheize*

Date: *11/06/2019*
 Date: *14/06/2019*
 Date: *12/10/2019*

20

ECONOMIC DEVELOPMENT AND PLANNING SERVICES



Posts: 190
Positions: 527

Council Resolution no: Adoption (13.6) C04/07/2018
Noting of amendments: (13.8) C30/05/2019

Signed by:

Administrator: (Vlakozi D)

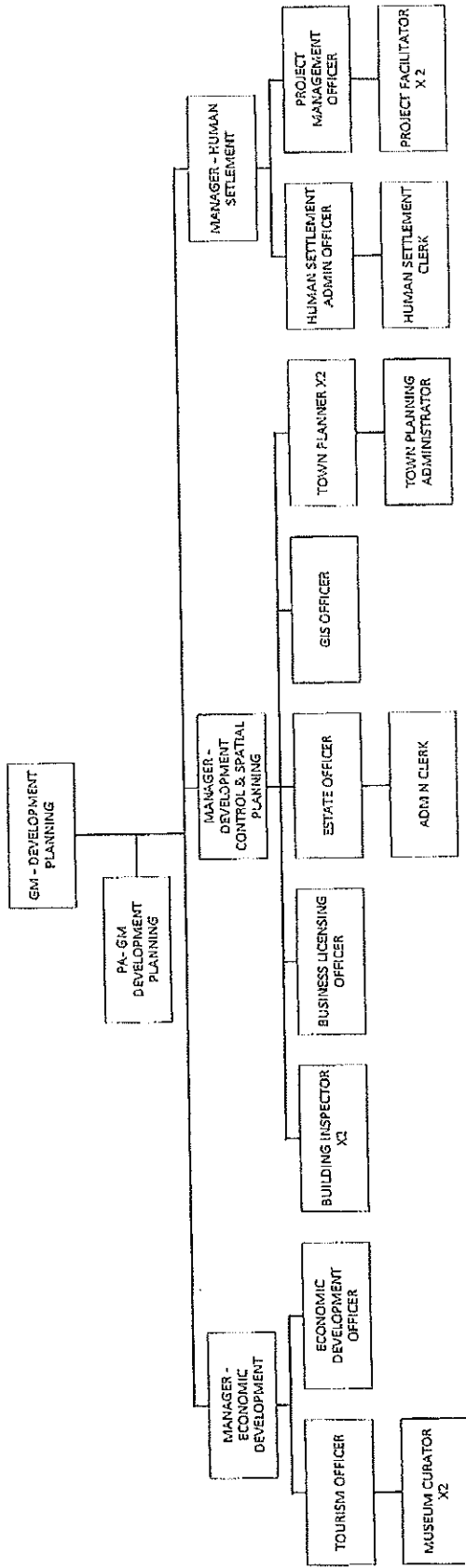
Municipal Manager: (Mkhize PS)

Honourable Mayor: (Mbele JM)

Date: 14/06/2019
Date: 14/06/2019
Date: 14/06/2019

21

DEVELOPMENT AND PLANNING SERVICES



Posts: 190
Positions: 527

Council Resolution no: Adoption (13.6) C04/07/2018
Noting of amendments: (13.8) C30/05/2019

Signed by:

Administrator: (Vilakazi D)

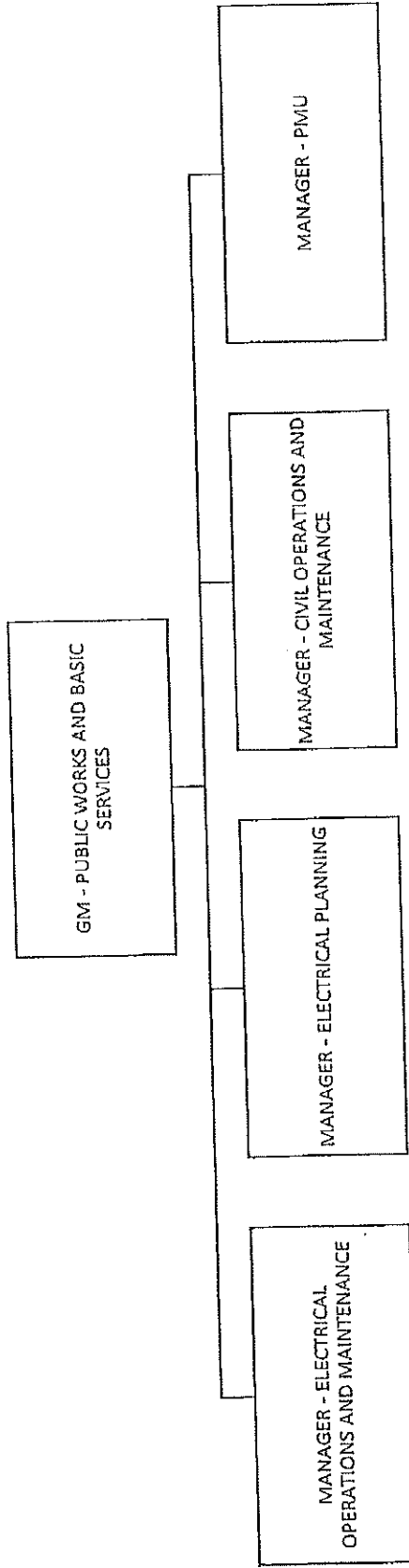
Municipal Manager: (Mkhize PS)

Honourable Mayor: (Mbele JM)

Date: 11/06/2019
Date: 14/06/2019
Date: 15/06/19

22

PUBLIC WORKS AND BASIC SERVICES



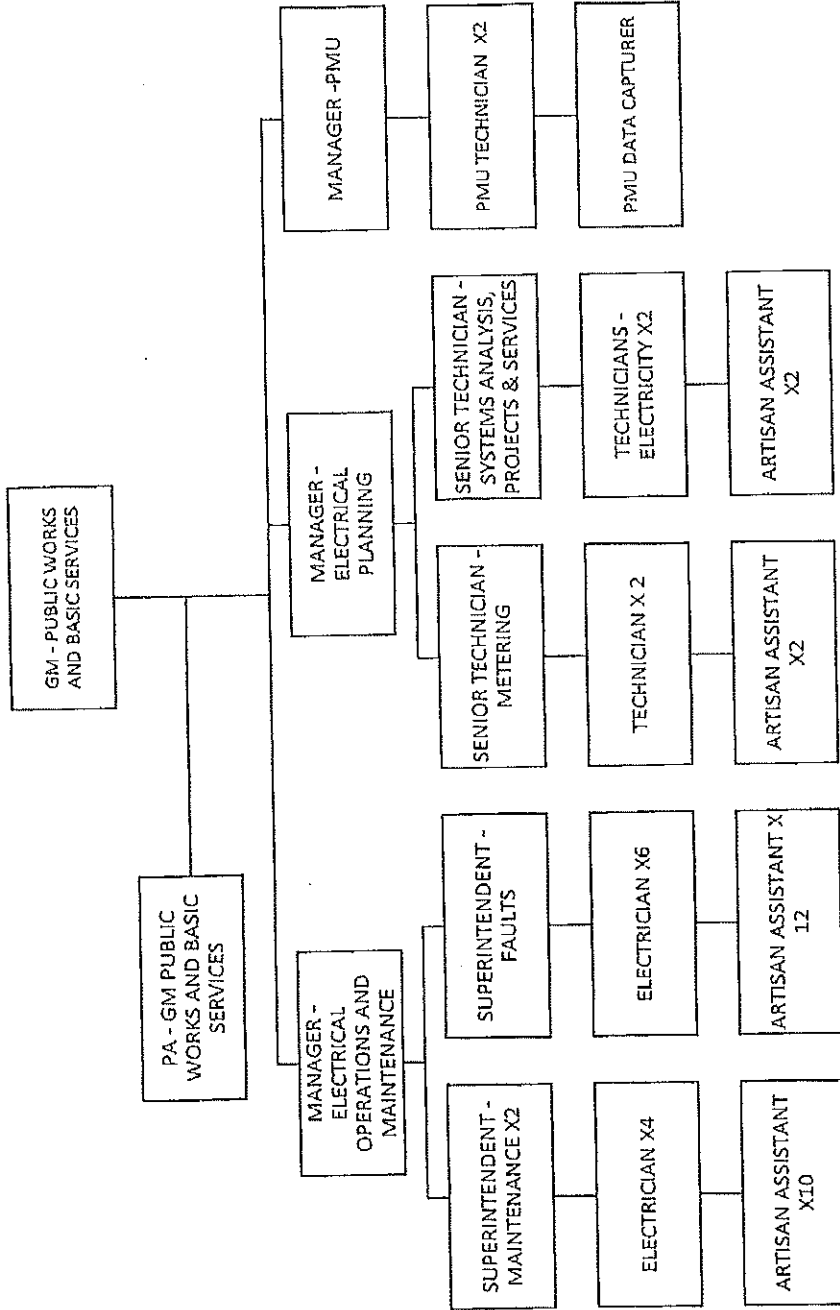
Posts: 190
Positions: 527

Council Resolution no: Adoption (13.6) C04/07/2018
Noting of amendments: (13.8) C30/05/2019

Signed by: _____
Administrator: (Vilakazi D) _____
Municipal Manager: (Mkhize PS) _____
Honourable Mayor: (Mbele JM) *JM*

Date: *11/06/2019*
Date: *11/06/2019*
Date: *12/06/19*

23



Posts: 190
Positions: 527

Council Resolution no: Adoption (13.6) C04/07/2018
Noting of amendments: (13.8) C30/05/2019

Signed by:

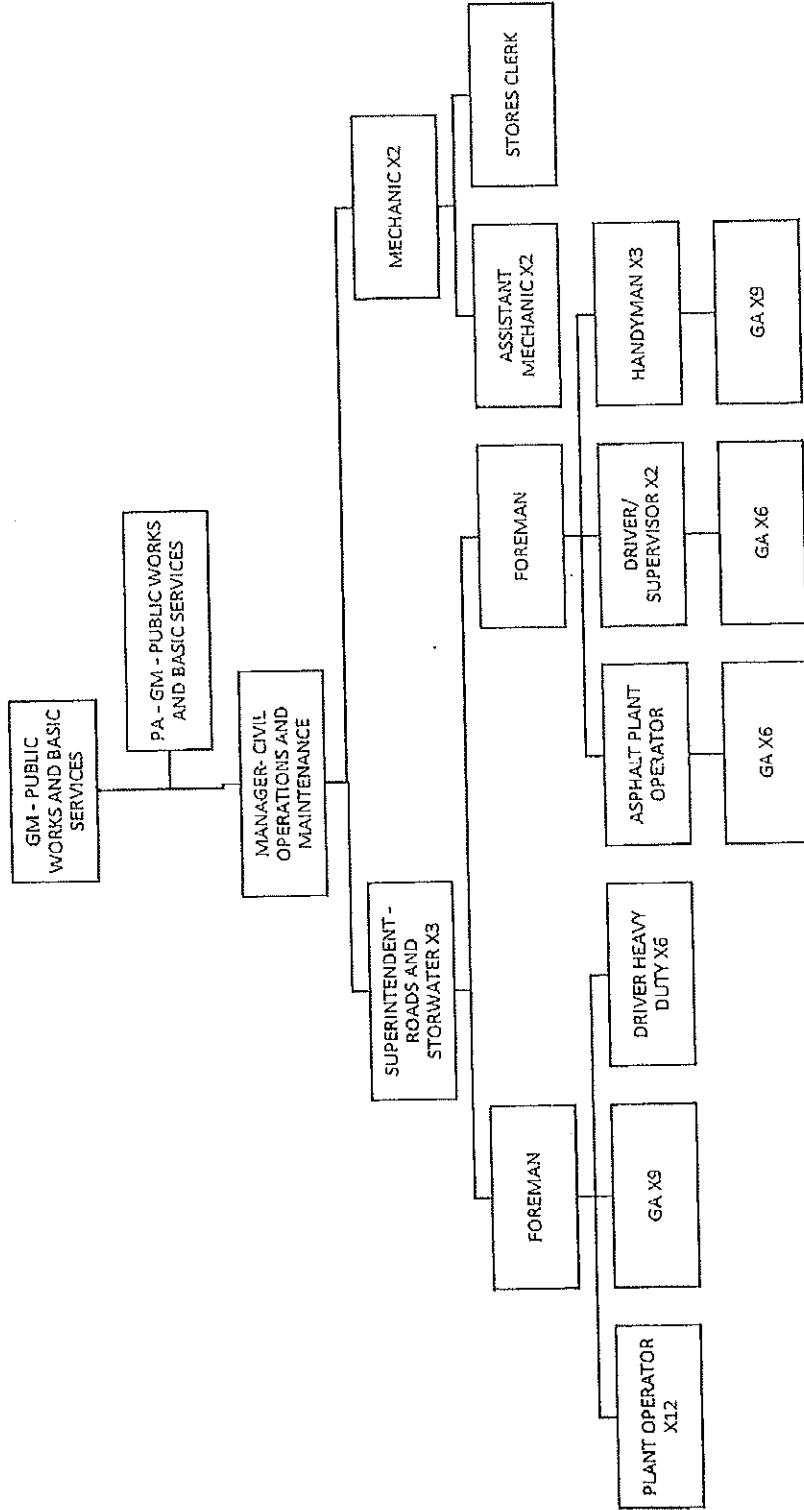
Administrator: (Vilakazi D)

Municipal Manager: (Mkhize PS)

Honourable Mayor: (Mbele JM)

Date: 11/06/2019
Date: 14/06/2019
Date: 12/06/19

24



Posts: 190
Positions: 527

Council Resolution no: Adoption (13.6) C04/07/2018
Noting of amendments: (13.8) C30/05/2019

Signed by: [Signature]
Administrator: (Vilakazi D)
Municipal Manager: (Mkhize PS)
Honourable Mayor: (Mbele JM) [Signature]

Date: 11/06/2019
Date: 14/06/2019
Date: 12/06/19

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PUBLIC WORKS AND BASIC SERVICES

ELECTRICAL SERVICES

1. Operations and Maintenance is responsible for:

- 1.1. Fault maintenance
- 1.2. Sub-station maintenance
- 1.3. Street lights maintenance
- 1.4. New connections
- 1.5. Service connections
- 1.6. Robot maintenance
- 1.7. Switching
- 1.8. Meter Temper Checks

2. Planning which is responsible for :

- 2.1. Metering
- 2.2. Systems analysis
- 2.3. Custome upgrade
- 2.4. Capital projects

6) C04/0
2019

Municipal Manager: (Mkhize PS)
Honourable Mayor: (Mbele JM) *J.M. Mbele*

CIVIL

1. Operations and Maintenance responsible for:

- 1.1. Roads and Storwater management
- 1.2. Buildings electrical services
- 1.3. Auto Mechanics

2. Project Management Unit responsible for:

- 2.1. Project management of roads, bridges and structures
- 2.2 Overall civil project planning

Date: *11/06/2019*
Date: *14/06/2019*
Date: *13/06/19*

PROJECT CONTROL

Responsible for:

- 1.1. Grant expenditure
- 1.2. Rollover
- 1.3. Grant expenditure
- 1.4. Receiving
- 1.5. Reconciliation

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Political Structure

The Municipal Council of Inkosi Langalibalele Local Municipality is mandated by the Constitution to exercise both the executive and legislative authority. The legislative body of the council consists of fourty six (46) councillors and a system of governance of the municipality is by way of committee structures which report to the full council.

The Municipal Council has delegated some of its executive authority to an Executive Committee which is composed of nine (9) councillors and is chaired by the Mayor. It has further established Section 80 Portfolio Committees to assist the Executive Committee, as well as Section 79 Committees which report directly to the council and support the council in carrying out its duties.

The Section 80 Portfolio Committees are aligned to the organisational structure of the municipality as they play an oversight role over each department. There are five (5) Portfolio Committees, all of whom are chaired by members of the Executive Committee; namely:

There are 5 Portfolio Committees:

Portfolio Committee Meetings 2019/2020

Portfolio Committees are chaired by the Executive Members these are the portfolio Committees:

1. Budget and Treasury Portfolio Committee

Seat	Councillors Name & Surname	Gender	Contact	Party
PR	Cllr Jabulile Membrey Mbele	F	078 0939 486	ANC
Ward 03	Cllr. Blessing Nkosingiphile Mpembe	M	082 517 0033	ANC
Ward 15	Cllr. Thokozani Paulos Dubazane	M	072 404 7565	IFP
Ward 16	Cllr. Mbuzeleni Cyril Mkhize	M	076 450 4869	IFP
PR	Cllr Zeldah Petronella Sikhosana	F	076 477 3652	ANC
PR	Cllr. Sihlangu Milton Mbhele	M	0607173081	ANC
PR	Cllr. Sabatha Selby Mzimela	M	072 407 5368	ANC
PR	Cllr. Ugandry Chetty	M	084 404 9707	DA

2. Corporate Services Portfolio Committee

Seat	Councillors Name & Surname	Gender	Contact	Party
PR	Cllr. Mthokozisi Bheki Absolom Khanyile	M	072 087 2838	ANC
Ward 02	Cllr. Nowa Francis Dlangalala	M	079 718 2214 084 520 0271	ANC
Ward 20	Cllr. Muzi Mdumiseni Mncube	M	079 4393 768 072 0685 364	IFP

Ward 21	Cllr. Bhekisisa Dhladla	M	072 0499 139	IFP
PR	Cllr. Samkelisiwe Fortunate Khumalo	F	071 104 6809 084 733 3535	ANC
PR	Cllr. Gcinile Elcah Mbhele	F	076 133 1755	IFP
PR	Cllr Mduduzi Tholumuzi Myeza	M	073 536 4958	IFP
PR	Cllr. Yvonne Nonkhanyiso Dlamini	F	073 3869 989 076 133 1755	ANC
PR	Cllr. Nosipho Maureen Hlongwane	F	082 7217 553	ANC

3. Community Services Portfolio Committee

Seat	Councillors Name & Surname	Gender	Contact	Party
PR	Cllr. Bhekinkosi Patrick Mlotshwa	M	078 3356 797	ANC
Ward 09	Cllr. Bongani Sunset Dladla	M	078 4063 641	ANC
Ward 11	Cllr. Bhekeni Ephraim Nkala	M	082 868 5920	IFP
Ward 14	Cllr. Sithembiso P Vilakazi	M	072 444 0663 078 966 5643	IFP
Ward 18	Cllr. Siboniso Vincent Ndwandwe	M	073 497 3853 079 363 7123	ANC
PR	Cllr. Thuli Octevia Shandu	F	082 594 7160	ANC
PR	Cllr. Wilhelmaina May Lutuli	F	083 549 4698	AL-JAMA-AH
PR	Cllr. Sphiwayinkosi Welfare Khumalo	M	076 332 7500	IFP
PR	Cllr Nkosinathi Emmanuel Sithole	M	071 278 3336	EFF

4. Technical and Infrastructure Portfolio Committee

Seat	Councillors Name & Surname	Gender	Contact	Party
Ward 10	Cllr. Edith Lite	F	073 3183 866	ANC
Ward 01	Cllr. Phumelele Precious Mgaga	F	083 7252 469	ANC
Ward 03	Cllr. Blessing Nkosingiphile Mpembe	M	082 517 0033	ANC
Ward 08	Cllr. Bongumusa Tyrone Mngadi		073 023 0346	ANC
Ward 16	Cllr. Mbuzeleni Cyril Mkhize	M	076 450 4869	IFP
Ward 22	Cllr. Lucas Mandla Mvelase	M	082 5863 811	IFP
PR	Cllr. Sabatha Selby Mzimela	M	072 407 5368	ANC
PR	Cllr. Xolisile Mokadi	F	072 946 5563	IFP

5. Development Planning Services Portfolio Committee

Seat	Councillors Name & Surname	Gender	Contact	Party
Ward 05	Cllr. Sanele Enock Mbongwa		076 6526 699	ANC
Ward 17	Cllr. Nkosinathi Mvelase	M	076 111 9333	ANC
Ward 19	Cllr. Simon Nyanda Mchunu	M	072 157 6648	IFP
Ward 23	Cllr. Patrick Bhekuyise Mngadi	M	072 142 1113	ANC
PR	Cllr. Samkelisiwe Fortunate Khumalo	F	071 104 6809 084 733 3535	ANC
PR	Cllr. Manase Doreen Mazibuko	F	083 420 1929	IFP
PR	Cllr. Kwenzakwakhe Alpheus Vilakazi	M	072 7525 656	IFP
PR	Cllr. Mtshengiseni Andries Zulu	M	060 483 9577	IFP

Portfolio Committee Meetings 2019/2020

PORTFOLIO COMMITTEES	TARGET	ACTUAL
Budget and Treasury Portfolio Committee	12	08
Corporate Services Portfolio Committee	12	11
Community Services Portfolio Committee	12	09
Public Works and Basic Services Portfolio Committee	12	06
Development Planning Portfolio Committee	12	03

- Municipal Public Accounts Committee which is chaired by **Cllr S. Ndumo**
- Then there is an Office of the Chief Whip Which is **Cllr N. E. Mazibuko**

Council, Exco and Committees Office Bearers

Executive Summary

Seat	Councillors Name & Surname	Gender	Contact	Party
PR	Cllr Jabulile Membrey Mbele	F	078 0939 486	ANC
Ward 10	Cllr. Edith Lite	F	073 3183 866	ANC
Ward 16	Cllr. Mbuzeleni Cyril Mkhize	M	076 450 4869	IFP
PR	Cllr. Xolisile Mokadi	F	072 946 5563	IFP
PR	Cllr. Manase Doreen Mazibuko	F	083 420 1929	IFP
PR	Cllr. Sphiwayinkosi Welfare Khumalo	M	076 332 7500	IFP
PR	Cllr. Bhekinkosi Patrick Mlotshwa	M	078 3356 797	ANC
PR	Cllr. Mthokozisi Bheki Absolom Khanyile	M	072 087 2838	ANC

The Executive Committee performs functions assigned to it in terms of Section 44 of the Municipal Structures Act.

The Executive Committee's gender representation consisting of 4 males and 4 females. Its proportional representation is comprised of 4 ANC councillors, 4 IFP councillors

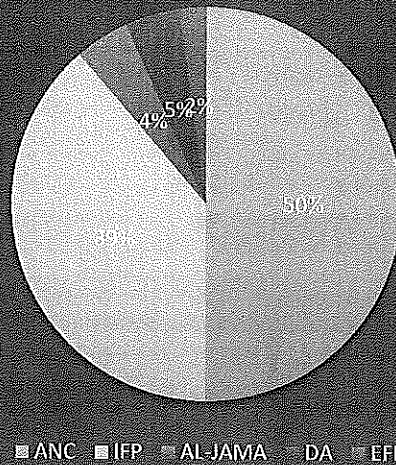
LIST OF COUNCILLORS

Inkosi Langalibalele Municipal Council is made up of 46 Councillors. There are twenty three (23) Ward Councillors and 23 Proportional Representation Councillors. The party representation in the Council is 23 representing the African National Congress, 18 representing the Inkatha Freedom Party, 2 Al-Jama Party, 2 Democratic Alliance and 1 representing the Economic Freedom Fighter.

Seat	Councillors Name & Surname	Gender	Contact	Party
Ward 01	Cllr. Phumelele Precious Mgaga	F	083 7252 469	ANC
Ward 02	Cllr. Nowa Francis Dlangalala	M	079 718 2214 084 520 0271	ANC
Ward 03	Cllr. Blessing Nkosingiphile Mpembe	M	082 517 0033	ANC
Ward 04	Cllr. Sifiso Albert Mdakane	M	082 342 7722	ANC
Ward 05	Cllr. Sanele Enock Mbongwa		076 6526 699	ANC
Ward 06	Cllr. Eugene Simon Ndumo	M	072 734 7940	ANC
Ward 07	Cllr. Thobelani Maxwell Mvelase	M	079 312 0128	IFP
Ward 08	Cllr. Bongumusa Tyrone Mngadi		073 023 0346	ANC
Ward 09	Cllr. Bongani Sunset Dladla	M	078 4063 641	ANC
Ward 10	Cllr. Edith Lite	F	073 3183 866	ANC
Ward 11	Cllr. Bhekeni Ephraim Nkala	M	082 868 5920	IFP
Ward 12	Cllr. Stanley Bhekuyise Zondi	M	082 2295 431	IFP
Ward 13	Cllr. Lindani Maxwell Mlaba	M	072 247 6768 073 8454 207	IFP
Ward 14	Cllr. Sithembiso P Vilakazi	M	072 444 0663 078 966 5643	IFP
Ward 15	Cllr. Thokozani Paulos Dubazane	M	072 404 7565	IFP
Ward 16	Cllr. Mbuzeleni Cyril Mkhize	M	076 450 4869	IFP
Ward 17	Cllr. Nkosinathi Mvelase	M	076 111 9333	ANC
Ward 18	Cllr. Siboniso Vincent Ndwandwe	M	073 497 3853 079 363 7123	ANC
Ward 19	Cllr. Simon Nyanda Mchunu	M	072 157 6648	IFP
Ward 20	Cllr. Muzi Mdumiseni Mncube	M	079 4393 768 072 0685 364	IFP
Ward 21	Cllr. Bhekisisa Dhladla	M	072 0499 139	IFP
Ward 22	Cllr. Lucas Mandla Mvelase	M	082 5863 811	IFP
Ward 23	Cllr. Patrick Bhekuyise Mngadi	M	072 142 1113	ANC
PR	Cllr. Wilhelmaina May Lutuli	F	083 549 4698	AL-JAMA-AH

PR	Cllr. Kabelo Ashly Nthekiso	M	082 836 8035	AL- JAMA-AH
PR	Cllr. Musa Maxwell Nkala	M	084 389 8040 076 485 8903	DA
PR	Cllr. Ugandry Chetty	M	084 404 9707	DA
PR	Cllr. Manase Doreen Mazibuko	F	083 420 1929	IFP
PR	Cllr Mduduzi Tholumuzi Myeza	M	073 536 4958	IFP
PR	Cllr. Xolisile Mokadi	F	072 946 5563	IFP
PR	Cllr. Gcinile Elcah Mbhele	F	076 133 1755	IFP
PR	Cllr. Sphiwayinkosi Welfare Khumalo	M	076 332 7500	IFP
PR	Cllr. Kwenzakwakhe Alpheus Vilakazi	M	072 7525 656	IFP
PR	Cllr. Mtshengiseni Andries Zulu		060 483 9577	IFP
	Cllr. Nkosana Excellent Mazibuko	M	073 601 3255	ANC
PR	Cllr Nkosinathi Emmanuel Sithole	M	071 278 3336	EFF
PR	Cllr. Mthokozisi Bheki Absolom Khanyile	M	072 087 2838	ANC
PR	Cllr. Bhekinkosi Patrick Mlotshwa	M	078 3356 797	ANC
PR	Cllr. Sihlangu Milton Mbhele	M	0607173081	ANC
PR	Cllr Jabulile Membrey Mbele	F	078 0939 486	ANC
PR	Cllr. Samkelisiwe Fortunate Khumalo	F	071 104 6809 084 733 3535	ANC
PR	Cllr. Yvonne Nonkhanyiso Dlamini	F	073 3869 989 076 133 1755	ANC
PR	Cllr. Nosipho Maureen Hlongwane	F	082 7217 553	ANC
PR	Cllr. Thuli Octevia Shandu	F	082 594 7160	ANC
PR	Cllr. Sabatha Selby Mzimela	M	072 407 5368	ANC
PR	Cllr Zeldah Petronella Sikhosana	F	076 477 3652	ANC

Council by Political Party



Council meetings

The Council adopted a calendar of meeting with 4 ordinary council meetings for the year under review. This target was achieved 17 council meetings were held.

As a result of the regular sitting of Council, Inkosi Langalibalele succeeded in complying with legislation through:

Executive Committee Meetings 2019/2020

TARGET	ACTUAL
12 Meetings	15 Meetings

Council Meetings 2019/2020

TARGET	ACTUAL
04 Meetings	19 Meetings

Decision making

Council meetings began to stabilize and decisions taken from thereon have been implemented accordingly. The system of governance is being solidified through matters being discussed firstly by portfolio committees, before these are submitted to the Executive Committee. All matters that are tabled before the Municipal Council for approval or adoption come from the Executive Committee. The Standing Rules and Orders, having been promulgated into a Bylaw, is implemented and delegations and terms of reference of all council structures have been adopted by council to further strengthen the oversight role of councillors on the executive and the administration.

Though there had been disagreements on certain issues being debated in council, however there is consensus on the majority of issues and very few matters of substantial importance are deferred.

8 Traditional Authorities located under Inkosi Langalibalele Local Municipality namely:

- Abambo Traditional Authority
- Amangwe Traditional Authority
- AmaHlubi Traditional Authority
- AmaChunu Traditional Authority
- Dlamini Traditional Authority
- Mabaso Traditional Authority
- Mhlungwini Traditional Authority
- Nkwanyana Traditional Authority
- Abathembu Traditional Authority

Traditional Authorities that participate in the Council Meeting are:

- Inkosi Mkhize
- Inkosi Mazibuko
- Inkosi Nkwanyana
- Inkosi Dlamini

Component B: Intergovernmental Relations

Intergovernmental Relations

Section 3 of the Municipal Systems Act, Act 32 of 2000 requires municipalities to exercise their executive and legislative authority within the constitutional system of co-operative governance envisaged in section 41 of the Constitution.

The Municipality strives to participate in as many of the available structures and forums as possible, but our challenge is that the various structures meet on the same dates and our personnel structure does not allow for dedicated personnel to attend all the forums and meetings. The Municipality participates in Provincial and District Intergovernmental forums and structures

Directorate	Structures & Forums
Councilors, Mayor and executive Committee Members	<ul style="list-style-type: none"> - Mayoral Forum - SALGA KZN Committee <ul style="list-style-type: none"> o Governance, Intergovernmental and International Relations o Human Resources o Municipal Services and Infrastructure o Economic Development and Planning o Social Development, Public Safety and Health o Municipal Finance and Corporate Administration -IGR Committee -Speakers Forum

Participating on District Intergovernmental Structures

Forum	Inkosi Langalibalele Representative
Mayor's Forum	The Honourable Mayor Cllr J.M. Mbhele
Speaker's Forum	The Honourable Speaker, Cllr S.A. Mdakane
Municipal Manager's Forum	Mr. P.S. Mkhize
CFO's Forum	Mr. S.P. Radebe
Technical & Infrastructure Development Forum	Mrs S.R. Zwane
Planners Forum	Town Planners
Corporate Services Forum	Mr. H.B. Choto
Community Services Forum	Ms. Z.M Ndlela

Component C: Public Accountability and Participation

The Constitution (Section 152) sets out the objects of local government, one of which is the provision of democratic and accountable government to local communities. This is reiterated by Section 15 (b) of the Municipal Systems Act which requires a municipality to establish and organise its administration to facilitate a culture of accountability amongst its staff.

A second constitutional objective is the encouragement of local communities and community organisations in the matters of local government. This is reiterated by the Chapter 4 of the Municipal Systems Act, Act 32 of 2000 which deals exclusively with community participation. A Municipality is required to develop a culture of community participation and develop a system of participatory municipal governance that compliments formal representative governance. The municipality is also required to supply its community with information concerning municipal governance, management and development.

Public participation is defined as an open, accountable process through which individuals and groups within selected communities can exchange views and influence decision-making. It is further defined as a democratic process of engaging people, deciding, planning, and playing an active part in the development and operation of services that affect their lives. The Municipality's primary public participation mechanisms are its Ward Committees and public meetings.

The Municipality's biggest challenge lies in improving the participation of its community in all aspects of municipal governance.

➤ Public Meetings

Notice of meetings entailed a combination of the following methods depending on the communication preferences of the Ward:

- Newspaper Adverts (Estcourt and Midlands News, and Ilanga)
- Municipal Notice Boards
- Municipal website

Public meetings for the year under review are sitting regularly even though not in all wards. The responsibility to call or convene the committee still lies with the ward councillor concerned and Inkosi. Furthermore, the level of attendance by the public in Council meetings and business is still remains a challenge due to a variety of reasons which may inter alia include publicity and communication between community and the councillors.

Number of Meetings per Ward Councillor 2019/2020 Financial Year

No.	Ward Councillor	Ward	Number of Meetings
1.	Cllr P.P. Mgaga	Ward 1	4
2.	Cllr N.F. Dlangalala	Ward 2	4
3.	Cllr B.N. Mpembe	Ward 3	3
4.	Cllr S.A. Mdakane	Ward 4	3
5.	Cllr S.E Mbongwa	Ward 5	5
6.	Cllr E.S. Ndumo	Ward 6	8
7.	Cllr T.M. Mvelase	Ward 7	5
8.	Cllr B.T. Mngadi	Ward 8	2
9.	Cllr B.S. Dladla	Ward 9	2
10.	Cllr E. Lite	Ward 10	1
11.	Cllr B.E. Nkala	Ward 11	2
12.	Cllr S.B. Zondi	Ward 12	3
13.	Cllr L.M. Mlaba	Ward 13	5
14.	Cllr S.P. Vilakazi	Ward 14	3
15.	Cllr T.P. Dubazane	Ward 15	6
16.	Cllr M.C. Mkhize	Ward 16	7
17.	Cllr N. Mvelase	Ward 17	3
18.	Cllr S.V. Ndwandwe	Ward 18	6
19.	Cllr S.N. Mchunu	Ward 19	6
20.	Cllr M.M Mncube	Ward 20	3
21.	Cllr B. Dhladla	Ward 21	3
22.	Cllr L.M. Mvelase	Ward 22	2
23.	Cllr P.B. Mngadi	Ward 23	2

Ward Committees

Ward Committees are statutory committees established in terms of Part 4 of Chapter 4 of the Local Government Municipal Structures Act, Act 117 of 1998. Ward committees play a vital role in bridging the gap between the Community and the Municipality. Ward Committees are not political but are nevertheless elected for a period of five years that runs concurrently with the term of office of the Municipal Council.

The Ward Committees were functional during 2019/2020 Financial Year. All ward committees have since been sworn in, trained and now their full functionality.

No.	Ward Councillor	Ward	Number of Meetings
1.	Cllr P.P. Mgaga	Ward 1	9
2.	Cllr N.F. Dlangalala	Ward 2	9
3.	Cllr B.N. Mpembe	Ward 3	9
4.	Cllr S.A. Mdakane	Ward 4	9
5.	Cllr S.E Mbongwa	Ward 5	9
6.	Cllr E.S. Ndumo	Ward 6	9

7.	Cllr T.M. Mvelase	Ward 7	9
8.	Cllr B.T. Mngadi	Ward 8	9
9.	Cllr B.S. Dladla	Ward 9	9
10.	Cllr E. Lite	Ward 10	9
11.	Cllr B.E. Nkala	Ward 11	9
12.	Cllr S.B. Zondi	Ward 12	9
13.	Cllr L.M. Mlaba	Ward 13	3
14.	Cllr S.P. Vilakazi	Ward 14	6
15.	Cllr T.P. Dubazane	Ward 15	9
16.	Cllr M.C. Mkhize	Ward 16	9
17.	Cllr N. Mvelase	Ward 17	9
18.	Cllr S.V. Ndwandwe	Ward 18	9
19.	Cllr S.N. Mchunu	Ward 19	9
20.	Cllr M.M Mncube	Ward 20	9
21.	Cllr B. Dhladla	Ward 21	9
22.	Cllr L.M. Mvelase	Ward 22	9
23.	Cllr P.B. Mngadi	Ward 23	9

IDP Participation and Alignment

IDP Participation and Alignment Criteria	Yes/No
Does the municipality have impact, outcome, input, output indicators?	Yes
Does the IDP have priorities, objectives, KPIs, development strategies?	Yes
Does the IDP have multi-year targets?	Yes
Are the above aligned and can they calculate into a score?	Yes
Does the budget align directly to the KPIs in the IDP?	Yes
Do the IDP KPIs align to the Section 57 Managers	Yes
Do the IDP KPIs lead to functional area KPIs as per the SDBIP?	Yes
Were the indicators communicated to the public?	Yes
Were the four quarter aligned reports submitted within stipulated time frames?	Yes

Component D: Corporate Governance

Internal Auditing

The Municipality has an Internal Audit Unit as required by Section 165(1) of the MFMA. The Internal Audit Unit comprises of Internal Auditor and Risk Management and co-sourced assistance from Mntambo Financial Consulting CC.

Section 165 (2) of the MFMA requires the Internal Audit Function to;

- a) "prepare a risk-based audit plan and an internal audit program for each financial year;
- b) advise the accounting officer and report to the audit committee on the implementation of the internal audit plan and matters relating to -
 - internal audit;
 - internal controls;
 - accounting procedures and practices;
 - risk and risk management;
 - performance management;
 - loss control; and
- c) perform such other duties as may be assigned to it by the accounting officer".

All the reports have been submitted to the Performance/Audit Committee and to Municipal Manager to ensure that at every engagement with the reports of Internal Audit as submitted, they give direction to the municipality and to themselves. The purpose of submitting Internal Audit Report to the Performance/Audit Committee is not just for noting but to ensure that the committee makes a significant dent in the system of internal control. The Performance/Audit Committee should satisfy itself that the reports are comprehensively addressing all the intricate aspects of the area that was audited and also to study the responses or seek answers from the management on the findings of the internal auditors.

Risk Management

Corporate Governance is the set of processes, practices, policies, laws and relationships affecting the way an institution is directed, administered or controlled.

Whilst every employee in the municipality is responsible for managing risks in their individual competency of the Council business, some officials have additional responsibilities within their area of operations. Risk management issues are governed by the developed Risk Management Policy which Council had approved in the past financial year and been reviewed this year. This policy is driven by the Municipal Manager and managed by the Audit Committee.

Issues of risk management are the responsibility of the Accounting Officer which he delegates to the Risk Committee, which was appointed last financial year which comprises of the senior Management and middle management. This committee has since been a difficult structure which fails to function appropriately, some of these reasons encompass issues of no quoration.

Anti-Corruption and Fraud

The risk of fraud and corruption is one of the Municipality's top strategic risk areas. The Municipality implemented its anti-corruption strategies, and fraud prevention plan which

include organization-wide anti-corruption and anti-fraud interventions; as well as a whistle-blowing mechanism and fraud awareness workshops.

Inkosi Langalibalele Local Municipality (ILM) has a Fraud and Anti-Corruption Policy in place and the objective of the current policy is to develop and foster a climate within the Municipality where all employees strive for the ultimate eradication of fraud, corruption, theft and maladministration by means of the application of the full spectrum of all proactive measures at their disposal. This policy also sets down the stance of the ILM on fraud as well as reinforcing existing regulations aimed at preventing, reacting to, and reducing the impact of fraud, corruption, theft and maladministration where these dishonest acts subsist.

By-Laws

Municipal By-laws are public regulatory laws which apply in the Municipal Area. Section 11(3) (m) of the Local Government Municipal Systems Act, Act 32 of 2000 empowers the Municipal Council with the legislative authority to pass and enforce Municipal By-laws. A Municipal Council may only pass By-laws on matters falling within its functional mandate. By-laws are superseded by Provincial and National legislation as well as the Constitution.

The main difference between a By-law and a law passed by National and Provincial Government is that a By-law is made by a non-sovereign body, which derives its authority from another governing body, and which can only be made in respect of specific matters within a specific geographic area. It is therefore a form of delegated legislation.

The status of a Municipal By-law is no different than to the status of any other law of the land. Municipal by-laws are enforceable through the public justice system, penalties can be imposed and offenders can be charged with a criminal offence for breach of a by-law.

The Municipality is still in progress of developing other By-laws that are required in the municipality.

The Municipal Website

The Local Government Municipal Systems Act, Act 32 of 2000 (Section 21(B)) requires the Municipality to establish an official website. The Inkosi Langalibalele still in a process of establishing its Municipal website as it is the new municipality the municipal website will be fully functional in the next financial year. The Municipality is still using www.ilm.co.za

CHAPTER 3: SERVICE DELIVERY PERFORMANCE

This Chapter provides an overview of the Service Delivery performance of the Municipality for the 2019/20 financial year, and includes Basic Service Delivery,

Electricity, Roads Transport, Planning and Development and Community and Social Services

The Chapter concludes with the Municipality's Annual Performance Report which was compiled in terms of Section 46 of the Municipal Systems Act, Act 32 of 2000. It sets out the Key Performance Indicators (KPI), targets and actual performance of the Municipality in relation to the Key Performance Areas (KPA) of local government and the strategic objectives of the Municipality as set out in the Integrated Development Plan (IDP).

Component A: Basic Service Delivery

The 2019/2020 financial year saw with it several infrastructure development projects funded through the government's largest local government infrastructure development funding: the Municipal Infrastructure Grant (MIG).

MIG Programme Objective:

In the context of the principles outlined above, the key objectives of the Municipal Infrastructure Grant are to:

- Fully subsidise the capital costs of providing basic services to poor households: this implies that priority must be given to meeting the basic infrastructure needs of poor households, through the provision of appropriate bulk, connector and internal infrastructure in key services;
- Distribute funding for municipal infrastructure in an equitable, transparent and efficient manner, which supports a co-ordinated approach to local development and maximises developmental outcomes;
- Assist in enhancing the development capacity of municipalities, through supporting multi-year planning and budgeting systems; and provide a mechanism for the co-ordinated pursuit of national policy priorities with regard to basic municipal infrastructure programmes, while avoiding the duplication and inefficiency associated with sectoral fragmented grants.

Road Project funded through this grant at Inkosi Langalibalele Local Municipality included:

- Thamela-Mthunzini Gravel Road- 35% in progress

Black Top roads are still under the Construction Phase

- Salvation Army Black top Road- 30% in progress

Public Facilities which are still under construction phase

- Mqedandaba Sportfield – 62% in progress
- Mavela Sportfield – 38% in progress
- Ephangweni Sportfield – 17% in progress
- Wembezi Sportfield – 33% in progress

Component B: Roads Transport

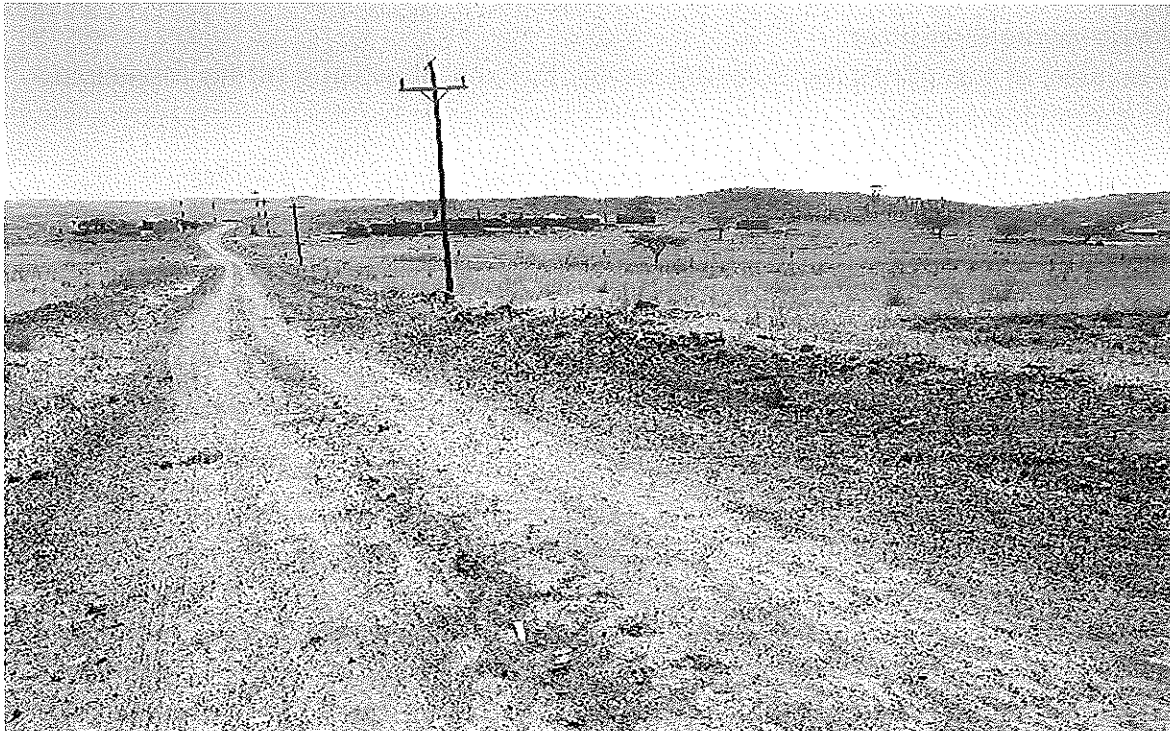
The Department of Transport is responsible for construction and maintenance of all of Municipality's surfaced roads as well as provincial gravel roads.

Rural access roads require more attention, as they are mostly un-surfaced and hence susceptible to erosion. The Municipality currently does not have storm water control measures for rural areas. Most of the drains for rural roads discharge into watercourses and veld and this contribute to soil erosion.

During financial year 2019/2020 the backlogs were eradicated by implementing and completing the following road projects:

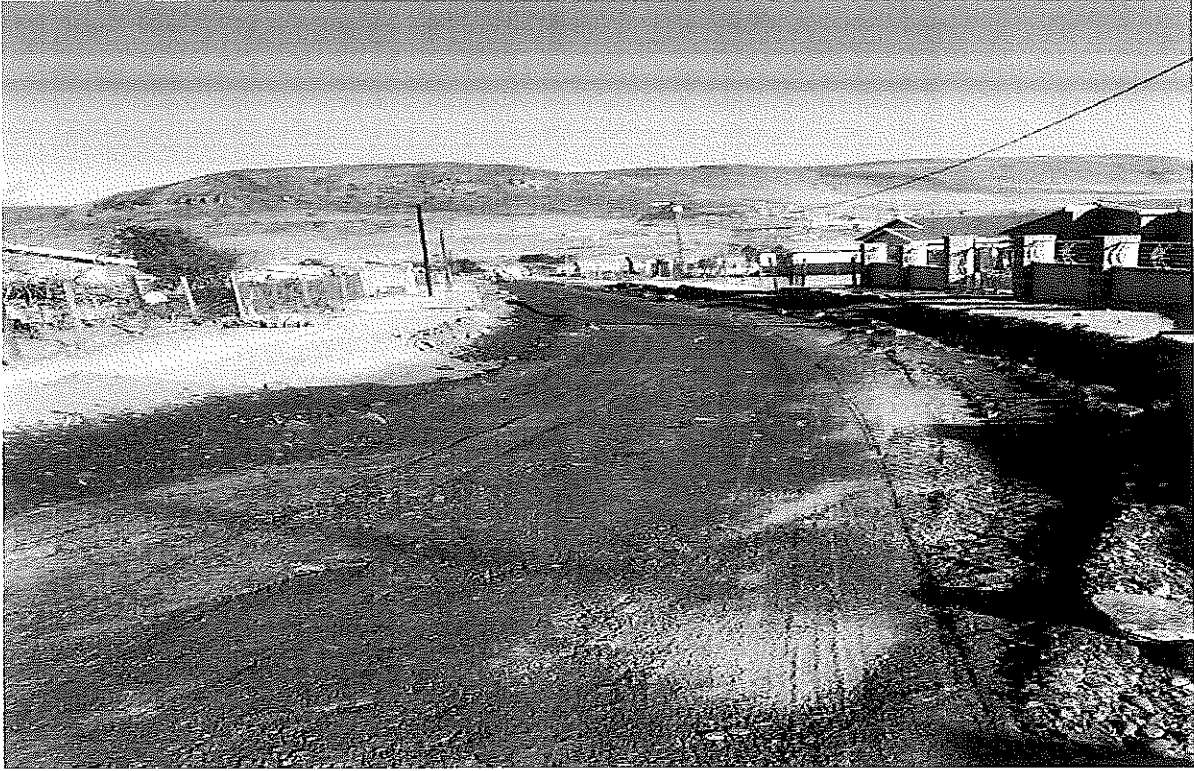
Road Project funded through Municipal Infrastructure Grant

Thamela – Mthunzini Gravel Road 4km's



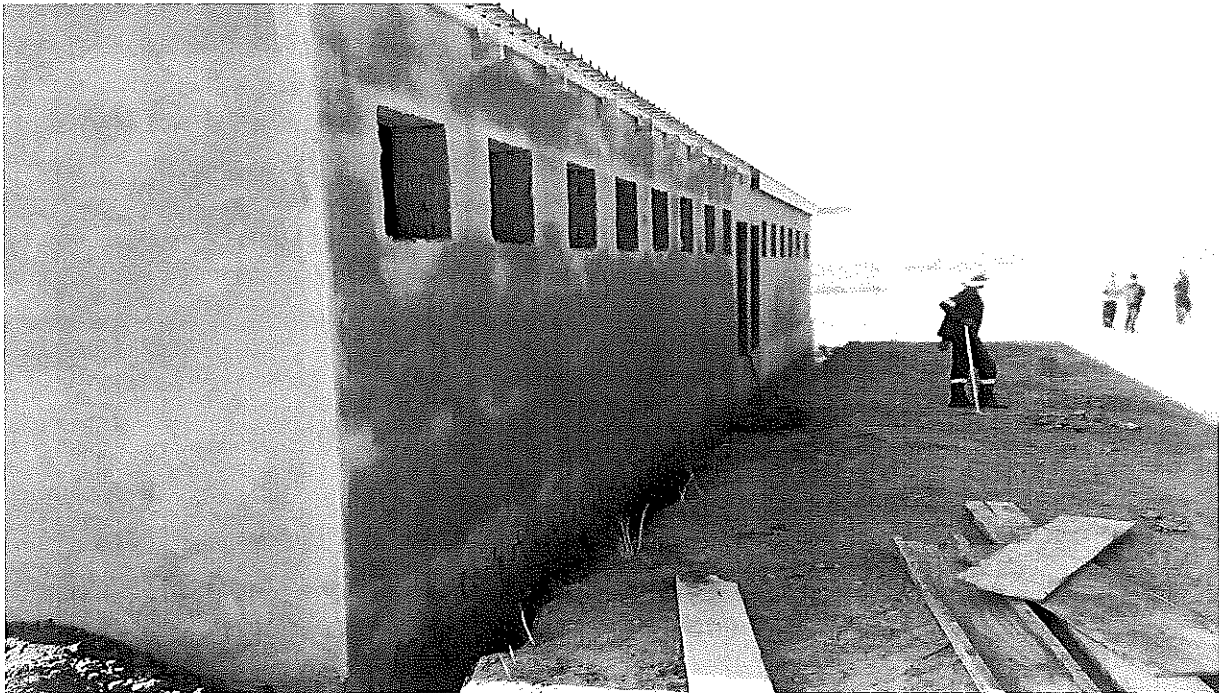
Black Top roads are still under the Construction Phase

Salvation Army Black Top Road 5.1 km's

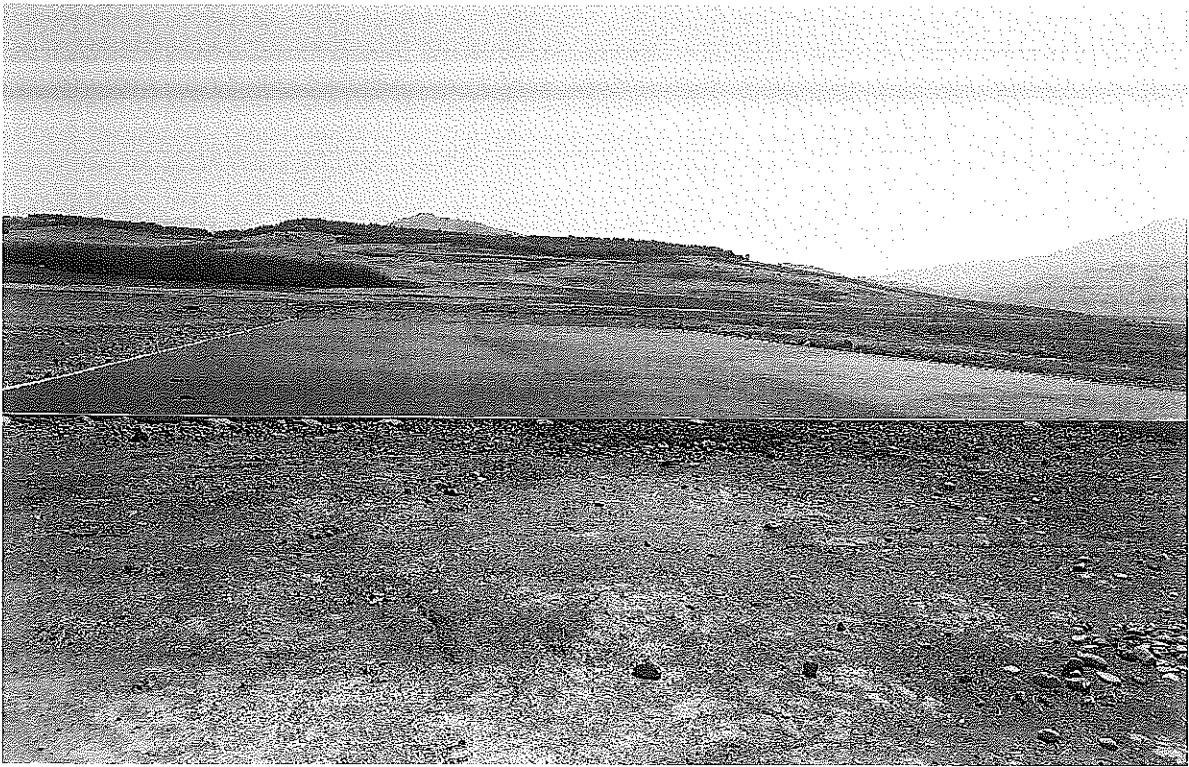


Sport Fields are still under construction phase

Mqedandaba Sportfield



Mavela Sportfield



Ephangweni Sportfield



Wembezi Sportfield



Ward	Project Name	Project Value/ MIG allocation	Project Status	Km's	Expenditure to date
03	Upgrading of Thabela-Mthunzini Gravel Road	R 7 513 008.25	Construction phase	4 km	R 2 215 588.43
09	Construction of Salvation Army Black Top	R 20 744 359.17	Construction phase	5.1 km	R 3 814 074.85
04	Construction of Mqedandaba Sportfield	R 5 614 472.09	Construction phase	n/a	R 3 261 733.23
12	Construction of Mavela Sportfield	R 6 149 204.20	Construction phase	n/a	R 2 333 011.06
06	Construction of Ephangweni Sportfield	R 7 513 008.25	Construction phase	n/a	R 567 942.63
09	Construction of Wembezi Sportfield	R 10 39 865.78	Construction phase	n/a	R 5 271 000.19

Component C: Electricity

Electricity Planning and Projects

Number of existing customers with access to electricity	
Domestic Normal Prepayment Meters	9083
Domestic Normal Conventional Meters Estcourt	1094
Domestic Indigent Prepayment Meters	2296
Domestic Indigent Conventional	106
Domestic Normal Conventional Meters Wembezi	14
Commercial Rate 1 Conventional Meters Estcourt	510
Commercial Rate 1 Prepayment Meters	234

Commercial Rate 2 Conventional Meters Estcourt	276
Commercial Rate 2 Prepayment Meters	2
Commercial Rate 1 Conventional Meters Wembezi	6
Commercial Rate 2 Conventional Meters Wembezi	8
Departmental Conventional	198
Industrial Bulk	26
Time of Use Bulk	9
Total Number of Customers	13862

Billing Information: Electricity

ELECTRICAL SALES & PURCHASES (RANDS): 2019 / 2020

SALES		PURCHASES	
Month	Year to Date	Estcourt	Wembezi
Time of Use Customers	R 104 122 917.45		R 173 913 646.64
Industrial	R 54 677 676.28	Wembezi	R 21 101 700.45
Commercial 1	R 12 687 489.68	TOTAL	R 195 015 347.08
Commercial 2	R 16 387 055.93		
Commercial 1 Prepayment	R 3 247 670.98		
Commercial 2 Prepayment	R 78 489.68		
Residential Conventional	R 15 825 903.69		
Residential prepayment	R 28 130 076.06		
Departmental	R 3 694 528.52		
Indigent Conventional	R 2 521 488.09		
Indigent Prepayment	R 14 743 189.53		
	R 256 116 485.88		

% PROFIT	
TOTAL SALES	R 256 116 485.88
TOTAL PURCHASES	R 195 015 347.08
DIFFERENCE	R 61 101 138.80
% DIFFERENCE	23.86%

Consumption: Electricity

ELECTRICAL CONSUMPTION (KWH) : 2019 / 2020

SALES		PURCHASES	
Month	Year to Date	Estcourt	Wembezi
Time of Use Customers	57 845 100		134 754 847
Bulk	26 327 638	Wembezi	12 728 452
Commercial 1	4 457 195	TOTAL	147 483 300
Commercial 2	8 376 322		
Commercial 1 Prepayment	1 412 266		
Commercial 2 Prepayment	44 096		
Residential Conventional	9 000 511		
Residential prepayment	17 416 000		
Street light Unmetered	471 024		
Departmental	2 252 965		
Indigent Conventional	1 256 757		
Indigent Prepayment	9 951 780		
Indigent free issues	1 305 700		
	140 117 352		
Wembezi	12 728 452		
Estcourt	134 754 847		
Total (Estcourt & Wembezi)	147 483 300		
LOSSES IN KWH	7 365 947		
LOSSES (%)	4.994%		

% LOSS	
TOTAL PURCHASES	140 117 352
LOSS IN KWH	147 483 300
% LOSS	7 365 947
	4.99%

ELECTRICITY PROJECTS

INEP GRANT ELECTRIFICATION PROJECTS 2019-2020

Project	Supplier	First Quarter	Second Quarter	Third Quarter	Fourth Quarter	Total Spent	Budget	Balance
Substation 13	Theshani Imbawula		R 1 158 945.85			R 1 158 945.85	R1 158 945.85	R0.00
Osizweni & Ntabamhlope	RPS A1 Electrical	R 1 122 980.82		R 467 890.01		R 1 590 870.83	R3 621 844.32	R0.00
Kwamorley	SPK	R 953 595.04	R 245 064.28	R 926 408.38		R 2 125 067.70	R2 219 209.83	R94 142.13
Amount Invoiced		R 2 076 575.86	R 1 404 010.13	R 3 425 271.87	R 0.00	R 6 905 857.86	R7 000 000.00	R94 142.13
Total Invoiced to Date		R2 076 575.86	R1 404 010.13	R3 425 271.87	R0.00	R6 905 857.86	R7 000 000.00	
Year to Date Total	R6 905 857.86							
Total Allocation	R7 000 000.00							
Percentage Spent	98.66%							

Osizweni Electrification Phases 1, 2 & 3: Close Out Report

I hereby wish to confirm that Osizweni Electrification Phase 1, 2 & 3 has been completed.

Due to the recalling of R 7 000 000.00 of the previous year's funding allocation, the project had to be phased as per new allocations.

I am pleased to inform you that the customers have been energized and handed over to the Municipality.

Phase 4 has commenced already.

The Total Number of Connections to date are as follows:

Phase 1 Connections:	152
Phase 2 Connections:	161
Phase 3 Connections:	152
Total Connections completed:	465

Kwamorley Electrification Phases 1: Close Out Report

I hereby wish to confirm that Kwamorley Electrification Phase 1 has been completed.

Due to the recalling of R 7 000 000.00 of the previous year's funding allocation, the project had to be phased as per new allocations.

I am pleased to inform you that the customers in Phase 1 have been energized and handed over to Eskom.

Phase 2 has commenced already.

The Total Number of Connections to date are as follows:

Phase 1 Connections:	62
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Substation 13 Phases 1 & 2: Close Out Report

I hereby wish to confirm that Substation 13 Upgrade Phase 1&2 has been completed.

Due to the recalling of R 7 000 000.00 of the previous year's funding allocation, the project had to be phased as per new allocations.

I am pleased to inform you that the Substation has been energized and handed over to the Municipality and is fully operational.

The Budget for the Project was R 9 000 000.00, the total expenditure to date is R 7 535 336.34.

The balance of the payments will be made from the 2020 2021 allocations in terms of Phase 3.

We are awaiting final invoices.

ELECTRICITY OPERATIONS AND MANTAINANCE

The maintenance and works section is responsible for the inspection driven maintenance scheme and the execution of maintenance work. The maintenance of the Inkosi Langalibalele network is crucial in ensuring the integrity and reliability of supply to customers.

Operational Activities

The 33kv line inspections were carried out as required throughout the year but the inspection was inconclusive as the line could not be properly seen from the ground as there are no binoculars. The requisition for binoculars has already been forwarded to SCM.

Streetlight inspections were carried out in all the areas as required and a lot of streetlights were found to be out. However the streetlight maintenance did not go according to the planned schedule since the section does not have enough streetlight materials.

A lot of defective streetlights were also reported by customers from all areas in Estcourt but unfortunately little maintenance was done due to the unavailability of materials. Street light globes of all sizes cannot be replaced if it fuses because there are no streetlight globes. This led to a huge customer dissatisfaction but the section reached a point whereby only faults that do not require materials could be attended to. The requisition of globes was forwarded to SCM and we are still waiting for its procurement.

Battery checks were carried out in all Substations and they are all in a satisfactory condition.

Distribution box maintenance was also carried out on the ones that the customers had reported on. Most of the boxes are not locked because the locks that were ordered are now finished and the section is waiting for the other lot to be delivered. This poses a risk to human beings and animals if the boxes are not locked. However staff are temporarily securing these boxes with bolts and nuts or cable tiers but in some instances some members of the community are able to remove it and tamper with the boxes.

The replacement of rotten poles on the medium voltage line is ongoing.

Tamper Checks

Tamper checks were carried out and it is an ongoing process whereby we check individual meters for tampering and if found guilty the customers will be disconnected and made to pay for the Electricity that they have been using without being billed.

Challenges

The shortage of materials remain a huge challenge as streetlight maintenance, fault maintenance and new house connections cannot be carried out. Maintenance work cannot be carried out according to maintenance plan as most of the materials that are required for the jobs are not in stock.

Recommendations

It is highly recommended that all materials that have been requested for maintenance of the Electricity network be procured as this resultantly saves the Municipality some money because a well maintained Electrical network has less faults hence money is saved.

The second bucket truck needs to be bought in order to reduce the current backlog of streetlight maintenance and Estcourt is also growing hence the resources for carrying out work needs to be augmented.

Component C: Planning and Development

Town Planning

Planning Unit is responsible for planning management functions of the municipality. This includes, the preparation of spatial frameworks, to developing long term strategies while ensuring physical, economic, environmental alignment as well as integration of all sectors. The unit is also responsible for providing efficient and effective land use management and building inspectorate services to our residents who are property owners and developers as well as prospective investors.

Town Planning has been involved in the following programmes and projects.

- Development of Inkosi Langalibalele Municipality Spatial Development Framework;
- Development of the Inkosi Langalibalele Municipality Single Scheme; and

Implementation of Spatial Planning and Land Use Management Act, 2013.

Human Settlement

Awaiting Stage 1 Approval from Dohs

Name of Project	No of Units
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Rensbergdrift	1000
Mandabeni/Vala	2000

Approved Stage 1 - We are busy with Stage 1 activities on the following projects, where after we will commence with Stage 2:-

Name of Project	No of Units
Cornfields E	500
Paapkuilsfontein	1000
Cornfields D	500
Thembalihle A(Awaiting Dohs to appoint new IA)	500
Thembalihle B	500
Msobetsheni	500
Owl and Elephant	500
Cornfields Area A(Awaiting Dohs to appoint new IA)	1000
Bhekabezayo/Dutch	2000
Nkomokazini	2000
Mafakeni/Makhalanyoni/Madolebeni	2000

Stage 2 application submitted – Awaiting approval (Urban)

Name of Project	No of Units
Cornfields Area B	500

Stage 2 Approved Projects (Construction - IRDP):-

Name of Projects	No of Units
Mhlungwini	300
Ngonyameni	300
Shayamoya	500
Lochsloy	565
Myangweni	300

Stage 2 – Urban - Services

Name of Projects	No of Units
Lochsloy 2 – Waiting for IA to commence	461
Phangweni	1000

Stage 3(Construction) - Urban

Name of Projects	No of Units
Mimosadale – Awaiting Dohs to appoint Implementing Agent	1228

Rectification Projects

Name of Projects	No of Units
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Wembezi A	515
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Serviced Stands

Name of Projects	No of Units
Wembezi B Section	309

Hostel upgrade

Name of Projects	No of Units
Ikwezi Hostel	710

Component D: Community and Social Services

Introduction

The purpose of this section is to highlight all the activities/events /programmes that have taken place or implemented by Community and Social Services during 2019/20 financial year.

Community Services

This section will cover five (5) components, namely:

- **Municipal Enterprises**
- **Law Enforcement**
- **Cleansing**
- **Emergency Services**
- **Disaster Management**

This annual report will address issues as outlined in the Service Delivery and Budget Implementation Plan (SDBIP) 2019/20. Each section within Community Services Department has a specific objective, strategy and indicator(s) to contribute towards Outcome 9 of National Key Performance areas which is Good Governance and Public Participation as well as other key performance areas.

1. Municipal Enterprises

Introduction

This section consist of the Halls, Parks, Gardens and Libraries

Sectional profile

The following unit make up the Municipal Enterprises Section.

- (a) Community Halls
- (b) Libraries

(c) Parks and Gardens, Sports Fields and Cemeteries

Community Halls

- There are Fifty (50) halls within the Inkosi Langalibalele Municipality.
- The staff compliment is as follows:

Enterprises Officer X1, Caretakers x 11, General Assistance x 8

- The halls are in need of maintenance.
- The halls are booked on average of 106 times per month
- Most of the halls are without Chairs and Trestles.
- The stage curtains need replacing at Fordeville, Weenen and Town halls, cleaning material is required in all halls.
- The halls are utilized mainly for meetings, weddings, funerals, dances, religious meetings and school functions.
- Halls are booked at the town halls

Conditions of Halls

Stated per Hall

NO	Name of Hall	Condition
1	Nkomfe	Very Bad
2	Mhubheni	Good
3	Bosh Hall and Crèche	Fair
4	Kwa Bhekabezayo	Very Bad
5	Ezinyosini	Fair
6	Kwa Ndaba	Good
7	Kwa Dlamini	Good
8	Kwa Mkhize	Very Bad
9	Enhlano Mkhize	Good
10	Ntsonga	Fair
11	Mahlutshini	Fair
12	Enhlalakahle Hall	Good
13	Dutch Hall	Good
14	Good Home Comm Hall	Fair
15	Sobabili Hall	Good
16	Mdwebu Hall	Good
17	Zwelisha Hall	Fair

18	Phangweni Hall	Good
19	Bhekuzulu Hall	Good
20	Lomode Hall	Good
21	Rosedale Hall	Good
22	Tatane Hall	Fair
23	Mqendandaba Hall	Good
24	Nkomokazini Hall	Very Bad
25	Mpophomeni Hall	Good
26	Phuthini Hall	Very Bad
27	Nkosana Hall	Good
28	Nyezane Hall	Fair
29	Emoyeni Hall	Good
30	Forderville Hall	Fair
31	Town Hall	Fair
32	Colita Hall	Fair
33	Paapkuils Hall	Fair
34	Frere Hall	Very Bad
35	Cornfields Hall	Very Bad
36	Thembalihle Hall	Very Bad
37	Weenen Town Hall	Bad
38	Mthaniya Hall	Good
39	Ferdinand Hall (Busane)	Bad
40	Kwanobamba Hall	Very Bad
41	Nkaseni Hall	Bad
42	Nhlawe Hall	Very bad
43	Rensbergdrift Hall	Good
44	Mimosadale Old	Very Bad
45	Mimosadale Hall	Fair
46	Mshayasafe Hall	Fair
47	C- Section Hall	Very Bad

48 Wembezi Multipurpose Hall

Fair

49 Kwa Dlamini near Phawa

Very Bad

NAME	ADULTS	YOUNG ADULTS	JUVENILES	TOTAL
ESTCOURT	2320	990	814	4124
FORDERVILLE	78	19	78	175
WEMBEZI	765	502	730	1997
WEENEN	142	254	458	854
IMBABAZANE	51	234	88	373
LOSKOP	169	115	79	363
TOTAL	3525	2114	2247	7886

Parks and Gardens, Sports Fields and Cemeteries

- There are 17 Parks,
- There are 13 Sports fields
- There are 8 Cemeteries.
- Swimming Pools x 2 (Hilden and Bert Tucker) (Seasonal)

The staff component for Parks are made up as follows:

Weenen: Acting supervisor 1 General Assistance 12

Wembezi: Acting Supervisor 1 General Assistance 9

Estcourt: Superintendent x1, Horticulturist x1, Recreational Officer x1 and 1 Vacant., Acting Foreman x 1, Drivers x4, General Assistants x16

The staff in the parks section are moved around between the different facilities to maintain them. The staff are also required to fell overgrown bush and trees, Spray weed killer on pavements and on storm water drains also mark sports fields especially before weekends.

CHALLENGES

The resources are lacking in this section. The department had to maintain all sports fields, parks, cemeteries and swimming pools with one tractor and one Ldv. Field Marking paint was not purchased for the whole year and agreements had to be made with consumers who booked the sports fields that the Department, can assist with cutting and marking and that they supply the paint. Protective clothing and uniforms have not been issued for two years and the staff have been threatening industrial actions.

CEMETERIES:

Name of Cemetery	Year opening Closed	Capacity	Life Span
Keate Street	21/04/1957 - 1990	99.9 % full	Full
Forderville	11/12/1976 - 1989	99.9% full	Full
Alexandra Street	31/10/1990	99.9% full	Full
Bank Road	19/07/2008	Half full	Estimated plus minus 9 years
Locksloy	08/04/ 1976 – 1998	Full	Full
Embangweni-Mahhashini	01/1998 – 09 2013	Full	Full
Longhomes	- 09/2013	Half full	Estimated plus minus 4 years
Weenen		100% full	New burial land is needed urgently
KwaNobamba		100% full	New burial land is needed urgently

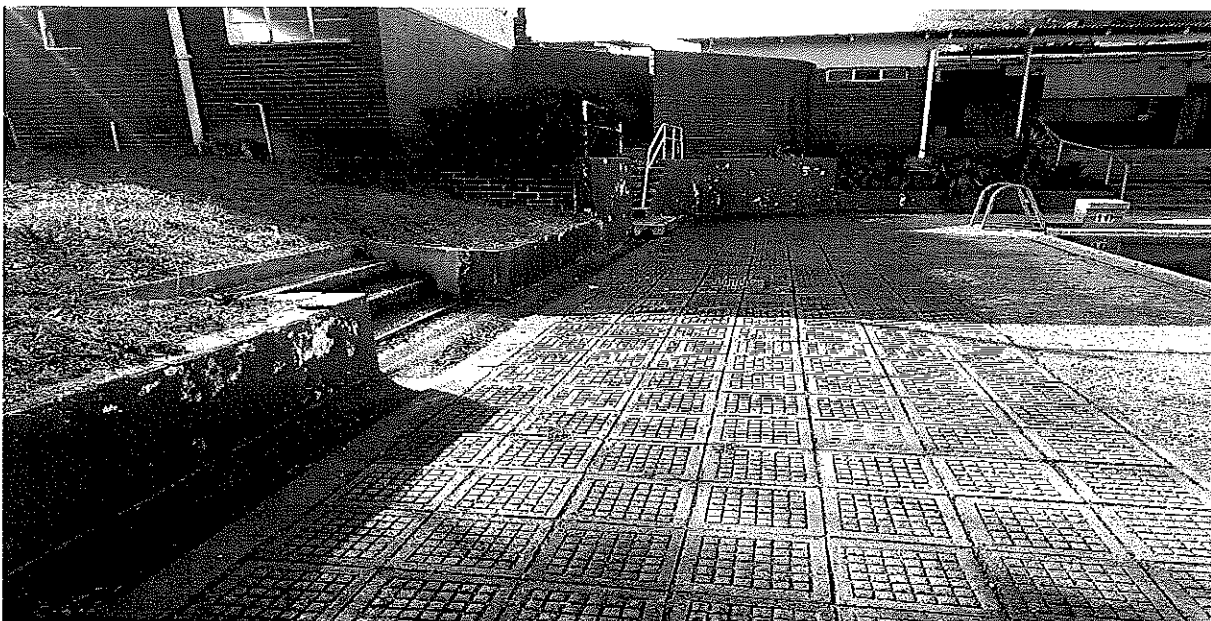
Weenen Cemeteries: Weenen needs a new cemetery very urgently and Panning department together with Department of Environmental affairs and tourisms has identified the possible land for cemeteries and the proper channels are being followed to finalise the zoning of the land.

Wembezi Cemeteries: Wembezi needs fencing of the cemeteries and the software serves provider has choose this facility for piloting the digital cemeteries register.

Estcourt Cemeteries: Estcourt cemetery needs fencing and guide house fixed.

Aerodrome: SCM is in the procurement process for service provider to develop the Aerodrome.

Swimming Pools:



The repainting and fixing of gutters, window, doors, tabs and changing rooms. Fencing on both pools is urgently needed. The Fordeville pool needs a life saver for it to re – open. Leaking roof is also a challenge at Fordeville.

Statistics of ticket sales February 2020

HILLDENE POOL				BERT TUCKER POOL			
Adults Daily	Adults Season	Children Daily	Children Season	Adults Daily	Adults Season	Children Daily	Children Season
285	0	610	1	0	3	0	0

2 Galas R1220

Total R 15930

March 2020 (DUE TO COVID NORMALLY SWIMMING SEASON ENDS END OF APRIL)

HILLDENE POOL				BERT TUCKER POOL			
Adults Daily	Adults Season	Children Daily	Children Season	Adults Daily	Adults Season	Children Daily	Children Season
107	0	350	1	0		0	0

R7170

Due to the lock down the pools were closed before the season ends.

RECOMMENDATION:

The appointment of the life saver and fixing of the missioned things on the report.

1. Law Enforcement Traffic Section

(July 2019 – June 2020)

Truck Operations	76
Station Operations	181
ITLEC Roadblocks	27

Learners:

Applicants booked: 1752	Payed: R150.00	Total amount: R262 800.00
Application cancelled: 0	Reason: Wrong code	Total amount: -R0.00
Applicants passed: 1003	Payed: R60.00	Total amount: R60 180.00

Learners Cancelled: 0	Reason: Wrong code	Total amount: -R0.00
Duplicate learners: 41	Payed: R80.00	Total amount: R3 280.00
Free issue: 0	Reason: Examiner never signed and or system off line.	
		Grand Total:R326 260.00

Driver's Licence & renewals:

Applicants booked M/C: 25	Payed: R220.00	Total amount: R5 500.00
Applicants booked LMV: 150	Payed: R250.00	Total amount: R37 500.00
Applicants booked HMV: 1087	Payed: R300.00	Total amount: R326 100.00
Licences issued: 3503	Payed: R250.00	Total amount: R875 750.00
Never produced: 109	Reason: Unsuitable photo / fingerprints	
Cancelled Licence: 2	Reason: Wrong code	Total amount: -R500.00
Temporary Licence: 1545	Payed: R90.00	Total amount: R139 050.00
Cancelled Temp: 9	Reason: Wrong code	Total amount: -R810.00
Free issue: 632	Reason: Drivers licence passed.	
PRDP issued: 1342	Payed: R150.00	Total amount: R201 300.00
Cancelled PRDP: 8	Reason: Wrong code.	Total amount: -R1200.00
Duplicate TRN: 3	Payed: R240.00	Total amount: R720.00
		Grand Total:R1 583 410.00

Total amount of drivers and learners	R1 909 670.00
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C.O.R:

Applicants booked M/C: 2	Payed: R200.00	Total amount: R400.00
Applicants booked Other: 123	Payed: R220.00	Total amount: R27 060.00
Applicants booked HMV: 84	Payed: R350.00	Total amount: R29 400.00
Applicants booked BUS: 8	Payed: R350.00	Total amount: R2 800.00
C.O.R issued: 272	Payed: R120.00	Total amount: R32 640.00
Police clearance required: 0	Payed: R120.00	Total amount: R0.00
Cancelled Booking HMV: 2	Reason Wrong code	Total amount:-R700.00
		Grand total: R91 600.00

Motor Licensing: Estcourt

Municipal fee calculated as follows: Grand total minus (-) transaction fee times (x) 8.55%

Grand total of all transactions: R10 411 800.00	Transactions fee: R626 976.00	Municipal Taking: R836 602.00
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Motor Licensing: Weenen

Municipal fee calculated as follows: Grand total minus (-) transaction fee times (x) 8.55%

Grand total of all transactions: R1 594 459.00	Transactions fee: R73 008.00	Municipal Taking: R130 084.03
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Total amount from Licensing Offices	R966 686.03
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Traffic Infringements:

Number of Section 341 Notices (Traffic Fine)	570	R253 100.00
Number of Section 56 Notices (Traffic Fine)	3051	R3 551 050.00
Total amount from infringements	3108	R3 804 150.00

Total revenue for 2019 - 2020	R6 772 106.03
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2. Cleansing Section

Overall Operational Structural Arrangement

Position	Accountability Reporting.	Initials & Surname.	Status
Manager: Cleansing.	GM: Community Services.	HS Hlongwane	Permanent.
Admin Assistant.	Manager: Cleansing.	D Fook.	Permanent.
Coordinator: EPWP / CWP.	Manager: Cleansing.	C. Magubane	Fixed Term Contract.
Coordinator: Environmental Management	Manager: Cleansing	NN Milanzi	Fixed Term Contract as appointed by KZNEDTEA.
Superintendent: Cleansing.	Manager: Cleansing.	SJ Mageza.	Acting with no Contract in place.
Team Leader: Estcourt.	Superintendent: Cleansing.	PC Majola.	Permanent.
Team Leader: Weenen.	Superintendent: Cleansing	ML Lomane.	Permanent.
Team Leader: Wembezi.	Superintendent: Cleansing.	M Majola.	Acting with no Contract in place.
Team Leader: Ntabamhlophe.	Superintendent: Cleansing.	Vacant.	N/a
Team Leader: Loskop.	Superintendent: Cleansing.	Vacant.	N/a
Team Leader: Landfill Site.	Superintendent: Cleansing.	A Mnculwane.	Acting with no Contract in place.
Supervisor: Estcourt.	Team leader: Estcourt.	BF Mabaso.	Acting with no Contract in place.
		VF Shelembe.	
		SS Zuma.	
		F Hadebe.	
Supervisor: Weenen.	Team Leader: Weenen.	B Khumalo.	Acting with no Contract in place.
		Vacant.	
Supervisor: Wembezi.	Team Leader: Wembezi.	Vacant.	N/a
		Vacant.	

Supervisor: Ntabamhlophe.	Team Ntabamhlophe.	Leader: Ntabamhlophe.	Vacant.	N/a
Supervisor: Loskop.	Team Loskop.	Leader: Loskop.	Vacant.	N/a

Tools, Equipment, Asset and Fleet Management:

Fleet:

Vehicle Description.	Registration Number	Allocation	Condition and progress.
Refuse Compactor.	NE 527	All areas.	Have reached life span but in running condition.
Refuse Compactor.	NE 19337	All areas.	Have reached life span but in running condition.
Skip Loader.	NE 14325	All areas.	Have reached life span but in running condition.
Bull Dozer.	N/a	Landfill Site.	Not in working condition and awaiting repairs.
LDVs	n/a	All areas.	All LDVs are now a responsibility of the Fleet Unit and are released as and when needed by way of a Motivation from the GM.

NB: It Should Be Noted That There Is An Additional Refuse Compactor That Was Allocated To ILM By UThukela DM Through The KZNCOGTA Programme (Khawuleza) As Launched By The Affected MEC.

Distribution of Refuse Bags (July 2019 – June 2020):

Quarter	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Total
No of Bags.	110,000	105,000	111,000	111,000	437.000

Litter Pickers (Allocated in July 2019 – June 2020).

Quarter	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Total
Available Litter Pickers.	40	37	37	32	32

NB: We Only Have 32 Litter Pickers For More Than 150 Employees. Litter Pickers Deteriorate and Break as They Reach Life Span And During Operations.

Skip Bins:

Our Skip Bin Operation is as follows:

- Total number of Skip Bins : 48.
- Total Hired : 12.
- Total placed to curb illegal Lumping and Transfer Stations : 36.

Report for the Landfill Site:

The Municipality Appointed a Service Provider for the Clearance of all backlog and Minor Professional Services after a Legal Notice was issued by Kznedtea in December 2019. The following is progress thus far:

Item	Progress
Clearance of Backlog:	
Face / Entrance.	Complete.
Recycling Area.	Complete.
Open Space for future landfilling.	90% Complete.
Operations: Current Cell.	In order and covered on a daily basis.
Construction of a New Cell.	40% Complete.
Beatification of entrance.	Waste cleared and current importing cover material and Chicory.
Designation of Recycling Area and allocation of Recyclers.	Waste cleared and allocation will be done by 30/07/2020.
MIG Applications: <ul style="list-style-type: none"> ➤ Fencing. ➤ Drainage. ➤ Leachate Management. ➤ Weighbridge and Admin Office. ➤ Sapling Infrastructure. ➤ Construction of Transfer Stations 	Applications completed and sent to COGTA.
Professional Scope: <ul style="list-style-type: none"> ➤ Survey. ➤ Geo-Tech. ➤ Design. 	40% Complete.
Convert Permit to License.	To be initiated by end of July 2020.





Annual Report for Weenen:

Item	Report
Supervision.	There is currently a Team Leader who is permanently employed and One Supervisor who is acting without a Contract for the acting due to the current financial state of the municipality.
Total number of General Workers.	Permanent – 40
Vehicle allocation.	The area is currently operating with One LDV which impacts negatively on service delivery since there are more than two teams on a daily basis.
Tools, Equipment and Uniform.	The Unit does not have adequate tools and equipment, such as Bins; and The Uniform has since been procured and no longer a challenge.
Waste Collection.	Waste Collection is now done on Saturdays without having to claim overtime. Arrangement made accordingly with Waste Collection Team.
Litter Picking.	The service is currently in order, however. Disposal is a challenge due to the shortage of an additional LDV for transportation of Bin Bags to the Transfer Station.
Illegal Dumping.	Illegal Dumping is currently a challenge due to lack of Plant and Equipment for eradication. There is currently a challenge in preventing illegal dumping due to lack of enforcement since we do not have trained Peace Officers to issue notices and fines.

Comments.	The municipality must consider filing the position of the Supervisor on a permanent basis to ensure accountability; An additional LDV and allocation of a Refuse Compactor (old) needed for the area (Distance); We need to train a Peace Officer for the area.
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Annual Report for Estcourt:

Item	Report
Supervision.	There is currently a Team Leader who is permanently employed and Four Supervisors who are acting without Contracts for the acting due to the current financial state of the municipality.
Total number of General Workers.	Permanent – 57
Vehicle allocation.	Vehicles are now requested from the Fleet Unit by means of a motivation as stated above.
Tools, Equipment and Uniform.	We have a shortage of Bins in the CBD and Taxi Ranks since some were broken during protests; and We require Street Cleaning equipment such as Blowers, Spraying Equipment and Sweepers that can be attached to a motor vehicle.
Waste Collection.	Waste Collection is currently in order with an exception of the Skip Services due to the condition of the Truck and the fact that one truck must also service other areas. At times the skip Loader must leave some areas unattended to in order to respond to other areas.
Litter Picking.	The service is currently challenged in terms of supervision due to the current contract arrangements but the situation is improving, however. The shortage of Litter Pickers is currently a challenge as stated above.
Illegal Dumping.	Illegal Dumping is currently a challenge due to lack of Plant and Equipment for eradication. There is currently a challenge in preventing illegal dumping due to lack of enforcement since we do not have trained Peace Officers to issue notices and fines.
Comments.	The municipality must consider filing the position of the Supervisors on a permanent basis to ensure accountability (during Placement); The Fleet Unit must speed up the process of repairing the Municipal Refuse Compactors and recommendations as stated in the Fleet Section be considered; We require urgent procurement of Litter Pickers; and We need to train a Peace Officer for the area.

Annual Report for Wembezi:

Item	Report
Supervision.	There is currently an acting Team Leader who does not have a contract with the municipality for the position and the positions of the Supervisor and Driver vacant. The Acting Team Leader who is permanently employed as a Driver is currently performing all supervision duties without any compensation.
Total number of General Workers.	Permanent – 18
Vehicle allocation.	The area is currently operating with one LDV and considered to be adequate for the area.
Tools, Equipment and Uniform.	Procurement of Litter Pickers is urgently needed to address the current shortage. We require procurement of Bins for Central Public Areas such as the Multipurpose, Recreational Facilities, Clinic, outside Schools and other Halls.
Waste Collection.	Waste Collection is currently in order but from time to time there are challenges if the Refuse Compactor has a serious work load in Estcourt.
Litter Picking.	The service is currently challenged in terms of supervision due to the current contract arrangements and lack of adequate supervision. There a serious shortage of Litter Pickers and as a result the service is challenged.
Illegal Dumping.	Illegal Dumping is currently a challenge due to lack of Plant and Equipment for eradication. There is currently a challenge in preventing illegal dumping due to lack of enforcement since we do not have trained Peace Officers to issue notices and fines.
Comments.	The municipality must consider filling the positions of the Team Leader and the Supervisor on a permanent basis to ensure accountability; The Fleet Unit must speed up the process of repairing the Municipal Refuse Compactors or consider recommendations stated in the Fleet Section; and We need to train a Peace Officer for the area.

Annual Report for Ntabamhlophe and Loskop:

The areas are currently not incorporated into the operating system in terms of the following:

- The areas are currently serviced by our EPWP and CWP Participants;
- There is currently no permanent employees allocated to these areas due to the challenges of the merger;
- The areas are currently serviced with Skip Bins for Waste Collection (Waste Picked and disposed in the Skip Bins by the participants of our Poverty Alleviation Programmes);

- The areas have no Operational Structural arrangement in place, in terms of Team Leader, Supervisor / Driver and General Workers; and
- There are currently no vehicles, Plant and Equipment allocated to the areas due to the financial state of the municipality and challenges of the merger.

The above challenges are as a result of no proper structural organisation of the areas in terms of proper allocation of employees. The fact of the matter is that there are more than Twenty (20) General Workers of the Waste Unit who are still performing duties in other departments, which is a major contributor to the challenge at hand and support to the Refuse Compactors which is currently supplemented by EPWP.

Recommendations:

Permanent allocation of the misplaced employees (in other departments) to the affected departments e.g. if a General Worker who is employed to execute duties for the Waste Unit is currently providing Cleaning Services in a Municipal Building, that the incumbent be placed there so that the occupied position can be available for filling by a person who will provide waste duties.

The above will allow a situation where the said positions that are currently filled by employees who are not performing waste duties to be available for filling by employees who will perform waste duties. It should be noted that the statement does not call for new recruitments but requests for proper placement of employees to ensure that employees are performing duties that they are employed for so that we can have workers to be allocated to these areas (Loskop and Ntabamhlophe) and other affected areas.

Annual Report for Extended Public Works Programme

Item	Report
Total Allocation (Funding).	R5 000,000.00 - Total. R2 149,000.00 – Department of Public Works. R2 851,000.00 – ILM.
Total recruitment.	Total was 345 Participants (15 per Ward).
Procurement of PPPE.	PPE was procured for all 345 Participants.
Contract Period.	July 2019 to June 2020.
Expenditure	100% Expenditure.

Integrated Waste Management Plan:

The IWMP was developed internally together with the National Department of Environmental Affairs. The following were Milestones:

Milestone	Progress
Waste Classification and Assessment.	Completed.
Development of the Draft IWMP.	Completed.
Comments by relevant Stakeholders including KZNEDTEA.	Completed.

Approval by Council.	Approved by Council on the 25 July 2019 Council Resolution Number: (13.5) C25/07/2019.
Approval by the MEC: KZNEDTEA.	Submitted to the MEC: KZNEDTEA and currently awaiting response.

Annual Report for Collection of Waste for all areas:

Domestic and Commercial / Business (Refuse Compactor).

Day of the Week.	Areas of Collection
Monday	Drakensview, CBD, Weenen and Schools
Tuesday	CBD, Wembezi, Colita, Kwezi and Forderville
Wednesday	CBD, Wembezi, Garden Refuse, CBD, Loskop Road, Industries
Thursday	CBD, Wembezi, Brewitt Park, Mkhamba and Forderville
Friday	CBD, Wembezi, Paapkuilsfontein and Forderville

NB: Collection done as per the above collection schedule, however there were challenges due to the continuous breakdown of refuse compactors.

Skip Bins (Skip Loader).

Day of the Week.	Areas of Collection
Monday	CBD.
Tuesday	Weenen.
Wednesday	CBD, Hospital, Colita and Hostel
Thursday	Wembezi, Loskop and Ntabamhlophe
Friday	Hospital and CBD.

NB: Collection done as per the above collection schedule, however there were challenges due to the continuous breakdown of skip loader.

Dead Animals

Day of the Week.	Areas of Collection
Monday	As and when requested to do so.
Tuesday	As and when requested to do so.

Wednesday	As and when requested to do so.
Thursday	As and when requested to do so.
Friday	Estcourt VET.

NB: Collection complied with throughout the financial year.

Recycling Programme

The tender for the procurement of a service provider to render recycling services was advertised through SCM process and to date it has not yet been finalised. SCM has advised that the tender will be readvertised in October 2020.

3. Emergency Services

Mission

To respond to firers, hazardous materials incidents and rescues on land to save lives, property and the environment.

Vision

To be committed division in the municipality we serve.

Core Values of the Division

We value a rich humanistic tradition and committed to service, professionalism, discipline, integrity, accountability and pride.

Guiding Principles

As firefighters of the ILM fire service, we believe in the following principles:

- The safety of our firefighters and the citizens we serve is paramount,
- We will provide the highest quality of service to all who call upon us,
- We believe in service, professionalism, discipline, integrity, accountability and pride,
- We recognize and respect the rights of all we serve,
- We are committed to the preservation of life and property of our citizens,
- We believe that the professionalism development of our firefighters will lead to improved quality of service,
- We will promote a positive environment that inspires team work.

Major Fires and Mvc Attended

Major Fires

Date	Location	Description of fire incident
03/08/19	Emdwebu (endoda)	House well alight
19/08/19	House no 2094 Wembezi	House well alight

02/09/19	N3	Truck fire
03/09/19	Shepstone avenue	Building fire
27/09/19	Mooi river textile	Factory fire
25/12/19	50 Richmond road	House fire
26/01/20	R103 Colenso	Truck fire
30/01/20	N3, N/B M/B 47,3	Truck fire
26/02/20	N3, S/B M/B 32,6	Truck fire
26/13/20	Hlathikhulu	House and 2x vehicles fire
31/05/20	Mshayazafe	House fire

Major Motor Vehicle Collisions (MVC)

Date	Location	Description of incident
27/07/19	N/3 N/B M/B 23,4	Motor Vehicle Accident
06/07/19	Ntabamhlophe road	Motor Vehicle Accident
16/07/19	Winterton interchange	Motor Vehicle Accident
15/08/19	N3 N/B	Heavy Motor Vehicle Collision
27/10/19	N3 S/B M/B 40,1	Motor Vehicle Accident
02/11/19	R74	Motor Vehicle Collision
27/11/19	Ntabamhlophe road	Motor Vehicle Accident
29/11/19	N3 Ultra city	Heavy Motor Vehicle Accident
20/02/20	N3 S/B	Heavy Motor Vehicle accident
26/03/20	Ntabamhlophe road	Motor Vehicle Collision
31/05/20	Ntabamhlophe road	Motor Vehicle Accident
15/06/20	Weenen road	Motor Vehicle Accident

Quarterly Reports Submission

Quarter 1	Quarter 2	Quarter 3	Quarter 4	TOTAL
1	1	1	1	4

Number of Calls

- 297 calls were received

Actions by ILM Fire Services

- Fire department attended all emergencies and non-emergency call outs.

Lesson Learned

- Inability to meet National Standard on community protection against fire specifically appliances and personnel.
- Lack of budget

Challenges and Risks

- Firefighter's accommodation in poor conditions and health risk.
- Inadequate firefighting vehicles.
- No inspection vehicle.
- Removal of phone allowance.

- Inadequate equipment and tools.

Capital Projects

None

Vehicles/Apparatus

DESCREPTION	NUMBER
Water tanker	1
Heavy duty pumper	1
Medium pumper	1
Medium rescue apparatus	1
Aerial appliance	1
Rapid intervention	2
Hazmat unit/trailers	2
Skid units	4
LDV,s	4
Reserve vehicle	2

Proposed Capital Projects for 2020/21

- Repairs fire station roller doors, lights, roof leaks and other defects.
- Construction of suitable firefighter accommodation
- 1x Breathing apparatus compressor
- 6x Breathing apparatus sets complete
- 2x floating pumps
- Rescue tool set (jaws of life)
- 15x duraline lengths of fire hoses
- 20x Foam drums

Current Vehicle Status

MAKE	CATEGORY	REMARKS
1.Dennis Fire Tender (1979 model)	Medium Pumper	The Dennis fire tender be refurbished and repaired and kept as a reserve unit.
2. Gmc (1986 model)	Light Pump	Gmc be replaced with a new water tanker type firefighting unit

Future Satellite Fire Stations

- Sub- Station in Weenen
- Sub- Station in Ntabamhlophe
- Sub- Station in Loskop

Fire Safety

BUILDING PLANS & NEW BUILDING PROJECTS	57 Plans Inspected.		
TRADE & LIQUOR LICENSE INSPECTIONS	43 Premises were inspected.		
GENERAL INSPECTIONS	41 Premises were inspected.		
ADMINISTRATION	All administration related to Fire Safety duties such as: compiling of all reports and memos, compliance & non-compliance notices, inspection reports, issuing and renewing all Certificate of Registrations, tariff of charges and account calculations, filing, legislation research, compiling of evacuation plans & procedures, permits for the display of fireworks were issued, POE files, additions and alterations to Fire Safety training power point presentations, email correspondence, compiling of vehicle log sheets, advising of building fire requirements and regulations and all other related administrative functions were performed.		
ACCOUNTS PROCESSED	MONTH:	YEAR:	ACCOUNT VALUE:
	July	2019	R19 891,55
	August	2019	R6135,25
	September	2019	R9071,20
	October	2019	R4140,00
	November	2019	R17 106,25
	December	2019	R9604,80
	January	2020	R2794,50
	February	2020	R13 857,50
	March	2020	-
	April	2020	-
	May	2020	R8101,20
	June	2020	R9880,20
	PROJECTED TOTAL INCOME:		R100 582,45
MEETINGS ATTENDED	7		
GENERAL	Attended Emergency calls. Attended Complaints. Attended Fire drills Other general functions pertaining to fire and rescue was performed.		

4. Disaster Management

Background

Report on disaster management capacity and functional status as well as activities undertaken/planned by the Inkosi Langalibalele Municipality. Inkosi Langalibalele Municipality Disaster Team responds when there is a reported incidents or disaster in all 23 Wards. Inkosi Langalibalele municipality responded to those who were affected.

Purpose

The main reason of this report is to report the incidents that affected Inkosi Langalibalele Municipality at the beginning of April 2020 to the end of June 2020. Also to report the following:

- To report the number of household affected.
- To report the number of fatalities and injuries occurred.
- To assess and identify the most affected and vulnerable areas

Discussion

Inkosi Langalibalele municipality had as it's is located in the high and low escarpment of Drakensberg mountains we experience various types of weather condition throughout the year .we have perennial river's and no perennial rivers such as Umtshezi river which passing across of our CBD, Injasuthi river from Drakensberg passing long side of Amangwe to join UThukela and Incibidwane river also from Drakensberg to Umtshezi river those rivers accumulating very strong flooding, due to heavy rainfall. In this area we can experience, floods, draught, hailstorm and lightening

Disaster Management Responds

Integrated Institutional Capacity for Disaster Management

MUNICIPALITIES	DM Centre/Unit	DM Head/Manager	DM Staff	Fire and Rescue Staff	DM Advisory Forum	DM Practitioners Forum	District Fire Technical Task Team	Register of DM Volunteers	Register of DM Stakeholders	MoUs/SLAs
Inkosi Langalibalele	<input type="checkbox"/>	<input type="checkbox"/>	7	16	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

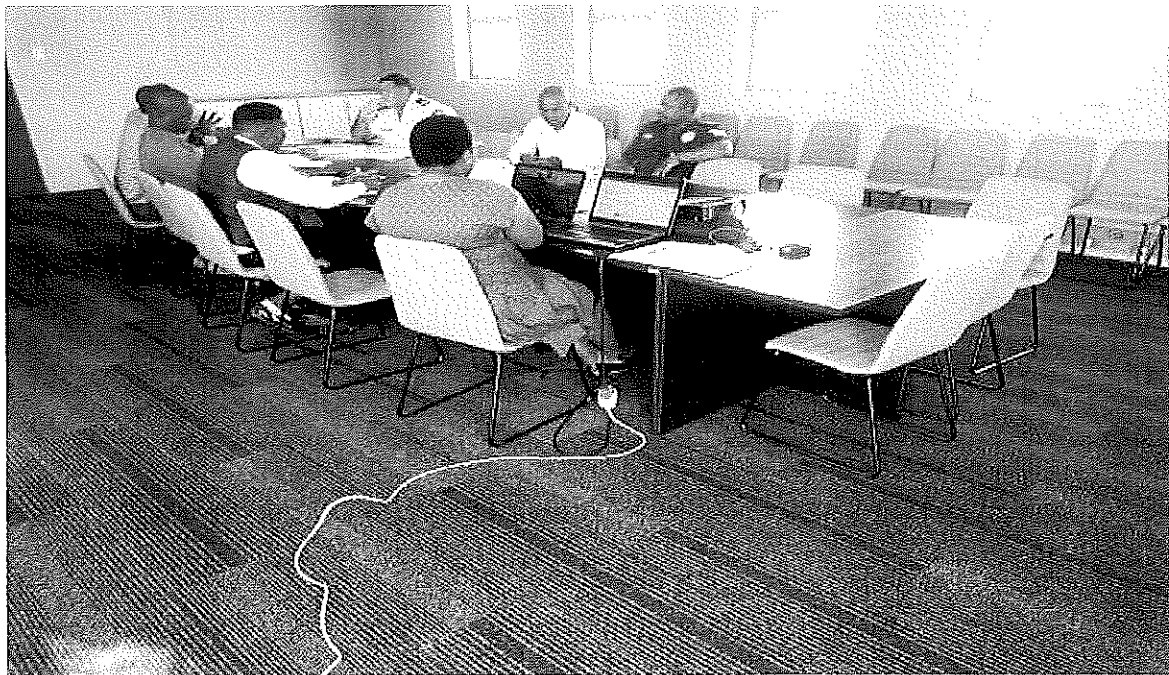
Integrated Institutional Capacity for Disaster Management

Pictures of forum meetings held, from July 2019 to June 2020.

District Disaster Management Advisory Forum. Dates: 2 August 2019 at UThukela, on the 6 September 2019 on the 5 December 2020 at UThukela, on 6th March 2020 at UThukela District, did not take place in June 2020.



District Disaster Management Practitioners Forum. Dates; 2 August 2019 at UThukela, on the 5 September 2019 at UThukela, on the 4 October 2019 at UThukela, on the 5 November 2019 at UThukela, on the 4 December 2019 at UThukela, on the 5 February 2020, On 05 March 2020 at UThukela District, did not take place in April 2020, on 6 May 2020, Did not take place due to poor attendance.



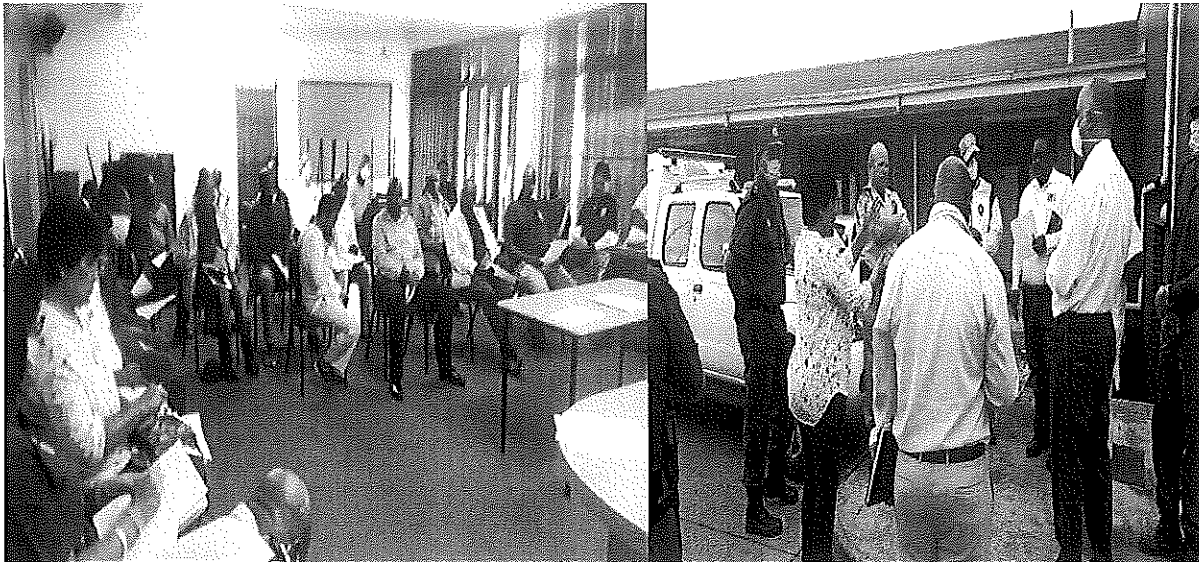
Disaster Management Provincial Practitioners Meeting. On 23 October 2019 at PDMC AUDITORIUM, PMB



JOC meeting at UThukela District for the National Disaster by The State President (CORONA VIRUS-COVID-19) With all Stakeholders. Date 18 March 2020



JOC meeting for COVID-19 at Estcourt SAPS, In June 2020 on the following dates: 2, 10 June 2020. On the 12 and 17 June 2020 dates it was cancelled due to poor attendance. On the 19, 23 and 26 SAPS Estcourt was close due to Covid -19.



Inkosi Langalibalele Local Municipality had the meeting with Hard Ware Shop owners and Spare Shop owners on 22 April 2020



Disaster Risk Assessment

- District wide risk profile
- Breakdown of priority hazards per Local Municipality
- Use graphical and maps to illustrate your risk profile

Disaster Risk Reduction

Preparation and Submission of relevant disaster risk management frameworks and plans.

Municipality	DM Policy Framework	DM Plan	DM/IDP Sector Plan	Fire and Prevention Plan	Safety	Winter Season Plan	Summer Season Plan	DM/Fire Bylaws
Inkosi Langalibalele	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>

Disaster Response and Recovery

Intervention

Intervention done from July 2019 to June 2020 by Inkosi Langalibalele Local Municipality, received the relief from PDMC:

- Plastic sheets x40
- Blankets x 30
- B X Boxes x 10

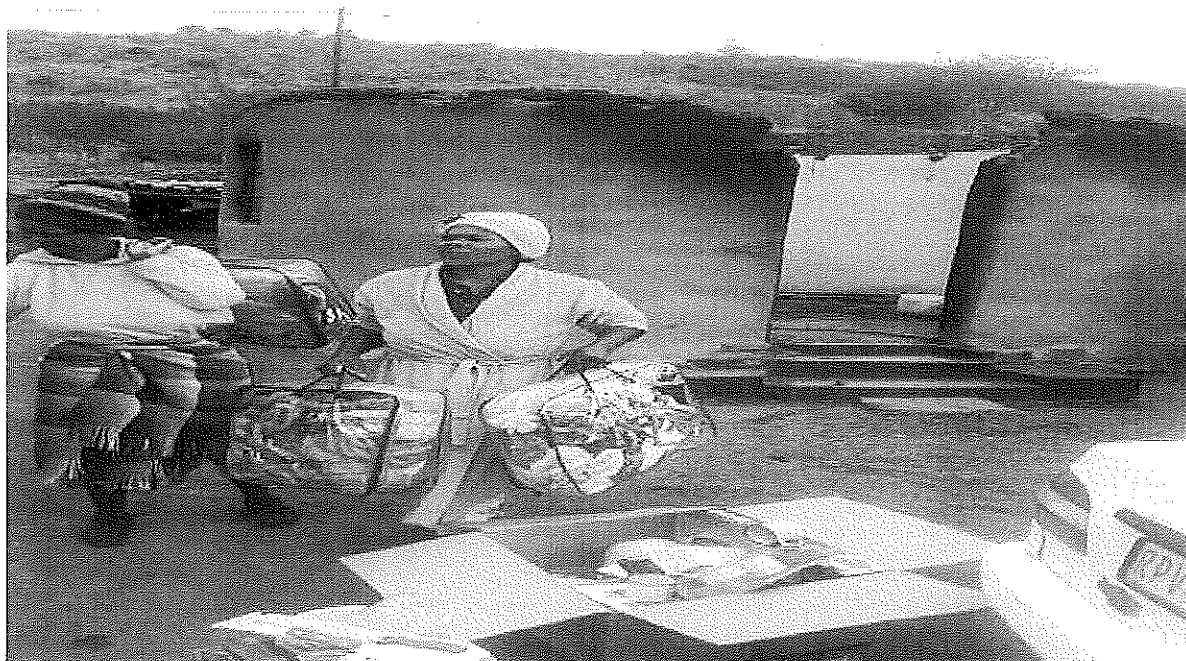


Table below depicts details of the injuries in January 2020

NO	NAMES	GENDER	I.D./Year	WARD	AREA	Description
1.	Zandile Msimango	Female	8004141214084	5	Mahlubimangwe	Left side body affected and laceration. (5 days in hospital)
2.	Sabelo Mabaso	Male	1995 (23 yrs.)	5	Mahlubimangwe	Right leg broken (

						Plaster was put to stabilize the leg (3 days in hospital)
3.	Nombuso Mavundla	Female	600015077086	5	Mahlubimangwe	Minor injury, not hospitalized



During this incident, it was noted that Ward 5 under Inkosi Langalibalele was highly affected, at Mahlubimangwe area, Honourable MEC for COGTA Mr. Siphon Hlomuka and Inkosi Langalibalele Mayor Mrs. Mbhele with Cllr Mbongwa visited the ward on the 03rd of January 2020. He addressed the community and visited five (5) households that were critically affected and distributed food parcels, B Box and Blankets to those affected families.

Intervention was done by Inkosi Langalibalele, SASSA, DSD, PDCM, and UKhahlamba local Municipality, Human settlement, Alimdad Foundation, UThukela, Local Farmers help their working staff, and starting to build house for them



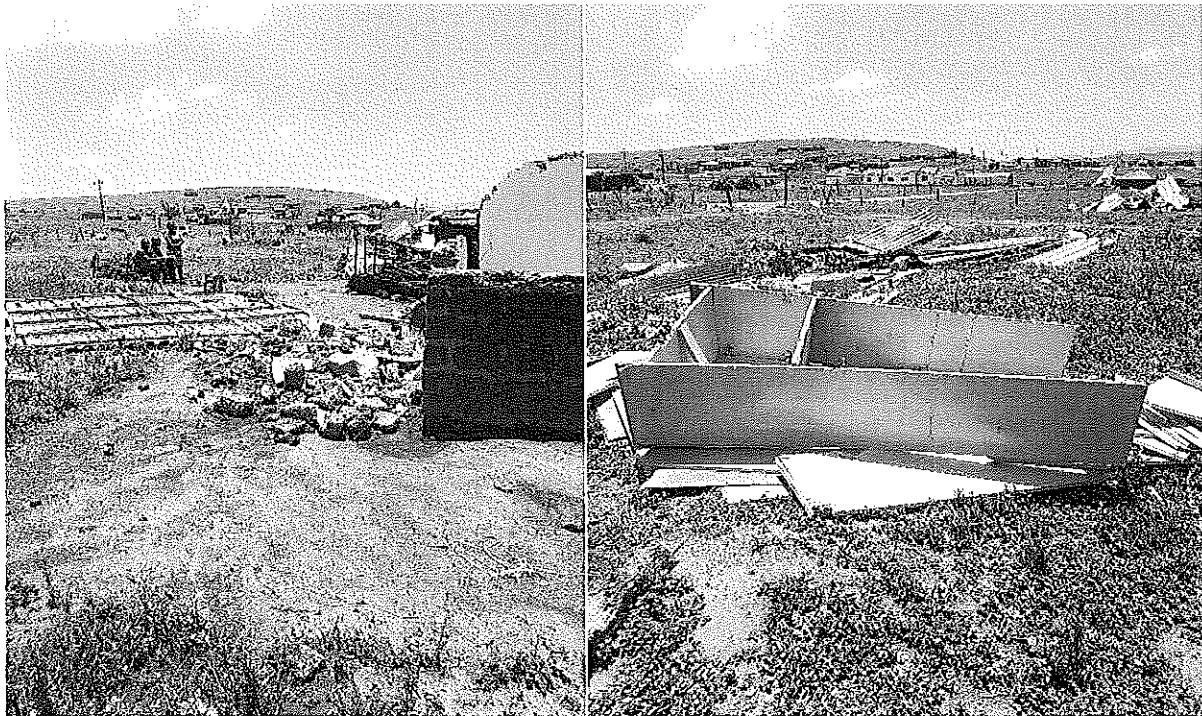
Relief Provided

Municipality	Article	Quantity
Inkosi Langalibalele	Plastic Sheets	10
UThukela District Municipality	Plastic Sheets	10
UThukela District Municipality	Blankets	10

UThukela District Municipality	Temporal Shelters	10
UKhahlamba Local Municipality	Plastic Sheets	120
UKhahlamba Local Municipality	Tent	01
PDMC	Plastic Sheets	30
PDMC	Blankets	30
DSD	Food vouchers	50 to 50 Families
Sassa	Blankets Sponges	20 – and 16 Sponges To 8 households
Al Imdaad	Sponges	100
Al Imdaad	Mink Blankets	100
Al Imdaad	Hygiene packs	100

January 2020 at Wards 4 and 5







Disaster Risk Reduction

Activities aimed at reduction of disaster risk must be outlined in this section, such as:

- Installation of lightning conductors (not given by PDMC).
- Preparation of fire breaks. (Due to shortage of vehicles, no plan was drafted during June 2020)

Disaster Response and Recovery

Targets	1 st Quarter			2 nd Quarter			3 rd Quarter			4 th Quarter		
	J	A	S	O	N	D	J	F	M	A	M	J
<u>Strong Wind</u>				1	2	8						
<u>Heavy Rainfall/Strong Wind</u>							274	2	2	2		
<u>Unknown</u>						1			1	1		
<u>Lightning</u>							1					
<u>Hail Storm</u>												
<u>Structural Fire</u>		3	4	3	3		1					4
<u>Shooting</u>						1						
<u>Total</u>	0	3	4	4	5	10	276	2	3	3	0	4

2019-2020 Households affected

MUNICIPALITY	TYPE OF INCIDENT	HOUSEHOLDS	HOUSEHOLDS DAMAGES		PEOPLE AFFECTED	FATALITIES	INJURIES	MISSING PERSON
			TOTALLY	PARTIALLY				
HAILSTORM –H, STRONG WIND –SW, HEAVY RAINFALL –HR, LIGHTNING –L, FIRE –F, STRUC/FIRE-SF								
ROOF DAMAGE-RD SHOOTING –SH UNKNOWN-UN-ELECTRICAL FIRE- EL								
Inkosi Langalibalele	<u>HR</u>	223	206				4	
	<u>SW</u>	12	17					
	<u>H</u>	9						
	<u>L</u>							
	<u>F</u>	5	2					
	<u>SF</u>	8				1		
	<u>RD</u>	2						
	<u>SH</u>	2						
<u>UN</u>	2							
<u>EL</u>								
TOTALS		346	261	225	2176	1	4	0

People affected (2176) House Holds (346) one of fatalities (1) no of injuries (4), total damaged (261) partial damaged (225).

Emergency Relief Stock	April	May	June	Total	Remaining Stock
Blankets	3	6	13	13	47
Tents					
Temporal Shelter	0	0	0	0	0
Plastic sheets	2	2	0	0	62
Box B	2	3	2	2	8

Disaster Response and Recovery.

From July 2019 to June 2020 Fire and Rescue Department

Targets	1 st Quarter			2 nd Quarter			3 rd Quarter			4 th Quarter		
	J	A	S	O	N	D	J	F	M	A	M	J
MVA responded to by 7 Fire & Rescue		2	2	1	5	4			2		11	5
Mini bus Fire	22	32	18	3	1				1			
Car Fire/ Grassfire Rescue									1		4	31
Hazmat												
Special Services Fire 6 Drill		6	6	2	6	7			1		1	4
Heavy vehicle Fire	1			1		3	2					
Animal Rescue	1								1			
Snake Captor/reports	1		3						3	9	4	3
Vehicle Fire/Truck Fire		1	1						1		2	1
Out Building Fire DG			1				1		8			1
Industrial Fire		1	2									
Electrical Box/Pole fire					1		1	2		1	1	3
House /Building Fire	1	4		1	6	4		1		2	3	
Spillage												
Rubbish fire						2			1			1
Public Gathering/Protest	1				1							
Dangerous Goods	2	1	2					1	1			
Diesel Spillage					1				1			
Transnet Pipe Fatality Sanitising					2						3	
Special Duties							2				4	1
Rubbish Fire									1			
Total	42	47	35	8	23	20	12	10	27	10	29	47

Enabler 1. Information Management and Communication

Communication

Currently the Information Management and Communication System is made through emails, sms, loudhailing, telephone calls, Local Disaster team with WhatsApp group and Estcourt Control room.

Enabler 2. Education, Training, Public Awareness and Research

- Public education and awareness campaigns conducted. N/A due to Covid-19.
- On April 2020 Sanitizing was done by Disaster Team ,Fire department and Waist Department from Inkosi Langalibalele in Estcourt rank, all halls, entrance of all shopping complex, Wembezi rank, Wembezi hall, all ATM's in Estcourt, Estcourt Correctional Services, Hostel, and street that enter and exit Estcourt.



In may Sanitizing was done by Disaster Team ,Fire department and Waist Department from Inkosi Langalibalele in Estcourt rank, all halls, entrance of all shopping complex, Wembezi rank, Municipality Offices, Loskop, Weneen rank and street that enter and exit Estcourt and Weneen.



Enabler 3. Funding

Budget for disaster management project/programmes to be implemented as outlined in the SDBIP. This must include the District and Local Municipalities

The ILM currently allocated R50 000.00 for the purchase of disaster response relief material.

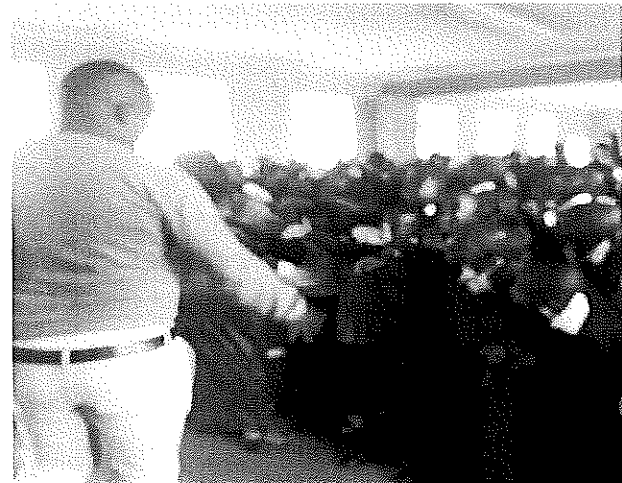
Recommendation

We need Disaster centre that will have adequate resources. At the present moment disaster is using Library vehicle to do assessments, which sometimes is not available,

Social Services (Special Programmes)

Back to school campaign conducted in January 2020, in ward 14

The Hon Mayor Cllr JM Mbele is depicted displaying and officially handing over the school uniform to the beneficiaries in ward 14. Themba Primary school.



The Hon Chief Whip of the ILM Council is seen interacting with the learners during a back to school programme in January 2020. Al Imdaad foundation sponsored with the hygiene pack.

The Hon; Mayor Cllr JM Mbele and Inkosi X Mazibuko of the Amangwe traditional Authority handing over school uniform to beneficiaries.

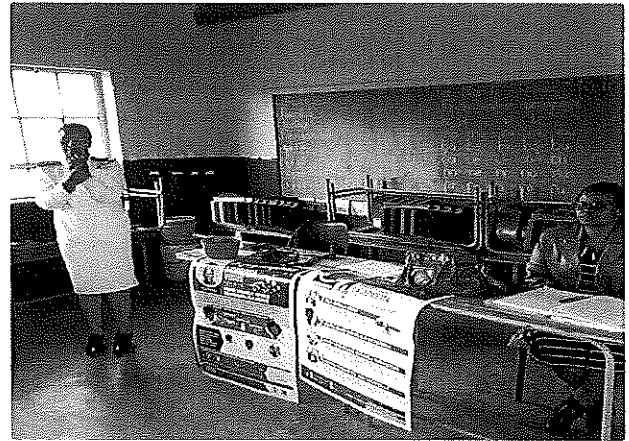
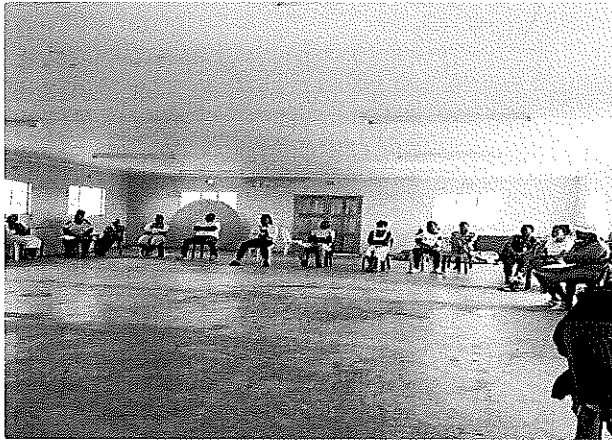


The Local Traditional House was represented by the hosting Local Chief Inkosi X Mazibuko (Amangwe Traditional Authority). The above pictures depicts the chief and the local mayor helped by the Al-Imdaad Foundation in handing over school uniforms to needy learners identified through war rooms by teachers that represent schools.

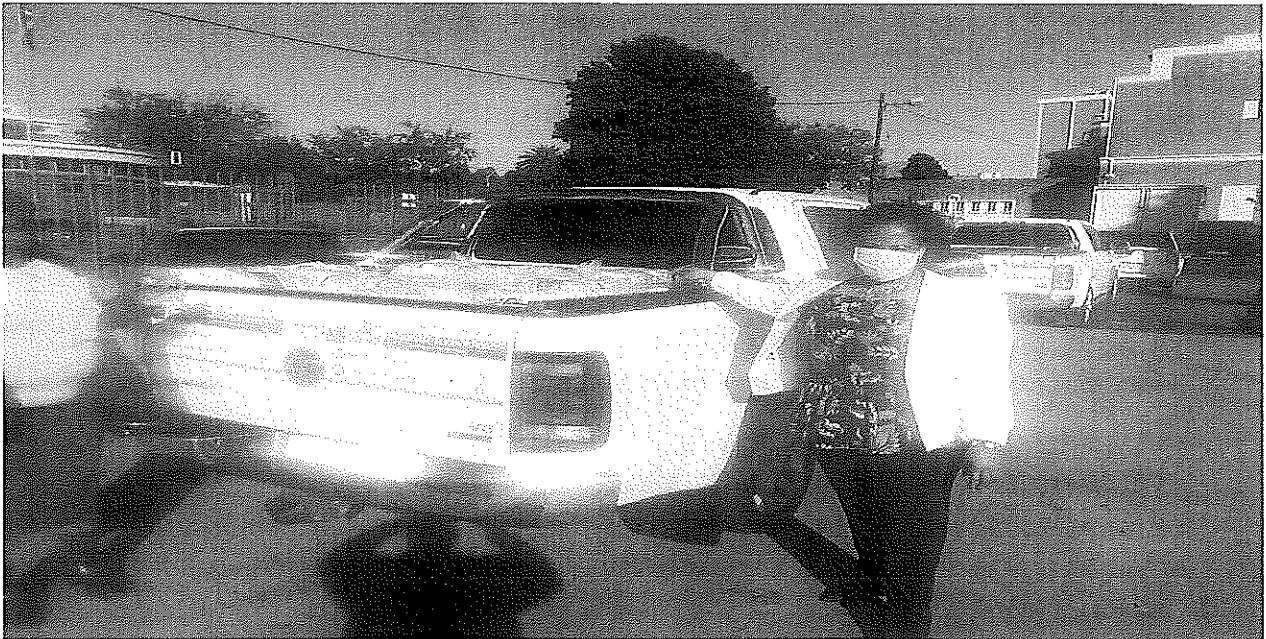
The period between March and July was characterised by the widespread of the deadly corona virus that saw the outbreak of COVI-19 as a pandemic leading to the President proclaiming the state of National disaster. A series of interventions through OSS in all the wards were carried out to try ad ameliorate the conditions on the ground.

The LTT-Local Task Team, therefore embarked on the war room and sector departments workshop on covid-19, with the Department of health as the custodian taking the lead. The Traditional leadership, Traditional Healers, Fraternal, Government Department and civil society were all visited under the lockdown protocol as proclaimed by the NCCC (National Corona Virus Command Council) .Vibrant Programmes were then rolled out from the distribution of jojo tanks, sanitizers, hygiene packs, water and food parcels respectively.

The deputy LTT- Chair Ms F Dlamini and sister ZE Mhlanga (DOH) is seen addressing the stakeholders on covid-19 regulation. Pictures below were taken during these workshop.



The Mayor is seen next to a van loaded with food parcel ready to be distributed to all the 23 wards in the ILM.



The pictures below shows business sector with their generous donations to the beneficiaries in ward 15 Zwelisha



Awonke from (BSSP) and representatives from Marksons and Al-Imdaad Foundation taken from ward -16 Mhubheni doing the distribution.

Inkosi Langalibalele Municipality was visited by the Members of the KZN Legislature.

The school visit was a success members of the KZN Legislature did visit Inkosi Langalibalele Local Municipality and other Departments that attended were UThukela District (UTDM), School Governing Body (SGB), Department of Labour (DOL), Department of Health (DOH), Department of Education (DOE), Congress of South African Trade Unions (COSATU), National Teachers Union (NATU), Inkosi Langalibalele Local Municipality (ILM), Department of Cooperative Governance and Traditional Affairs (COGTA),

Three were divided according to three clusters to be visited under the Inkosi Langalibalele Local Municipality and are as follows:

- Lyndhurst Primary School in ward 23
- Drakensberg Secondary School in ward 17
- Enhlanganisweni Primary School in ward 12 (Ms PD Ntshalintshali)
- Amahlubi High School, Sizathina High School, and InkosiMjwayeli Primary school.(Mr S Sithebe)
- Sphiwosamangwe Primary school , Hlabane High School (Ms F Dlamini)

The first team where MS PD Ntshalintshali was allocated was led by Hon; M Frazier as delegated by Legislature and Cllr PG Strydom, the speaker of UThukela District Municipality.

The second delegation was led by Hon; Phumzile Mbatha Cele visiting the Loskop side where all three schools were covered. The whole process took only one day and the next day was set aside for a debriefing.

The last Team could not visit school earmarked as the cancellations happened on the last minute.

Below pictures tell the story



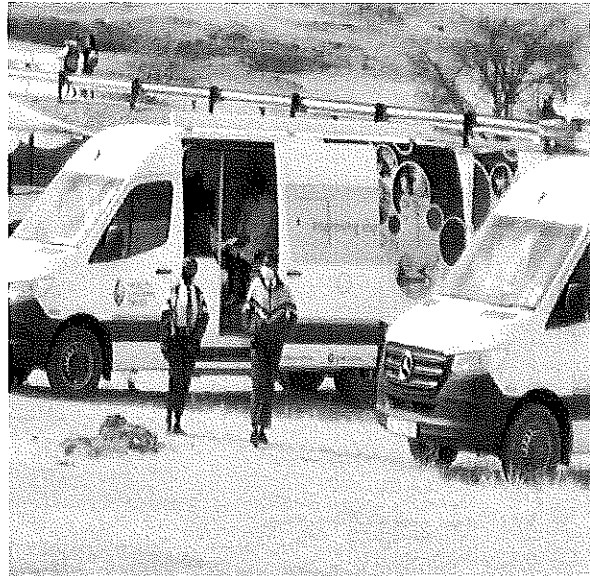
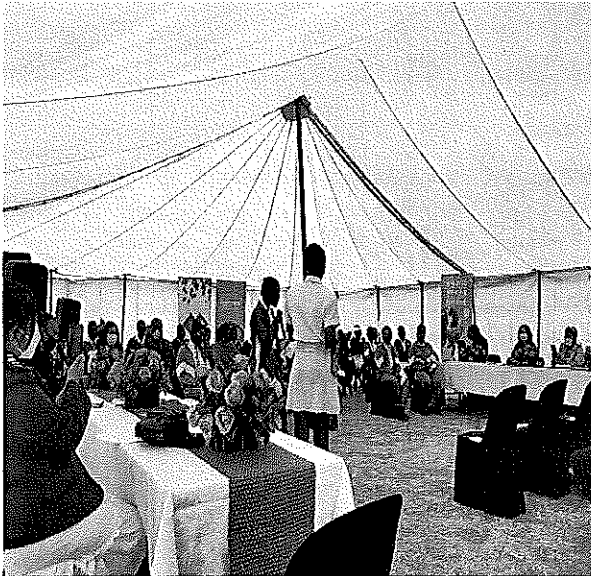
Water relief equipment distribution



Two sets of jojo tanks distributed in April 2020 to all 23 wards under the ILM.



Stakeholder's engagement on child marriages



Awareness on early and forced marriages affecting young woman and girls Screening and Testing on covid-19 was also conducted at the INjesuthi Sport Ground, in ward 02.

Public Demonstration on gender Based Violence in August 2020



An awareness campaign on Gender based violence (GBV) Programme in the month of August 2020 at Estcourt Town in the corner and Harding intersection. This activity took the form of a public demonstration.

Handing over of school shoes to the needy learners



Shoes distribution programme conducted in 03 local schools under the Inkosi Langalibalele Local Municipality by the District and Local Municipality and the following schools benefited:

Singayo Imfundo Primary School	Ward 1
Ncibidwane Primary School	Ward 12
Bhekuzulu Primary School	Ward 6
Ngibongeleni High School	Ward 4

ILM Dard seeds and fertiliser distribution programme in August 2020



Seeds and fertilizer/ Manure Distribution in all 23 wads of Loskop Cluster, distribution was carried out in cluster format (i.e.) Weenen, Ntabamhlophe, Loskop and Estcourt clusters respectively.

Wards distribution plan for Jojo Tanks during Covid-19

WARDS NO	WARD CLLR	CONTACT NUMBER	AREAS	DISTRIBUTION DATES
01	Cllr. Phumelele Precious Mgaga	083 7252 469	Emadolobheni ngakea Allois	20 April 2020
0	Cllr. Nowa Francis Dlangalala	079 718 2214	Emandabeni ngase hlathini kwa Mbhele	20 April 2020
03	Cllr. Blessing Nkosingiphile Mpembe	082 517 0033	TBC –Emolombeni-Nyezane area	20 April 2020
04	Cllr. Sifiso Albert Mdakane	082 342 7722	Nkomokazi ngase Gourton Primary School	20 April 2020
05	Cllr. Sanele Enock Mbongwa	076 6526 699	KwaDumbane Area	20 April 2020

06	Cllr. Eugene Simon Ndumo	072 734 7940	KwaBhekuZulu Endongeni eduse nase Diphini / Rosedale	20 April 2020
07	Cllr. Thobelani Maxwell Mvelase	079 312 0128	Egcinusizi	17 April 2020
08	Cllr. Bongumusa Tyrone Mngadi	073 023 0346	D Section enkwadini	22 April 2020
09	Cllr. Bongani Sunset Dladla	078 4063 641	Kwezela section- KwaMazakhele	22 April 2020
10	Cllr. Edith Lite	073 3183 866	TBC	22 April 2020
11	Cllr. Bhekeni Ephraim Nkala	082 868 5920	Emkhala Nyoni	17 April 2020
12	Cllr. Stanley Bhekuyise Zondi	082 2295 431	KwaDlamini Spears kwa Shiya	17 April 2020
13	Cllr. Lindani Maxwell Mlaba	073 514 1484	Shiyabazali Ngakwa Mhabho Shop	17 April 2020
14	Cllr. SP Vilakazi	072 444 0663	TBC	17 April 2020
15	Cllr. TP Dubazane	072 404 7565	Loslio eduze kwasestolo Kwa Dubazane	17 April 2020
16	Cllr. Mbuzeleni Cyril Mkhize	076 450 4869	Bhoshi Emagebulini ngase Diphini	17 April 2020
17	Cllr. Nkosinathi Mvelase	076 111 9333	Temporarily structure wembezi area	22 April 2020
18	Cllr. Siboniso Vincent Ndwandwe	073 497 3853	TBC	22 April 2020
19	Cllr. Simon Nyanda Mchunu	072 157 6648	TBC (Voice mail)	21 April 2020
20	Cllr. Muzi Mdumiseni Mncube	079 4393 768 072 0685 364	Eskhaleni	21 April 2020
21	Cllr. Bhekisisa Dhladla	072 0499 139	Kwano Ntethe (YIMBI INDLELA BACELA UKULUNGISELWA)	21 April 2020
22	Cllr. Lucas Mandla Mvelase	082 5863 811	EmaDunaneni ngase Crèche	21 April 2020
23	Cllr. Patrick Bhekuyise Mngadi	072 142 1113	Ekhwezi	17 April 2020

OSS Intervention in Ward 22

The LTT through stakeholders' engagement amassed support to the Zungu family whose story went viral on various media platforms.



The Zungu family members with the Njilo foundation and great Bingo (business people who committed to help building a house).

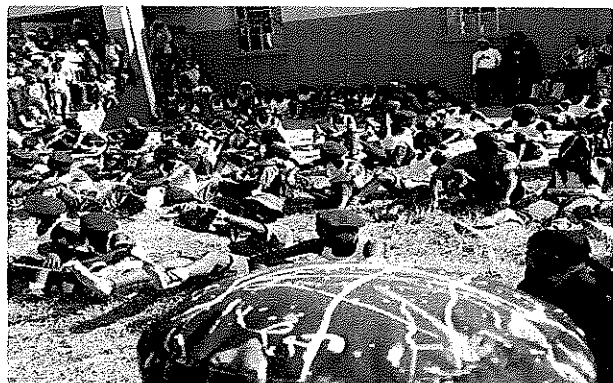
Woman in Leadership Dialogue

Special Programmes unit through OSS conducted a WIL (Woman in Leadership Dialogue) at the Estcourt Town Hall. Woma Councillors, women managers from various Government Departments and Female School principal.



Celebrating our Culture and Heritage

The LTT conducted a heritage celebration on the 24th September 2020 in ward 13, where various cultural groups performed in front of the scores of hundreds of people as the country had been moved to level of the Lock down regulations. DR Mnguni a traditional healer from Howick delivered a key note speech in which he was emphatic on pleading with Africans to go back to basics.

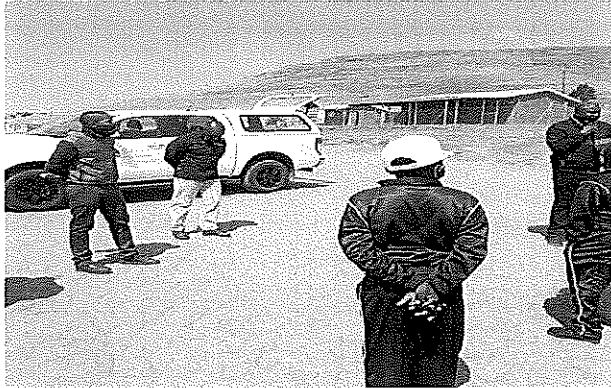


This is what the people of ILM enjoy most unfortunately it is no longer funded by the local Municipality. Financial constraints has led to the demise of much of programmes that the ILM has been using as a tool to unite the people and promote tolerance among clans from all walks of life within its borders.

The attendance of people in large numbers proved without any reasonable doubt that a dire need for the resuscitation of these programmes can never be over emphasized.

People from the ward 11 led by Abambo Traditional council graced the occasion as the Mhlungwini Traditional Authority was the host and had a full representation of the traditional house. Young girls we singing amahubo, and recited poems. This activity displayed the beauty of the Africa culture.

Maskandi and isishameni was also part of the entertainment of the day that left people dazzling with excitement. The ILM is therefore urged to reconsider funding these programs if it wishes to see moral regeneration and social cohesion taking place within its boards.



Celebrating a spring and Abhah day through Covid-19 awareness campaign conducted in Ntabamhlophe schools in September 2020. About 18 trees were planted in two schools namely Mthiyane Primary school in ward 13 and Good Home Secondary School in ward 07.

Below picture shows young girls in ward 13, who were given a netball kit as part of women empowerment programmes. This is also part of the war room intervention programmes initiated as part of grooming young girls to become responsible woman in the society.



CHAPTER 4: ORGANISATIONAL DEVELOPMENT PERFORMANCE

Component A: Introduction into Municipal Personnel

Employees Total, Turnover and Vacancies

The Municipal Manager is appointed on a fixed term contract in terms of Section 54 of the Municipal Systems Act 32 of 2000, as amended. The General Manager Corporate Services, General Manager Community Services and The Chief Finance Officer are appointed on permanent basis. Then The Municipal Manager and General Manager: Public Works and Basic Services (Civil and Electricity) were appointed in the last financial year on contract basis then the General Manager Development Planning is still vacant.

Management Team

Names and Surname	Positions	Filled
Mr P.S. Mkhize	Municipal Manager	Yes
Mr S.P Radebe	Chief Financial Officer	Yes
Mr H.B. Chotoo	General Manager: Corporate Services	Yes
Ms Z.M. Ndlela	General Manager: Community	Yes
Mrs S.R. Zwane	General Manager: Public Works and Basic Services (Civil)	Yes
Vacant	General Manager: Development Planning	No

Approved Policies 2019/2020 Financial Year

Budget and Treasury Office

- Budget policy
- Car Allowance Policy
- Bad Debt & Write Off Policy
- Customer Care Credit Control & Debt Collection Policy
- Rates Policy
- Rates Policy
- Tariffs Policy
- Funding & Reserve Policy
- SCM Policy
- Fleet Management Policy
- Unallocated Revenue Policy

Office of the MM

- Communications Strategy
- PMS Policy Framework

Development Planning

- Contractor Development Policy
- GIS Policy
- Informal Traders Policy
- Land Alienation Policy

Public Works and Basic Services (Civil)

- Appointment of Consultant Policy
- Cession Policy
- Design of Storm Water Drainage & Storm water Management Systems Policy

Community Services

- Hall Hire Policy
- Pool Policy

Human Resource Policies

- Acting Policy
- Common Business Language Policy
- Communication Policy
- Confidentiality Policy
- Conflict of interest Policy
- Disciplinary Code & Procedure Policy
- Dress Code policy
- Employee Wellness Policy
- Employment Benefits Policy
- Grievance Procedure Policy
- Harassment Policy
- Leave Policy
- Occupational Health & Safety Policy
- Promotion & Remuneration Policy
- Recruitment, Selection, Appointment & Retention Policy
- Smoking Policy
- Subsistence & Travel Policy
- Training & Development Policy
- Working hours, overtime & Moonlight Policy
- Access to Personal files Policy
- Code of Conduct Policy
- Organizational Design Policy
- Night Work Allowance Policy
- Standby Allowance Policy
- Substance Abuse Policy
- Vehicle Allowance Policy
- In Service Training Policy

ADDED IN 2019/2020 FINANCIAL YEAR

- Employment Equity Policy
- HIV & Aids Policy
- Induction Policy
- Medical Examination Policy
- Termination Policy

Component B: Managing the Workforce Expenditure

Section 66 of the Local Government Municipal Financial Management Act 56 Of 2003, states that the accounting officer of a municipality must, in a format and for periods as maybe prescribed, report to the council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits, and in a manner that discloses such expenditure type of expenditure.

4.3. Councillors and Employee Expenditure

The cost for salaries for employees for the period under review was R163104845

Whilst the allowances for the Councillors totalled R13312676 this totalled R176417521 other operating expenditure amounted to R452253000

Table 1 Employee Related Expenditure

Percentage of council & employee Related cost of Operating Expenditure

39%

Grants

INKOSI LANGALBALELE MUNICIPALITY K2237 GRANTS REGISTER SUMMARY AS AT 30 June 2020						
Details	Account Number	Opening Balance	Adjustments	Funds Received	Expenditure	Closing Balance
Conditional / CAPEX						
M&G	62232286991	0.00		37,661,000.00	37,233,794.21	427,205.79
INEP	62347581060	2,321,997.00	-2,321,997.00	7,000,000.00	7,000,000.00	0.00
EPWP	62778010969	0.00				0.00
Good Governance Grant		84,547.00				84,547.00
FMG	62778013369	321,764.00	-273,629.00	2,500,000.00	2,501,541.77	46,593.23
Provincialization of Library	62778014648	463,090.77		5,912,000.00	6,375,090.77	0.00
Dermacation Grant		1,804,374.00	-1,804,374.00			
Museum Grant	62778045589	141,481.43		386,000.00	527,481.43	0.00
Development Planning Grant	62216019019	111,323.40				111,323.40
SMALL TOWN REHABILITATIO	62347582050	1,630,270.35				1,630,270.35
SPORT INFRASTRUCTURE	62216024737	1,912.00				1,912.00
Record Management Grant	62281385130	2,800.00		0.00	0.00	2,800.00
IDP GRANT	62778018517	12,770.00				12,770.00
NYDA	62778047650	9,917.00				9,917.00
Housing Development	62299691688	1,697,775.35				1,697,775.35
LED Grant		350,500.00			306,250.00	44,250.00
SDF		1,000,000.00			775,675.00	224,325.00
Building Plans Grant		500,000.00				500,000.00
Sports Grant	0	46,088.00				46,088.00
MSG		1,055,000.00	-1,055,000.00			0.00
Emergency Relief Grant				1,222,000.00	1,222,000.00	0.00
Equitable Share	62778019200	-		169,659,000.00	169,659,000.00	0.00
TOTAL		11,555,610.30	(5,455,000.00)	224,340,000.00	225,600,833.18	4,839,777.12

Asset Management

Liquidity Ratio	2018/2019	2019/2020
Monetary Assets	161747563	323042000
Current Liabilities	147583123	65376000
Ratio	1.09:1	4.9:1

Cost Coverage

The cost coverage ratio is the ratio of the available cash plus Investments divided by monthly fixed operational expenditure. At the end of the financial year the municipality has doubled the ability to pay its employees' remuneration and councillor allowances

Year	Available Cash + Investments	Fixed Expenditure / Cost and Remuneration	Operational Employee and Councillor	Ratio
2018/2019	8393111	54639295		0.15:1
2019/2020	22434355	67265000		0.33:1

Capital Charges to Operating Expenditure

The cost required to service external interest on borrowings and depreciation. It is effectively the ongoing operating cost associated with infrastructural development.

Year	Capital Charges	Operating Expenditure	Percentage
2018/2019	5331203	655671546	0.8
2019/2020	2885117	452253000	0.63

Employee Costs

Employee costs are calculated as a percentage of total revenue excluding capital revenue. This ratio indicates the extent to which revenue is applied to the payment of personnel.

Year	Employee Costs	Operating Revenue	Percentage
2018/2019	196397698	548112398	35.83
2019/2020	176417521	567296000	31

5.4.8. Repairs and Maintenance

This ratio indicates the extent of repairs and maintenance expenditure relative to total operating expenditure. The ratio will indicate whether there are insufficient monies being spent on repairs and maintenance and that possible asset stripping is taking

place:

Year	Repairs and Maintenance	Operating Revenue	Percentage
2018/2019	64098870	548112398	11.69
2019/2020	67568619	567296000	11.9

Component C: Spending Against Capital Budget

Capital Expenditure

The total capital expenditure for 2019/20 was funded from the following sources:

Funding Source	Budgeted	Actual
MIG	37661000	37661000
INEP	7000000	7000000
COGTA	-	-
Housing		
Internally Generated	2705000	3119468

Sources of Finance

The Municipality's sources of capital finance are;

- Internally generated funds
- Municipal Infrastructure Grant Funding (MIG) which is used for infrastructure development projects

CHAPTER 5: FINANCIAL PERFORMANCE

Component A: Statement of Financial Performance

(Separate)

Component B: Cash Flow Management and Investment

(Included in AFS)

CHAPTER 6: AUDITOR GENERAL'S FINDINGS

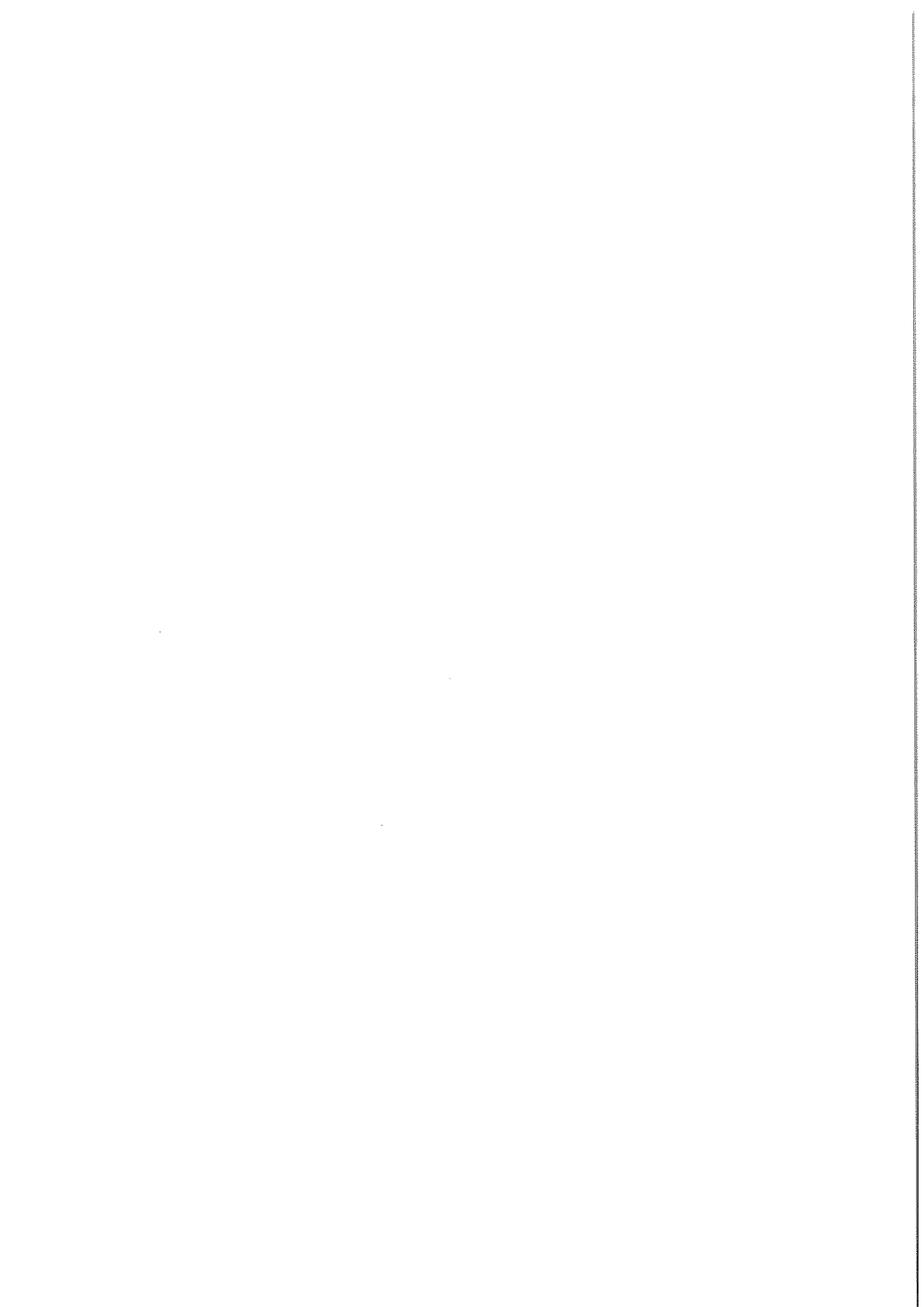
(Annexure A)

ANNUAL PERFORMANCE REPORT AND ASSESSMENT OF SERVICE PROVIDERS

(Annexure B)

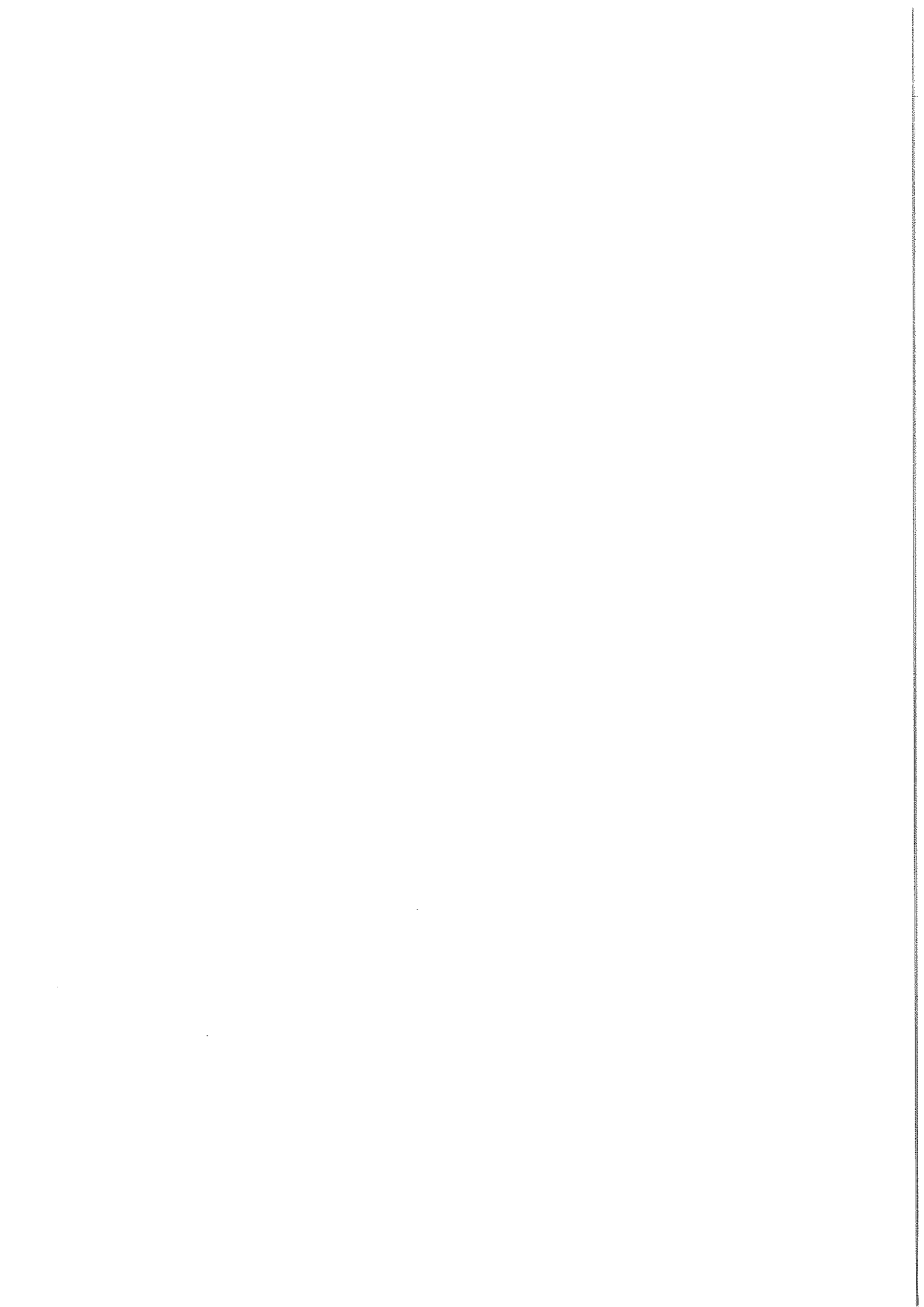
PERFORMANCE /AUDIT COMMITTEE REPORT

(Annexure C)



ANNEXURE A

AUDITOR GENERAL'S FINDINGS



Report of the auditor-general to KwaZulu-Natal Provincial Legislature and the council on Inkosi Langalibalele Local Municipality

Report on the audit of the financial statements

Adverse opinion

1. I have audited the financial statements of the Inkosi Langalibalele Local Municipality set out on pages ... to ..., which comprise the statement of financial position as at 30 June 2019, the statement of financial performance, statement of changes in net assets, cash flow statement and the statement of comparison of budget and actual amounts for the year then ended, as well as the notes to the financial statements, including a summary of significant accounting policies.
2. In my opinion, because of the significance of the matters described in the basis for adverse opinion section of this auditor's report, the financial statements do not present fairly, in all material respects, the financial position of the Inkosi Langalibalele Local Municipality as at 30 June 2019, and its financial performance and its cash flows for the year then ended in accordance with the South African Standards of Generally Recognised Accounting Practice (SA Standards of GRAP) and the requirements of the Municipal Finance Management Act of South Africa, 2003 (Act No. 56 of 2003) (MFMA) and the Division of Revenue Act of South Africa, 2017 (Act No. 3 of 2017) (Dora).

Basis for adverse opinion

Property, plant and equipment

3. I was unable to obtain sufficient appropriate audit evidence that the municipality had properly recorded property, plant and equipment as required by SA Standards of GRAP 17 *Property, plant and equipment*. This was as a result of material variances between the assets register, the general ledger and the financial statements that were identified. I was unable to confirm property, plant and equipment by alternative means. Consequently, I was unable to confirm whether any adjustments were necessary to property, plant and equipment stated at R720,69 million (2018: R734,02 million) and depreciation stated at R51,68 million (2018: R37,28 million) in the financial statements.

Value added tax (VAT)

4. I was unable to obtain sufficient appropriate audit evidence that the municipality had properly recorded value added tax as required by the Value Added Tax Act of South Africa, 1991 (Act No.89 of 1991). This was as a result of material variances between the VAT reconciliation, the general ledger and the financial statements that were identified. I was unable to confirm value added tax by alternative means. Consequently, I was unable to confirm whether any adjustments were necessary to value added tax stated at R7,67 million (2018: R47,86 million) in the financial statements.

Receivables from exchange and non-exchange transactions

5. I was unable to obtain sufficient appropriate audit evidence that the municipality had properly recorded receivables in accordance with the SA Standards of GRAP 104, *Financial Instruments*. This was as a result of material variances identified between the age analysis, the general ledger and the financial statements. I was unable to confirm receivables by alternative means. Consequently, I was unable to confirm whether any adjustments were necessary to receivables from exchange and non-exchange transactions stated at R143,05 million (2018: R187,82 million) and provision for doubtful debts stated R232,89 million (2018: R89,94 million) in the financial statements.

Payables from exchange transactions – trade payables

6. I was unable to obtain sufficient appropriate audit evidence that the municipality had properly accounted for payables from exchange transactions as the municipality did not have adequate systems to record creditors. I was unable to confirm the trade payables by alternative means. Consequently, I was unable to determine whether any further adjustments were necessary to trade payables stated at R75,61 million (2018: R120,84 million) in note 16 to the financial statements.

Employee benefits – Provision for leave

7. I was unable to obtain sufficient appropriate audit evidence for provision of leave due to the status of accounting records. I was unable to confirm the disclosure by alternative means. Consequently, I was unable to determine whether any further adjustments were necessary to the provision stated at R9,29 million (2018: 9,29 million) as disclosed in note 16 to the financial statements. Additionally, the resultant impact on employee cost and the accumulated surplus could not be determined as it was impractical to do so.

Cash and cash equivalents

8. The municipality did not have adequate internal controls in place to ensure that the cash book is reconciled to the cash and cash equivalents balance and that reconciling items are cleared on a monthly basis resulting in an unexplained difference. In addition, the cash and cash equivalent balance was misstated by an estimated amount of R24,88 million. This was as a result of material differences between confirmation and the financial statements.

Revenue from non-exchange transactions - Property rates

9. The municipality did not recognise property rates as required by SA Standards of GRAP 23: *Revenue from non-exchange transactions*. This was as a result of an incorrect application of the *Municipal Property Rates Act, No 6 of 2004*. Consequently, I was unable to determine the impact of the misstatements to property rates stated at R47,87 million (2018: R88,95 million) in note 23 to the financial statements.

Transfers and subsidies

10. The municipality did not record transfers and subsidies as required by SA Standards of GRAP 1: *Presentation of financial statements*. Comparative figures were accounted for on a different basis to current year figures. Consequently, the transfers and subsidies stated at nil (2018: R30,89 million) in the financial statements was misstated by an undeterminable amount.

Bulk purchases

11. The municipality did not recognise all bulk purchases as required by SA Standards of GRAP 1: *Presentation of financial statements*. This was as a result of incorrect recognition of the accrued expenditure relating to electricity. Bulk purchases were misstated by an unknown amount. Consequently, I was unable to determine the impact of the misstatements to bulk purchases stated at R153,29 million in note 30 to the financial statements.

Employee related costs

12. The municipality did not properly record employee related costs as required by SA Standard of GRAP. This was as a result of discrepancies between the underlying records and the financial statements. Consequently, employee related costs stated at R180,98 million in note 25 to the financial statements was misstated by an estimated amount of R14,07 million.

Commitments

13. The municipality did not properly account for capital commitments as required by SA Standards of GRAP 17 *Property, plant and equipment*. Discrepancies were identified between amounts recorded in the financial statements as well as supporting schedules and information. Furthermore, completed projects were still included in the capital commitments disclosure. I was unable to determine the full extent of the misstatement as it was impractical to do so. Consequently, commitments stated at R26,73 million (2018: R70 million) in note 35 to the financial statements was misstated by an unknown amount.
14. In addition, I was unable to obtain sufficient appropriate audit evidence for operational commitments as the supporting documents were not submitted for audit. I was unable to confirm the disclosure by alternative means. Consequently, I was unable to determine whether any further adjustments were necessary to operational commitments stated at R8,59 million in note 35 to the financial statements.

Irregular expenditure

15. The municipality did not include all irregular expenditure in the notes to the financial statements, as required by section 125(2)(d) of the MFMA. This resulted in irregular expenditure being misstated by an unknown amount. I could not confirm the irregular expenditure by alternate means. Consequently, I was unable to determine whether any adjustments were necessary to irregular expenditure stated at R266,21 million (2018: R249,04 million), as shown in note 42 to the financial statements.

Unauthorised expenditure

16. The municipality did not include all unauthorised expenditure in the notes to the financial statements, as required by section 125(2)(d) of the MFMA. This resulted in unauthorised expenditure being misstated by an unknown amount. I could not confirm the unauthorised expenditure by alternate means. Consequently, I was unable to determine whether any adjustments were necessary to irregular expenditure stated at R66,56 million (2018: R60,27 million), as shown in note 40 to the financial statements.

Cash flow statement

17. The municipality did not prepare the statement of cash flows in accordance with the requirements of SA Standards of GRAP 2, *Cash flow statements*. Cash flows from operating activities were misstated as finance costs and changes in working capital were not correctly accounted for and evidence to confirm payments to suppliers and others was not provided for audit purposes. I was unable to determine the full extent of the misstatements in the disclosure for the statement of cash flows as it was impractical to do so.

Contingent liabilities

18. The municipality did not properly record contingent liabilities as required by SA Standards of GRAP 19: *Provision, contingent liabilities and assets*. This was as a result of discrepancies between the financial statements and the confirmations obtained. Consequently, contingent liabilities stated at R64,49 million in note 36 to the financial statements was misstated by an estimated amount of R8,76 million.

Statement of comparison of budget and actual

19. The municipality did not prepare the statement of cash flows in accordance with the requirements of SA Standards of GRAP 24, *presentation of budget information in the financial statements*. This was as a result of discrepancies between the amounts in the statements and the supporting documents. I was unable to determine the full extent of the misstatements in the disclosure for the statement of cash flows as it was impractical to do so.

Context for the opinion

20. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the auditor-general's responsibilities for the audit of the financial statements section of this auditor's report.

21. I am independent of the municipality in accordance with the International Ethics Standards Board for Accountants' *Code of ethics for professional accountants* (IESBA code) and the ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.

22. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my adverse opinion.

Material uncertainty related to going concern

23. I draw attention to note 39 to the financial statements, which contains description of events or conditions identified that may cast significant doubt on the entity's ability to continue as a going concern. As stated in note 39, these events or conditions indicate that a material uncertainty exists that may cast significant doubt on the municipality's ability to continue as a going concern.

Emphasis of matters

24. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Restatement of corresponding figures

25. As disclosed in note 39 to the financial statements, the corresponding figures for 30 June 2018 were restated as a result of an error in the financial statements of the municipality at, and for the year ended, 30 June 2019.

Fruitless and wasteful expenditure

26. As disclosed in notes 41 to the financial statements, the municipality incurred fruitless and wasteful expenditure of R1,78 million, (2018: R5,06 million) as it incurred interest on late payments.

Other matters

27. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Unaudited disclosure notes

28. In terms of section 125(2)(e) of the MFMA, the municipality is required to disclose particulars of non-compliance with the MFMA in the financial statements. This disclosure requirement did not form part of the audit of the financial statements and, accordingly, we do not express an opinion on it.

Unaudited supplementary schedules

29. The supplementary information set out on pages xx to xx does not form part of the financial statements and is presented as additional information. We have not audited these schedules and, accordingly, we do not express an opinion on them.

Responsibilities of the accounting officer for the financial statements

30. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the SA Standards of GRAP and the requirements of the MFMA and Dora, and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

31. In preparing the financial statements, the accounting officer is responsible for assessing the Inkosi Langalibalele Local Municipality's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the municipality or to cease operations, or has no realistic alternative but to do so.

Auditor-general's responsibilities for the audit of the financial statements

32. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an

auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

33. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report.

Report on the audit of the annual performance report

Introduction and scope

34. In accordance with the Public Audit Act of South Africa, 2004 (Act No. 25 of 2004) (PAA) and the general notice issued in terms thereof, I have a responsibility to report material findings on the reported performance information against predetermined objectives for selected development priority presented in the annual performance report. I performed procedures to identify findings but not to gather evidence to express assurance.
35. My procedures address the reported performance information, which must be based on the approved performance planning documents of the municipality. I have not evaluated the completeness and appropriateness of the performance indicators included in the planning documents. My procedures also did not extend to any disclosures or assertions relating to planned performance strategies and information in respect of future periods that may be included as part of the reported performance information. Accordingly, my findings do not extend to these matters.
36. I evaluated the usefulness and reliability of the reported performance information in accordance with the criteria developed from the performance management and reporting framework, as defined in the general notice, for the following selected objective presented in the annual performance report of the municipality for the year ended 30 June 2019:

Objective	Pages in the annual performance report
KPA 2: Improve access to basic service delivery	x – x

37. I performed procedures to determine whether the reported performance information was properly presented and whether performance was consistent with the approved performance planning documents. I performed further procedures to determine whether the indicators and related targets were measurable and relevant, and assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.
38. The material findings in respect of the usefulness and reliability of the selected objectives are as follows:

Percentage of consumers with access to electricity

39. The achievement for target Percentage of consumers with access to electricity reported in the annual performance report was 100%. However, the supporting evidence provided did not agree to the reported achievement and indicated an achievement of 76%.

Number of constructions of halls/creches and construction of road completed

40. The achievement for target Number of constructions of halls/creches and construction of road completed reported in the annual performance report was 12. However, the supporting evidence provided did not agree to the reported achievement and indicated an achievement of nine.

Various indicators

41. I was unable to obtain sufficient appropriate audit evidence that clearly defined the Predetermined source information and method of collection to be used when measuring the actual achievement for the various indicators below. This was due to a lack of technical indicator descriptions. I was unable to test whether the indicators were well-defined by alternative means.

Planned indicator	Planned Target	Actual achievement
% of refuse removal	100%	100%
Number of Substations, Kiosks, Minisubs maintained	250	432
Number of M ³ of damage roads which require rehabilitation	600 m ³	652.66 m ³
Number of street lighting maintained	3500	1750

Other matter

42. I draw attention to the matter below.

Achievement of planned targets

43. Refer to the annual performance report on pages x to x for information on the achievement of planned targets for the year.

Report on the audit of compliance with legislation

Introduction and scope

44. In accordance with the PAA and the general notice issued in terms thereof, I have a responsibility to report material findings on the compliance of the municipality with specific matters in key legislation. I performed procedures to identify findings but not to gather evidence to express assurance.

Annual financial statements

45. The financial statements submitted for auditing were not prepared in all material respects in accordance with the requirements of sections 122(1) of the MFMA. Material misstatements of current assets, current liabilities and disclosure items identified by the auditors in the submitted financial statements were subsequently corrected, but the uncorrected material misstatements resulted in the financial statements receiving an adverse opinion.

Expenditure management

46. Reasonable steps were not taken to prevent unauthorised expenditure, as required by section 62(1)(d) of the MFMA. The expenditure disclosed does not reflect the full extent of the unauthorised expenditure incurred as indicated in the basis for qualification paragraph. The majority of the disclosed unauthorised expenditure was caused by overspending on employee related costs.
47. Reasonable steps were not taken to prevent irregular expenditure, as required by section 62(1)(d) of the MFMA. The expenditure disclosed does not reflect the full extent of the irregular expenditure incurred as indicated in the basis for qualification paragraph. The majority of the disclosed irregular expenditure was caused by non-availability of sufficient information to confirm that the SCM process was followed.
48. Reasonable steps were not taken to prevent fruitless and wasteful expenditure amounting to R1,78 million, as disclosed in note 41 to the annual financial statements, in contravention of section 62(1)(d) of the MFMA. The majority of the disclosed fruitless and wasteful expenditure was caused by the late payment of invoices.
49. Money owed by the municipality was not always paid within 30 days or an agreed period, as required by section 65(2)(e) of the MFMA.

Procurement and Contract Management

50. Some of the quotations were accepted from bidders who did not submit a declaration on whether they are employed by the state or connected to any person employed by the state, as required by MSCMR 13(c).
51. Some of the goods and services of a transaction value above R200 000 were procured without inviting competitive bids, as required by SCM regulation 19(a). Deviations were approved by the accounting officer even though it was not impractical to invite competitive bids, in contravention of SCM regulation 36(1). Similar non-compliance was also reported in the prior year.
52. Some of the contracts and quotations were accepted from bidders whose tax matters had not been declared by the South African Revenue Services to be in order, in contravention of the SCM regulation 43.
53. Sufficient appropriate audit evidence could not be obtained that the preference point system was applied in all procurement of goods and services above R30 000 as required by section 2(a) of the Preferential Procurement Policy Framework Act (PPPFA). Similar non-compliance was also reported in the prior year.

54. Sufficient appropriate audit evidence could not be obtained that contracts and quotations were awarded to suppliers based on preference points that were allocated and calculated in accordance with the requirements of the PPPFA.

Consequence management

55. All of the unauthorised, irregular, fruitless and wasteful expenditure incurred by the municipality was not investigated to determine if any person is liable for the expenditure, as required by section 32(2)(b) of the MFMA.

Asset management

56. An effective system of internal control for assets, including an adequate asset register, was not in place as required by section 63(2)(c) of the MFMA.

Revenue management

57. An effective system of internal control for debtors and revenue was not in place, as required by section 64(2)(f) of the MFMA.

Other information

58. The accounting officer is responsible for the other information. The other information comprises the information included in the annual report. The other information does not include the financial statements, the auditor's report and those selected objective presented in the annual performance report that have been specifically reported in this auditor's report.

59. My opinion on the financial statements and findings on the reported performance information and compliance with legislation do not cover the other information and I do not express an audit opinion or any form of assurance conclusion thereon.

60. In connection with my audit, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements and the selected objective presented in the annual performance report, or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

61. If, based on the work I have performed on the other information that I obtained prior to the date of this auditor's report, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

Internal control deficiencies

62. I considered internal control relevant to my audit of the financial statements, reported performance information and compliance with applicable legislation; however, my objective was not to express any form of assurance on it.

63. The matters reported below are limited to the significant internal control deficiencies that resulted in the basis for the adverse opinion, the findings on the annual performance report and the findings on compliance with legislation included in this report.

64. Leadership did not provide adequate oversight and monitoring in ensuring that approved policies and action plans are implemented to fully address previous findings on the financial statements, predetermined objectives and compliance with legislation. Furthermore, consequence management was not effectively implemented for non-performance, to slow responses in addressing and implementing recommendations and transgressions reported.
65. Senior management did not implement proper record management processes and systems for the maintenance of documents supporting both the annual financial statements and reported performance. Additionally, compliance with procurement and contract management requirements were not implemented and monitored.

Auditor-General

Pietermaritzburg

3 February 2020



AUDITOR - GENERAL
SOUTH AFRICA

Auditing to build public confidence

Annexure – Auditor-general’s responsibility for the audit

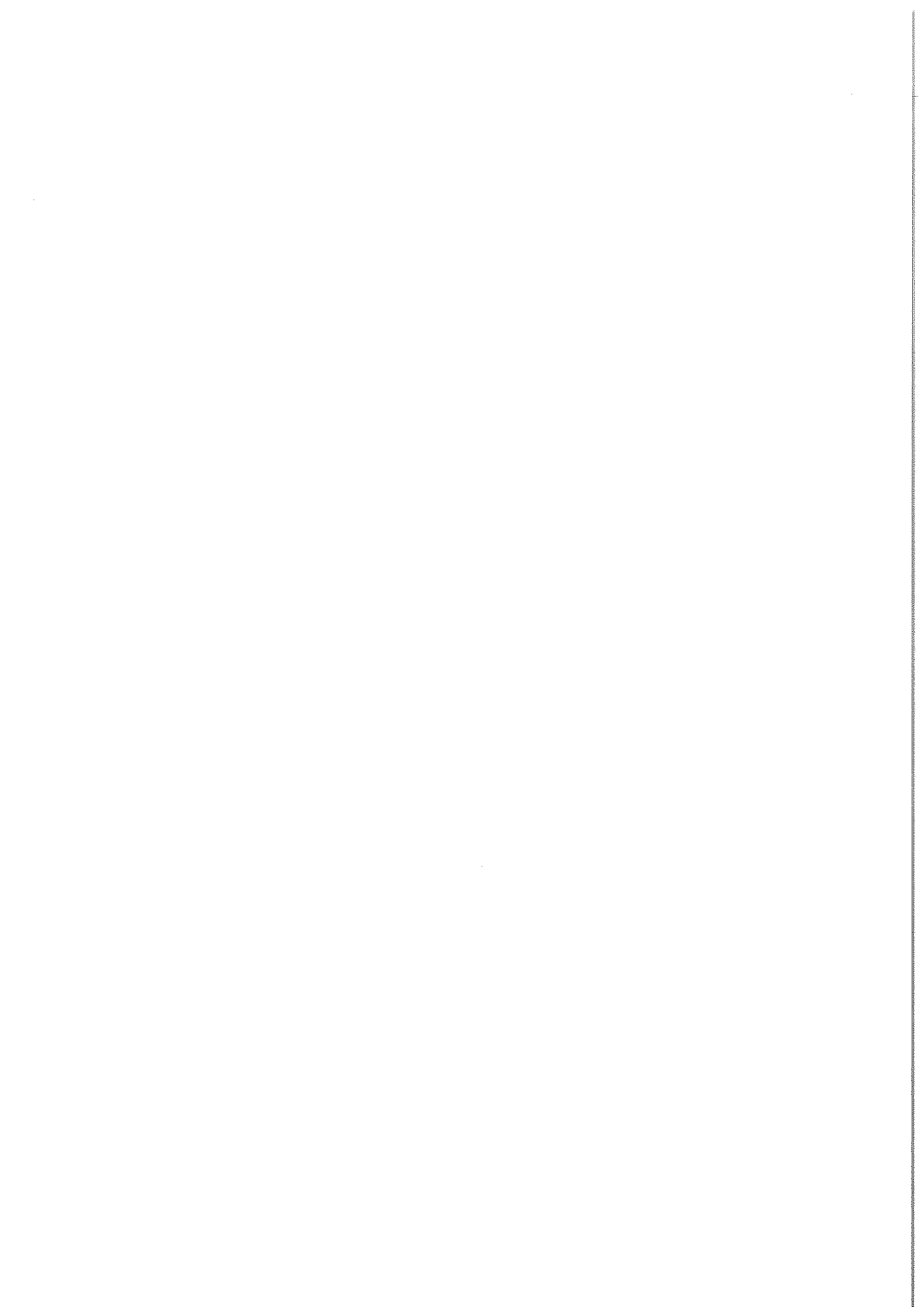
1. As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements, and the procedures performed on reported performance information for selected objectives and on the municipality’s compliance with respect to the selected subject matters.

Financial statements

2. In addition to my responsibility for the audit of the financial statements as described in this auditor’s report, I also:
 - identify and assess the risks of material misstatement of the financial statements whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control
 - obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the municipality’s internal control
 - evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the accounting officer.
 - conclude on the appropriateness of the municipality’s use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the municipality’s ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor’s report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify the opinion on the financial statements. My conclusions are based on the information available to me at the date of this auditor’s report. However, future events or conditions may cause a municipality to cease continuing as a going concern
 - evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation

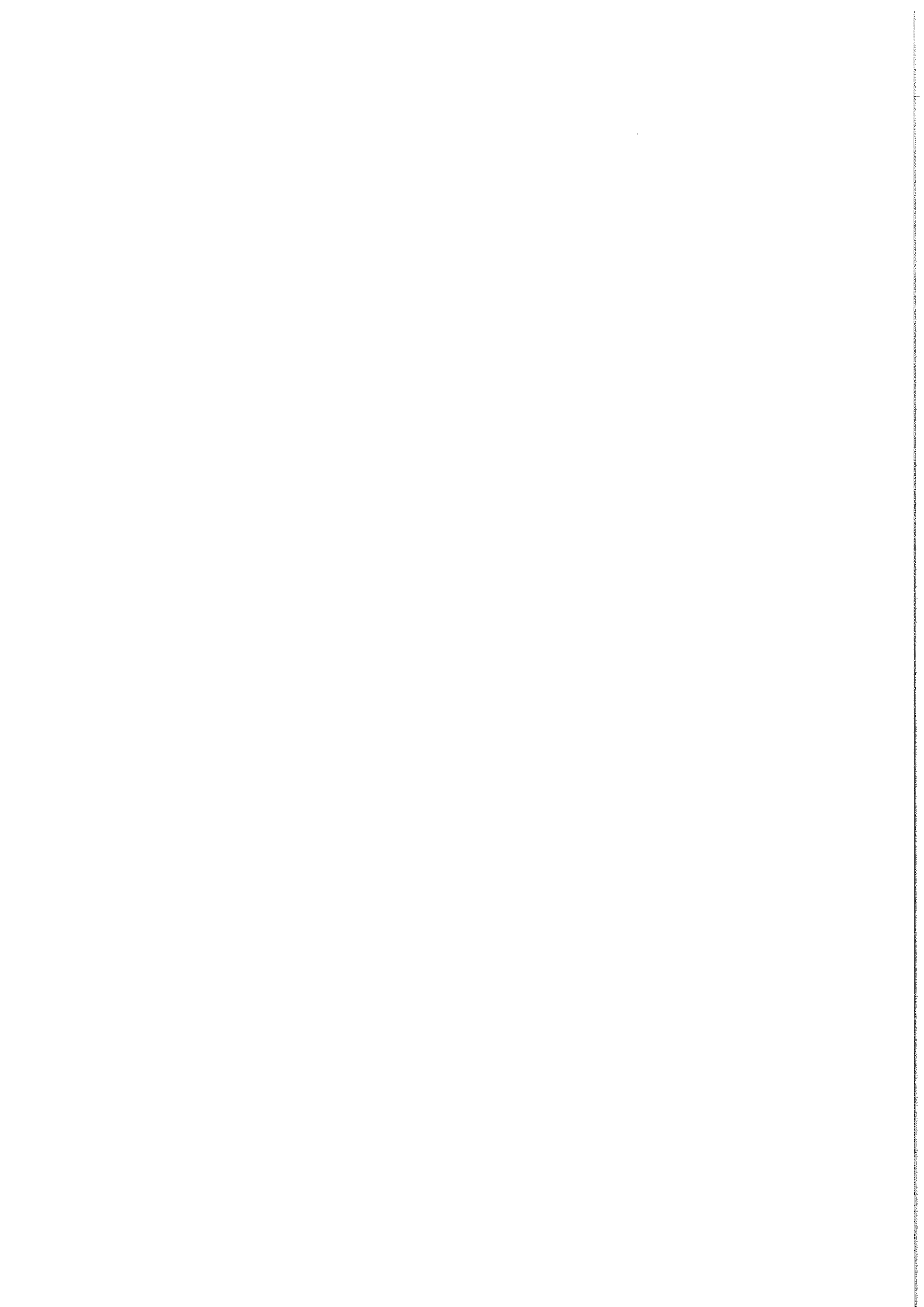
Communication with those charged with governance

3. I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.
4. I also confirm to the accounting officer that I have complied with relevant ethical requirements regarding independence, and communicate all relationships and other matters that may reasonably be thought to have a bearing on my independence and, where applicable, related safeguards.



ANNEXURE B

ANNUAL PERFORMANCE REPORT & ASSESSMENT OF SERVICE PROVIDERS



ANNUAL PERFORMANCE REPORT

2019-2020



Inkosi Langalibalele

LOCAL MUNICIPALITY - UMKHANDLU WENDAWO

INKOSI LANGALIBALELE
LOCAL MUNICIPALITY

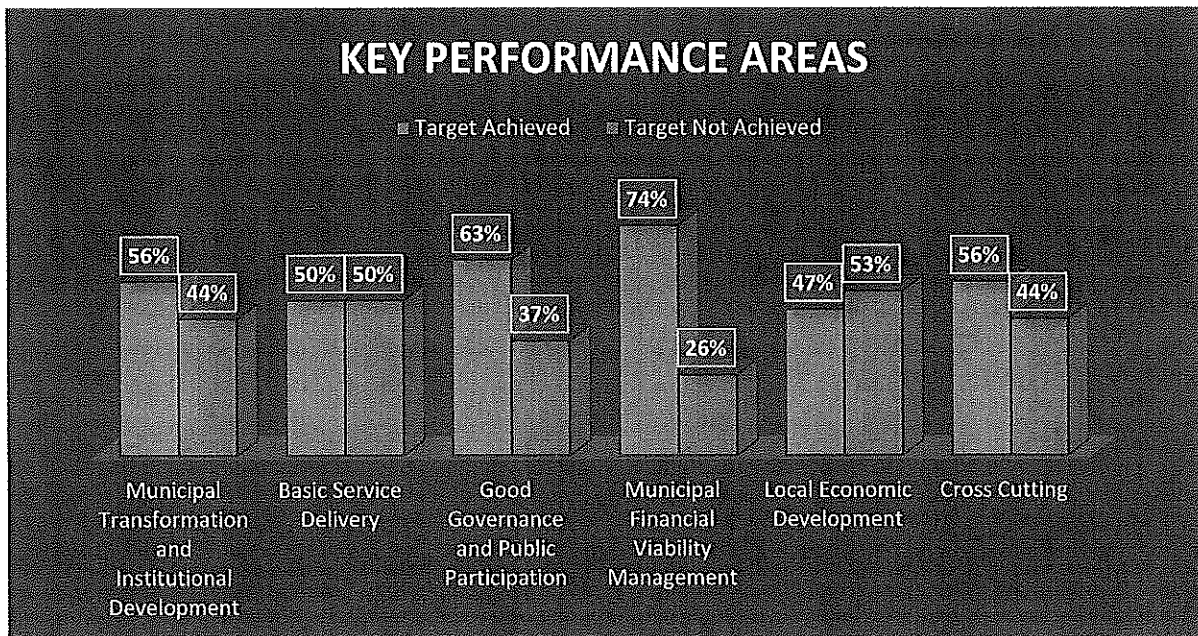
1. Summary

The Municipal Performance Report mainly reflect on the performance of each department against set Key Objectives, Key Performance Areas and Annual Targets. The Municipal Performance Management Systems of the Municipality mainly consist of different tools for assessment and reporting.

This report includes highlights from the key performance measures included in the reviewed IDP 2019/2020. These priority measures constitute the Municipal Scorecard for 2019/2020.

This report presents the year-end performance results for 2019/2020 The results are assessed using traffic light criteria, according to their performance against improvement targets. The Municipality reports on National Key Performance Areas as reflected on the graph below, it provides a summary report on individual KPA's performance: **Graph**

Achievements per Key Performance Area

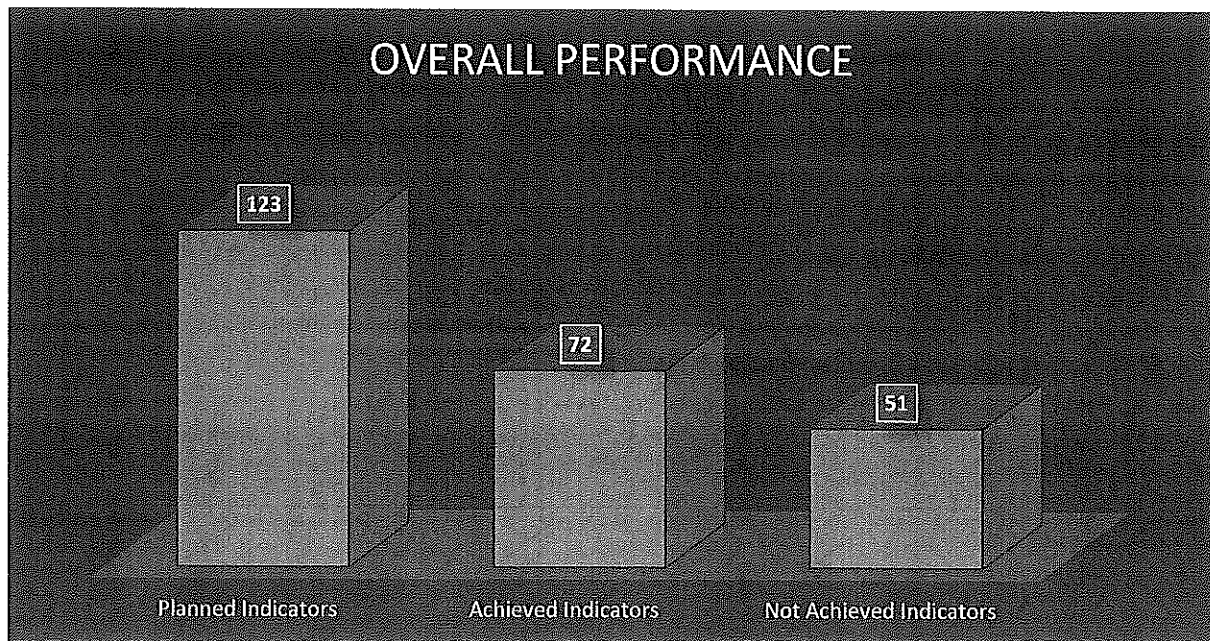


The graph above illustrates that from the key performance area (KPA) in Municipal Transformation and Institutional Development, 10(56%) indicators were achieved and 8(44%) was not achieved. From the KPA in Basic Service Delivery, 15 (50%) were achieved and 15(50%) were not achieved. From the KPA in Good Governance and Public Participation, 15 (63%) indicators were achieved and 9 (37%) were not achieved. From the KPA in Municipal Financial Viability Management, 20 (74%) were achieved and 7(26%) were not achieved. From the KPA Local Economic Development, 7(47%) were achieved and 8(53%) were not achieved. Lastly from the KPA in Cross Cutting, 5 (56%) were achieved and 4 (44%) were not achieved.

At the end of the financial year (July to June 2020) 59% of priority performance measures have met. Areas for improvement are shown in **Excel Document**. Accountable officers have provided commentary to put performance into context and identified actions that they are taking to address performance

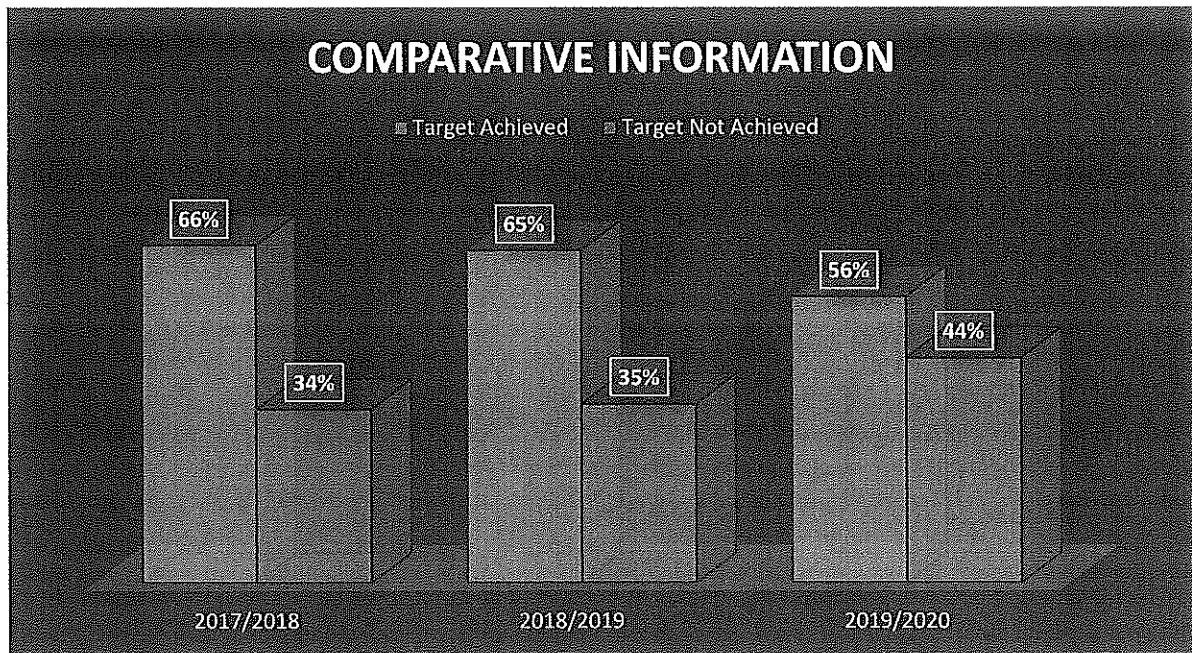
Performance Monitoring underpins the Municipality's IDP in terms of reviewing progress regularly in achieving our priorities and delivering value for money. Early investigation of variances enables remedial action to be taken where appropriate.

Overall performance



In 2019/2020 performance declined as compared to 2018/2019. It is worth noting the impact of factors such as Merger of two Municipalities, budget and staff reductions as lead to increased demand for services, putting pressure on achievement of challenging targets and also the impact of COVID-19 Pandemic had a negative impact towards the achievements of many target For 2019/2020 there were too many indicators than in 2018/2019.

Graph: Comparative Target Achievement Information



2. Performance Management Processes

Performance Management System Policy Framework is in place as well as Reporting Standard Procedures are in place and Performance Management System Policy Framework was adopted by council and they meet the minimum legislative requirements. The Performance Management System process is summarised in the table below:

Report	Frequency	Submitted for consideration and/or review to	for Legislative Requirements
1. SDBIPs	Quarterly	Executive Committee	See MFMA Circular 13 of National Treasury for further information
2. Monthly budget statements	Monthly	Mayor consultation (in with Exco)	See sections 71 and 54 of the MFMA
3. Organisational Scorecard	Quarterly	Executive Committee	This PMS framework (see section 8.5.1 above)
4. SDBIP mid-year budget and performance assessment	Annually during January of each year	Mayor consultation (in with Exco)	See sections 72 and 54 of the MFMA
5. Performance report	Annually	Council	See section 46 of the Municipal Systems Act as amended. Said report to form part of the annual report
6. Annual report with Annual	Annually	Council	See chapter 12 of the MFMA

3. Performance and Supporting Information

This section indicates, in more detail, the performance of the Inkosi Langalibalele Local Municipality for the financial year and makes reference to the supporting documentation, including the Municipal Scorecard. The performance reporting of the municipality is done in line with the 6 national KPA's and is the focus of the MSA Section 46 requirements and therefore reflects the performance of the municipality for the financial year, comparisons to performance of the previous financial year and measures taken to improve performance.

Background to municipal scorecard

- The Municipal Scorecard **Appendix 1** approach reflects the 6 national KPA's and local priorities and enables a wider assessment of how the municipality is performing.
- The performance report is based on measures included within the Municipal Scorecard.
- The traffic light system used to report performance is as follow:
 - **Green** – Performance targets achieved
 - **Red** – Performance targets not achieved
- In relation to the 2019/2020 year end performance results, the final position shows:

Summary performance results for all priority measures included in the municipal scorecard are as follows.

Traffic Light Status	2018/2019 Performance	2019/2020 Performance
Green – Met target	52	73
Red – Missed Target	28	50

3.1. Municipal Institutional Development and Transformation

The overall score for the KPA is 56% for 2019/2020, decrease of 36% from 92% of 2018/2019.

Total Targets for Municipal Institutional Development and Transformation	18	100%
targets achieved	10	56%
Targets not achieved	08	44%

3.1.1. Performance Highlights for 2019/2020

For the financial year under review the municipality decreased in this KPA when compared to the last financial year.

3.1.2. Challenges

The GM Development Planning remains vacant as the municipality was unable to fill the post as targeted in the financial year.

3.1.3. Measures Taken to improve Performance

General Manager's post has been re-advertised in the financial year under review and is anticipated to be filled in the next financial year.

3.2. Basic Service Delivery

The overall score for the KPA is 50% for 2019/2020, down by 14% from 64% of 2018/2019.

Total Targets for the Basic Service Delivery	30	100%
Targets achieved	15	50%
Targets not achieved	15	50%

3.2.1. Performance Highlights for 2019/2020

The municipality was able to achieve a significant number of targets: MIG and INEP projects expenditure, provision of electricity and refuse removal services as targeted, maintenance of electricity infrastructure, rehabilitation of roads, approval of housing projects to mention just a few.

3.2.2. Challenges

The municipality has utilized 100% MIG expenditure, in INEP not spending 100% however, experienced a problem with the MIGMIS not updating expenditure spent correctly. The shortage of materials and capital budget for the purchase of bucket trucks led to some targets not being achieved for maintenance of streetlights. The municipality experienced financial constraints during the financial year and cost containment were applied which led to some target not being achieved as municipality was unable to purchase materials for some roads infrastructure projects. The Implementing Agent was behind schedule on completion of units and rectified houses due.

3.2.3. Measures Taken to improve Performance

The Requests to purchase of road and electricity infrastructure materials is done, The roads and electricity equipment is to be prioritised in the next financial year. The Implementing Agents received letters for delaying the projects for Stage 1 and Stage 2 Projects. The Implementing Agent has appointed new subcontractors to fast-track the implementation of rectified housing units.

3.3. Good Governance and Public Participation

The overall score for the KPA is 67% for 2019/2020, same as 67% from 2018/2019.

Total Targets for Good Governance	24	100%
Targets achieved	16	67%
Targets not Achieved	08	33%

3.3.1. Performance Highlights for 2019/2020

The municipality has achieved on the following KPI's: Council meetings, functional ward committees, development and submission of PMS Internal Audit reports to Audit Committee, Audit Committee meetings convened, roads law enforcement and maintain functional libraries.

3.3.2. Challenges

MPAC meetings convened at the beginning of the financial year, however quorum was not met which led to unachieved of MPAC functionality. The delays in submission of information from the municipal departments led to delay in development of Batho Pele documents. Due to COVID-19 Pandemic other special programs did not take place.

3.3.3. Measures Taken to improve Performance

The Municipality sought political intervention with regards to MPAC functionality, and timeously notifications of members to ensure that MPAC meetings are convened. Draft Batho Pele documents have been developed and are currently being finalized. A workshop is to be convened for all managers at extended MANCO and documents are to be finalized in the next financial year. All special programmes to commence when the status of the Pandemic has decreased.

3.4. Municipal Financial Viability and Management

The overall score for the KPA is 74%% for 2019/2020, up by 15% from 59% in 2018/2019

Total Targets for Municipal Financial Viability and Management	27	100%
Targets Achieved	20	74%
Targets not Achieved	7	26%

3.4.1. Performance Highlights for 2019/2020

It has been a progressive financial year for our Department, we were able to submit the reports in time as per the legislative requirement and all documents were developed and adopted by the Municipal Council in time.

3.4.2. Challenges

The Municipality introduced a new financial system which is SAGE EVOLUTION which it still having challenges to produce other reports like billing reports. Late submissions by departments led to delay in development of procurement plan. The Municipality experienced financial constraints which contributed to unachieved targets.

3.4.3. Measures Taken to improve Performance

The employees from the new system are helping the municipality in all required expects regarding the new system. The Departments have been engaged and the Procurement Plan has been finalised. Municipality has developed funded budget plan to contribute to those targets needs budget.

3.5. Local Economic Development

The overall score for the KPA is 47% for 2019/2020, down by 20% from 67 in 2018/2019.

Total Targets for Local Economic Development	15	100%
Targets Achieved	07	47%
Targets not Achieved	08	53%

3.5.1. Performance Highlights for 2019/2020

The Municipality was able to develop and adopt LED Development Strategy. SMME business development workshops and sessions were conducted and municipality was able to achieve support of local business through its activities. Job opportunities were created through EPWP and CWP programmes and municipality was able to alleviate poverty in this regard.

3.5.2. Challenges

Lack of attendance by political office bearers led to unachieved target for Local Tourism Forum. Due to COVID-19 Pandemic the Municipality was unable to go out to the community to assist in terms of supporting SMME's

3.5.3. Measures Taken to improve Performance

The municipality is working closely with political office bearers to ensure the Local Tourism meetings are convened as per terms of reference. As the nation has approached level one of the Lockdown the municipality will ensure the support and the developments of SSME's in our communities.

3.6. Cross-Cutting Intervention

The overall score for the KPA is 56% for 2019/2020, down by 3% from 59% in 2018/2019.

Total Targets for Cross Cutting Intervention	09	100%
targets achieved	05	56%
Targets not achieve	04	44%

3.6.1. Performance Highlights for 2019/2020

The municipality achieved 100% implementation of SPLUMA at the end of the financial year despite challenges experienced during the financial year. The number of SPLUMA applications anticipated to be approved in the financial year were approved. The municipality held Disaster Management Advisory Forums meetings and responded to all reported disasters.

3.6.2. Challenges

Capacity constraints in the business unit led to unachieved Spatial Development Framework target. The vacancy in GM position led to delay in sitting of portfolio committee members which led to delay in appointment of MPT members and authorize officer. Meetings between services provider, municipality and Inkosi not convened led to unachieved Single Scheme developed target.

3.6.3. Measures Taken to improve Performance

Challenges experienced with SPLUMA implementation escalated to the Municipal Manager for action and assistance. Members of MPT appointed and MPT meetings convened. Extension for development of single scheme granted to service provider and is to be completed. The Corporate Department is assisting in appointing of the GM: Planning and Development for the Portfolio committee to sit properly.

4. Lessons Learnt and Way Forward

Implementation of Performance Management System is a responsibility of every manager although coordinated by the Office of the Municipal Manager. An adequate review of Portfolio of Evidence files must be done by S54/56 managers and PMS unit and actuals must be reported as per available evidence. The quarterly reviews of S54/56 managers must be done timeously in order to assist the municipality concluded on quarterly reports timeously. Corrective measures for unachieved targets must also be monitored so that the municipality is able to improve on achievement of targets

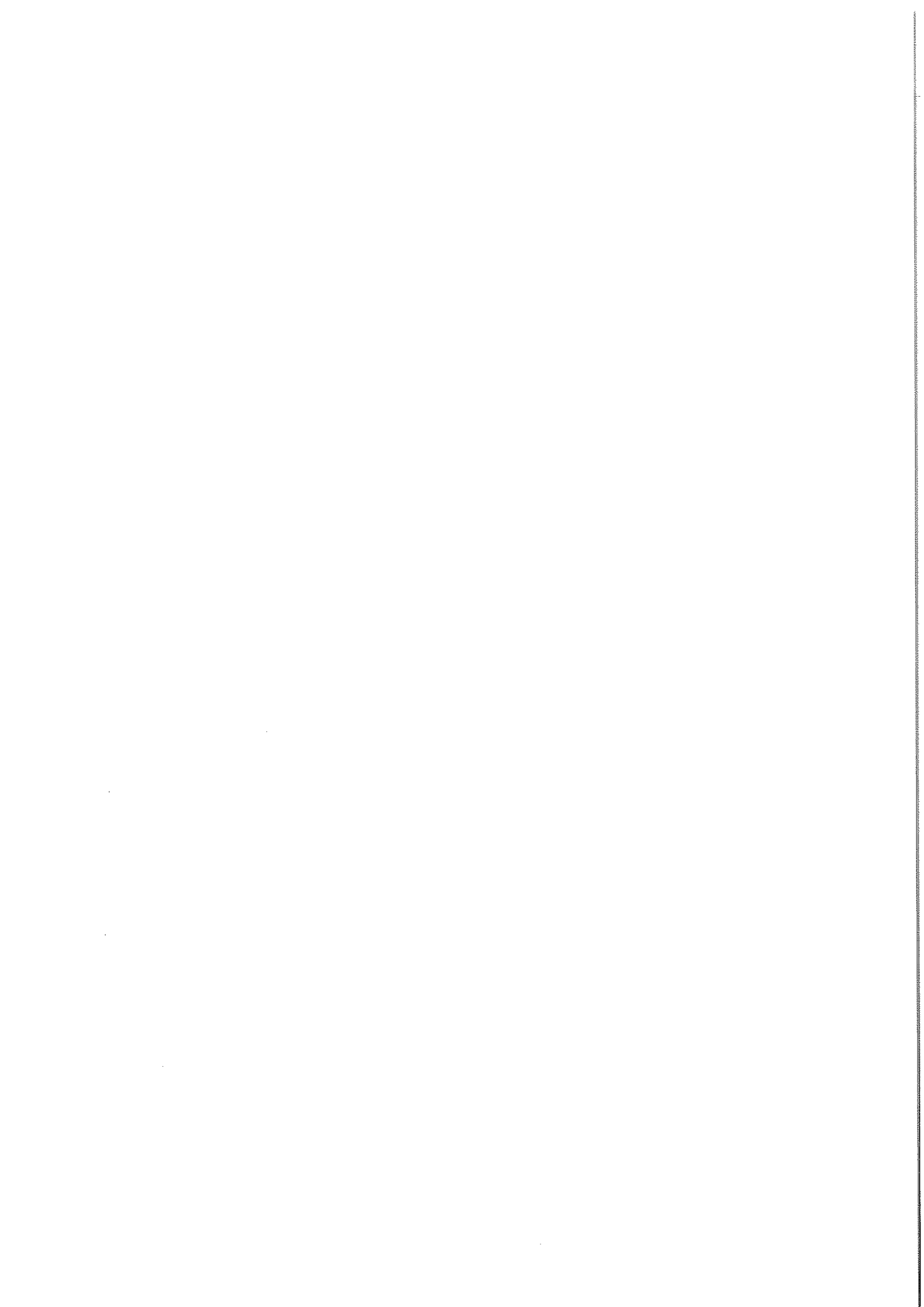
Assessment of the performance of External Service Provider

The monitoring of the service provider performance is ensured through the signing of the Service Level Agreement. It is currently being done by user department levels. The end user department is providing monthly reports to the SCM unit as well. Service providers who fail to perform are reported to SCM and the necessary action is taken including the termination of the contract or cancellation of an order.

Assessment Key	
Good (G)	<i>The service has been provided at acceptable standards and within the time frames stipulated in the SLA/Contract</i>
Satisfactory (S)	<i>The service has been provided at acceptable standards and outside of the timeframes stipulated in the SLA/Contract</i>
Poor (P)	<i>The service has been provided below acceptable standards</i>

No.	Bid Number	Name of external Service Provider	Service provided in terms of the SLA	Value of project	Comparison with the previous year		Current financial year 2019/2020		Assessment of Service Providers Performance		
					Target	Actual	Target	Actual	G	S	P
1.	ILM19/18/19	R AND CONTRACTORS	Colita Pedestrian Bridge	R 4 078 840,00	n/a	n/a	100%	100%			G
2.	ILM04/18/19	SIYAJULUKA TRADING	Mqedandaba Sports Field	R 5 614 472,59	n/a	n/a	100%	56%			S
3.	ILM 15/19/20	SKOVA JV MAGEJA CONSTRUCTION	Ephangweni Sports Fields	R 7 541 215,89	n/a	n/a	50%	4%			S
5.	ILM45/19/20	ZIYAMASHA TRADING AND CONSTRUCTION	Thamela and Mthunzini Gravel Road	R 4 958 306,65	n/a	n/a	50%	14%			S
6.	270 775	R AND CONTRACTORS	Nsonge Gravel Road	R 4 968 780,85	n/a	n/a	100%	100%			G
7.	ILM01-18/19	ZIYAMASHA TRADING & CONTRACTING	Siphokuhle Gravel Road	R 9 932 640,85	50%	25%	100%	100%			G
8.	ILM12/19/20	R AND CONTRACTORS	Salvation Army Black Top	R 20 744,359,17	n/a	n/a	50%	10%			S
9.	ILM46/19/20	MAKHELENI CONSTRUCTION	Mavela Sports Field	R 6 149 204,20	n/a	n/a	50%	15%			S
10.	ILM03/18/19	SKOVA JV MAGEJA CONSTRUCTION	Tatane Vehicular bridge	R 4 399 385,38	n/a	n/a	100%	100%			G

11.	ILM18-1/10	MITAMBU CONSULTING	Partner of Financial Management Specialist – Internal Audit	Hourly Rate	100% Implementation of IA Reports	100% Implementation of IA Reports	100% Implementation of IA Reports	100% Implementation of IA Reports	G
12.	ILM45-18/19	BONAKUDE CONSULTING	Development of Annual Financial Statements	R1 633 826.51	Development of Annual Financial Statements	Development of Annual Financial Statements	Development of Annual Financial Statements	Development of Annual Financial Statements	G
13.	ILM 14-18/19	BONAKUDE CONSULTING	Development of Asset Register	R2 838 920	Development of Asset Register	Development of Asset Register	Development of Asset Register	Development of Asset Register	G



INGOSI BANGALIBELE LOCAL MUNICIPALITY ANNUAL PERFORMANCE REPORT 2019/2020 FINANCIAL YEAR															
IDP/SDBIP NO.	OBJECTIVES	STRATEGIES	KEY PERFORMANCE INDICATOR		2018/2019		2019/2020		STATUS: Achieved/Not Achieved	ANNUAL BUDGET	BLOCKAGE	CORRECTIVE MEASURES	RESPONSIBLE DEPARTMENT	PORTFOLIO OF EVIDENCE	WARD NO.
			ANNUAL TARGET	ANNUAL ACTUALS	ANNUAL TARGET	ANNUAL ACTUALS									
MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT															
MT001	To ensure compliance with NISA	Annual Review of the IDP	Date of 2020/2021 IDP adoption	30-Jun-19	30-May-19	30-Jun-20	28-May-20	Target-Achieved	R 0	n/a	n/a	Office of the Municipal Manager	Council Resolution & Adopted IDP	n/a	
MT1.1			Adoption of process plan	n/a	n/a	30-Aug-19	28-Aug-19	Target-Achieved	R 0	n/a	n/a	Office of the Municipal Manager	Council Resolution & Adopted Process Plan	n/a	
MT1.2			public consultation and stakeholder engagement	n/a	n/a	31-Dec-19	25-May-20	Target-Achieved	R 0	the Plan that was submitted to council was deferred back	Public consultation and stakeholder engagement was done through social media platforms due to COVID-19 on the 25th of May 2020	Office of the Municipal Manager	Attendance Registers & Program	n/a	
MT1.3			2020/2021 Draft IDP Review adoption	n/a	n/a	30-Mar-20	07-May-20	Target-Achieved	R 0	Due to the lockdown, the IDP could not be submitted	A letter was forwarded to CoGta requesting for a decision for a late submission, but the draft IDP was adopted by the 7th May 2020	Office of the Municipal Manager	Council Resolution & Adopted Draft IDP	n/a	
MT002	Ensure Functional Performance System Implemented	Implementation of PMS Policy & Framework	Date of Reviewed PMS Framework/Policy adoption	30-Jun-19	27-Jun-19	30-Jun-20	28-May-20	Target-Achieved	R 0	n/a	n/a	Office of the Municipal Manager	Council Resolution & PMS Policy / Framework	n/a	
MT2.1			Number of Performance Agreements signed by Section 54/56 Managers	n/a	n/a	5	5	Target-Achieved		n/a	n/a	Office of the Municipal Manager	Signed Performance Agreements and council resolution	n/a	
MT003	To report & monitor Service Delivery	To improve reporting	Date of 2018/2019 Final Annual Report & Annual Performance Report Submitted to council	31-Mar-19	27-Mar-19	31-Mar-20	28-Feb-20	Target-Achieved	R 0	n/a	n/a	Office of the Municipal Manager	Annual Report Council Resolution	n/a	
MT004			Adoption date of Reviewed communication framework/strategy	30-Jun-19	30-May-19	30-Jun-20	25-Jun-20	Target-Achieved	GRANT	n/a	n/a	Office of the Municipal Manager	Communication Strategy & Council Resolution	n/a	
MT005		Filling of critical identified critical posts	Date review of organizational structure for 2020/2021 to be approved by Council	30-Jun-19	30-May-19	30-Jun-20	28-May-20	Target-Achieved	R 0	n/a	n/a	Corporate Services	Approved Organizational Structure & Council resolution	n/a	
MT006			100% of all critical Section 54/56 Managers filled	100%(1 post)	0%	100%(1 post)	0%	Target-Achieved	R 0	The post was advertised however the Municipality was unable to find the suitable candidate for the post	Recruitment process has been finalised awaiting for council approval, to be achieved in the 2nd Quarter of 2021 financial year	Corporate Services	Appointment letter for CIM	n/a	
MT007	Improve institutional and organisational Capacity	Employment equity plan adopted	Date to Approve employment equity plan	30-Jun-18	20-Dec-18	30-Jun-20	30-Jul-20	Target-Achieved	R 0	Unions had to be consulted prior council approving the plan and there was delay with engagements	The Regional office was engaged and the plan was subsequently approved in the first quarter of 2020/2021 financial year	Corporate Services	Council resolution & Approved Employment Equity Plan	n/a	
MT008			Number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan	n/a	n/a	5	0	Target-Achieved	R 0	Moratorium on all appointments, pending Placement process	Placement is underway	Corporate Services	Advert and appointment letters	n/a	
MT009	Skills development plan adopted and implemented		Date to Approve WSP/ATR by Local Labour Forum	30-Apr-19	19-Apr-19	30-Jun-20	22-Jun-20	Target-Achieved	R 0	n/a	n/a	Corporate Services	WSP/ATR and LUF minutes	n/a	
MT010			The percentage of a municipality's budget actually spent on implementing its workplace skills plan	n/a	n/a	100%	100%	Target-Achieved	R 0	n/a	n/a	Corporate Services	Munsoft printout	n/a	

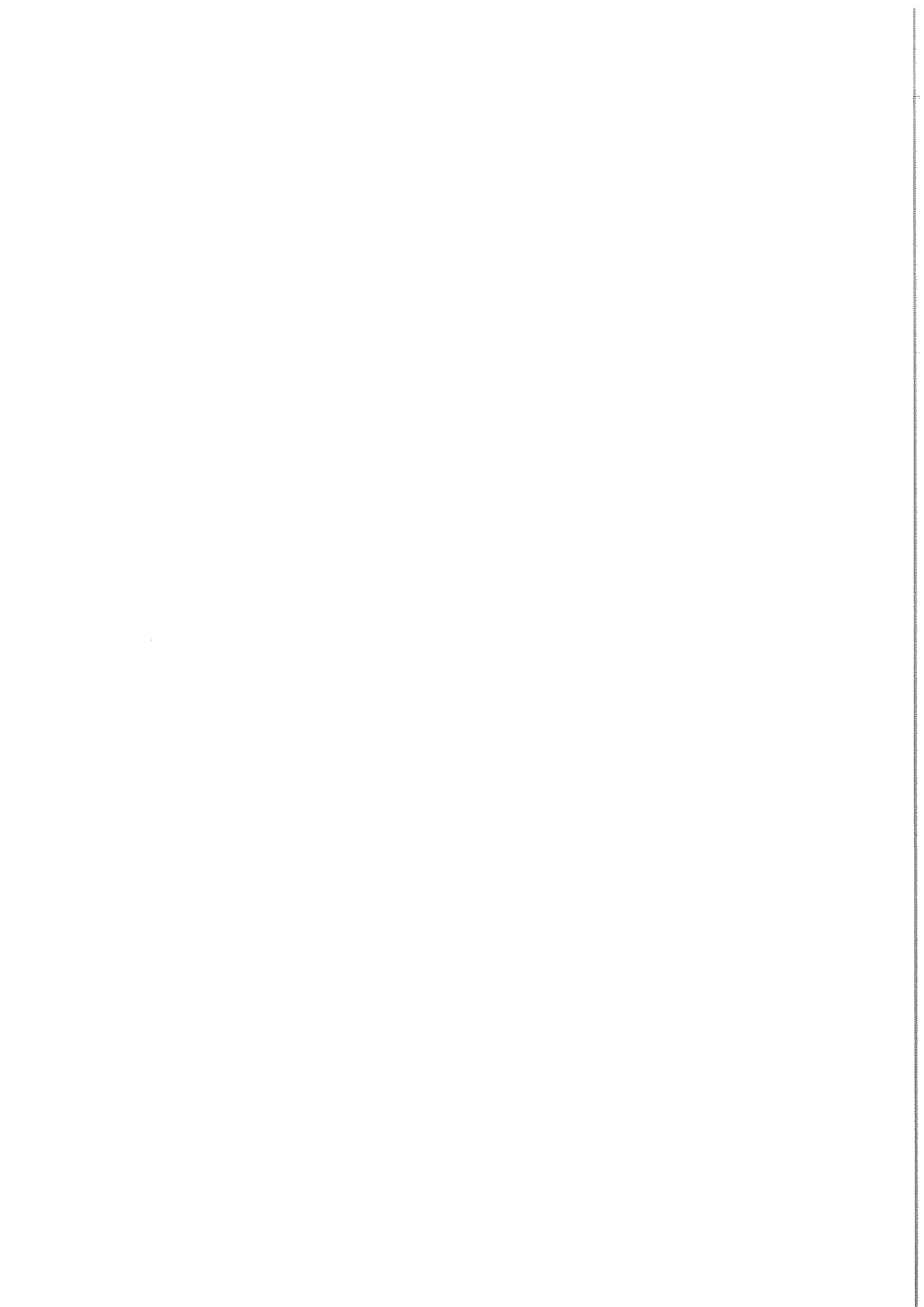
MT01	To ensure an effective and efficient HR systems that address human resources within the municipality	Revised HR Strategy	Date to review and adopt HR Strategy	31-Dec-18	30-May-19	30-Jun-20	05-Aug-20		R 0	Was submitted to Council on the 28 May 2020, however Councilors deferred as they wanted to be workshopped prior to approval.	MM thereafter appealed for them to review and adopt for compliance that is why the HR Strategy was adopted in August.	Corporate Services	HR Strategy & Council Resolution	n/a
MT02	To ensure an effective and efficient functionality of the municipality	Review and adopt all HR policies	Date all HR policies reviewed	30-Jun-19	30-May-19	30-Jun-20	05-Aug-20		R 0	Was submitted to Council on the 28 May 2020, however Councilors deferred as they wanted to be workshopped prior to approval.	MM thereafter appealed for them to review and adopt for compliance that is why the HR Policies were adopted in August.	Corporate Services	Approved reviewed HR policies and Council Resolution	n/a
MT03	Provision of effective ICT service	Review ICT Framework	Reviewed ICT framework by	30-Jun-19	06-Dec-18	30-Jun-20	05-Aug-20		R 0	Was submitted to Council on the 28 May 2020, however Councilors deferred as they wanted to be workshopped prior to approval.	MM thereafter appealed for them to review and adopt for compliance that is why the ICT Framework was adopted in August.	Corporate Services	Council resolution reviewing ICT framework	n/a
MT04	To ensure effective records management	Implement decentralized records management by the Municipality	100% of functional Registry	n/a	n/a	100%	100%		R 0	n/a	n/a	Corporate Services	Internal Delivery Book	n/a
BASIC SERVICES DELIVERY														
B5001			100% Waste collection	100%	100%	100%	109%		R 0	n/a	n/a	Community Services	Collection Schedules, Drivers Collection Register	All
B511	Ensuring access to refuse removal in all housing units		Number of existing consumer units with access to refuse removal at least once per week	n/a	7686	7773	7773		R 0	n/a	n/a	Community Services	Schedule/billing system	All
B512			No. of skip bins collected in business (Billing System) per week	n/a	12	255	255		R 0	n/a	n/a	Community Services	Collection Register	All
B5002	Implementation of Capital projects		% of MIG Expenditure	100%	100%	100%	100%		R 37 661 000.00	n/a	n/a	Public Works & Basic services: Civil	MIG Certificate of Expenditure and Revenue	n/a
B521			Total amount of MIG expenditure by the end of financial year	n/a	R 37 661 000.00	R 37 661 000.00	R 37 661 000.00		R 37 661 000.00	n/a	n/a	Public Works & Basic services: Civil	Certified Expenditure	n/a
B5003	Improve Access to basic services		Number of existing consumer with access to electricity	13 300	13264	13300	13862		R 0	n/a	n/a	Public Works & Basic services: Electricity	Customer Data Base	7,9,9,10,17, 18, 21
B5004			Percentage of new consumer with access to electricity within ILM area of supply	100%	100%	100%	100%		R 0	n/a	n/a	Public Works and Basic Services: Civil	Application Letter and/or Job cards and meter connection form	7,9,9,10,17, 18, 21
B541	Ensuring consumers have access to Electricity		% INEP Expenditure by the end of the financial year	n/a	n/a	100%	99%		R 0	Awaiting for retention invoice	To be paid in the 1st Quarter of the next financial year when the invoice is received	Public Works and Basic Services: Civil	Monthly Reports	n/a
B542			Total amount of INEP expenditure by the end of the financial year	n/a	R 7 000 000.00	R 7 000 000.00	R 6 905 857.86		R 7 000 000.00	Awaiting for retention invoice	To be paid in the 1st Quarter of the next financial year when the invoice is received	Public Works and Basic Services: Civil	Monthly Reports	n/a
B5005	Provision of Free Basic Services		Percentage of approved indigent customers	100%	100%	100%	97%		R 0	Some of the applicants didn't have supporting documents	To be paid in the 1st Quarter of the next financial year when the invoice is received	Budget and Treasury	Indigent application forms and beneficiary list	All
B5006	Improvement of Electricity Infrastructure		Number of Substations, mikes, Kiosks cabling and metering maintained	290	432	145	145		R 0	n/a	n/a	Public Works and Basic Services: Electricity	Monthly Maintenance Report	7,9,9,10,17, 18, 21
B5007			Number of Streetlighting maintained	3500	1750	1750	1915		R 0	n/a	n/a	Public Works and Basic Services: Electricity	Monthly Maintenance Report	7,9,9,10,17, 18, 21
B5008			Number of km of surfaced roads ressealed	17,6 km	0 km	20km's	0km's		R 0	Breakdown of key plant hindered service delivery	Request to fix broken plant have been done	Public Works & Basic services: Civil	Monthly Reports	n/a
B581	Improve condition of tarred roads		Number (in kilometres) of gravel roads/regavelled	n/a	n/a	80km's	9,76km's		R 0	Breakdown of key plant hindered service delivery	Request to fix broken plant have been done	Public Works & Basic services: Civil	Monthly Reports	n/a

Code	Objective	Key Performance Indicator	Target	Actual	Percentage	Comments	Due to the COVID-19 Pandemic, no meetings were held	R o	Office of the Municipal Manager	Monthly Reports	n/a
GG3.1	Effective Public Participation	Ensure functional ward committee	92	92	100%	60	Target-Achieved		Office of the Municipal Manager	Monthly Reports	n/a
GG3.2		Number of community meetings held	6	6	100%	0	Target-Achieved		Office of the Municipal Manager	Monthly Reports	n/a
GG3.3		Number of ward committees modules done	376	376	100%	201	Target-Achieved		Office of the Municipal Manager	Monthly Reports	n/a
GG004	To ensure credible reporting	Functional Internal Audit	4	5	125%	4	Target-Achieved		Office of the Municipal Manager	IA Reports, PAC Agenda and Minutes	n/a
GG005		Number of PMS Internal Audit Reports submitted PAC	n/a	n/a	n/a	15	Target-Achieved		Office of the Municipal Manager	Monthly Reports	n/a
GG5.1	To participate in public community events to give feed back	Number of Special Programmes implemented within the Local Municipality	n/a	n/a	n/a	5	Target-Achieved		Office of the Municipal Manager	Monthly Reports	n/a
GG5.2		Number of OSS Activities conducted	n/a	n/a	n/a	15	Target-Achieved		Office of the Municipal Manager	Monthly Reports	n/a
GG5.3		Number of LTT Meetings held	n/a	n/a	n/a	4	Target-Achieved		Office of the Municipal Manager	Attendance Register, Minutes	n/a
GG5.4	Improve the municipal Audit opinion	Number of Luncheon Clubs supported	n/a	n/a	n/a	0	Target-Achieved		Office of the Municipal Manager	Monthly Reports	n/a
GG5.5		Date to host Disability Day	n/a	n/a	n/a	Not Done	Target-Achieved		Office of the Municipal Manager	Monthly Reports	n/a
GG006	Effective Public Participation	Number of Audit/ Performance Audit meetings held	n/a	n/a	n/a	1	Target-Achieved		Office of the Municipal Manager	Attendance Register, Minutes & Agenda	n/a
GG007		Number of Oversight meetings held	n/a	n/a	n/a	4	Target-Achieved		Office of the Municipal Manager	Attendance Register, Minutes & Agenda	n/a
GG008	Improve of Law enforcement	Ensure compliance with Batho Pele Principles	30-Jun-19	Not Done	0%	Not Done	Target-Achieved		Office of the Municipal Manager	Council Resolution & Batho Pele Policy & Service Charter	n/a
GG009		To ensure provision of a safe and secure environment for all Inkhosilangallibalele residents	Date approval of Batho Pele documents developed (Batho Pele Policy & Service Charter)	30-Jun-20	Not Done	0%	Not Done	Target-Achieved		Office of the Municipal Manager	Council Resolution & Batho Pele Policy & Service Charter
GG010	To promote compliance with Road Traffic Act	Number of road safety interventions/campaigns conducted (School Visits)	8	6	75%	4	Target-Achieved		Community Services	Schedules	n/a
GG011		To conduct testing and Issuing of Learner Licences and Driving Licences	Number of Road Blocks Conducted	12	55	458%	174	Target-Achieved		Community Services	Schedule/billing system
GG012	Enhancing education within L Municipality	100% processing of all vehicles' applications received	100%	100%	100%	100%	Target-Achieved		Community Services	R023 Transaction summary ENATIS System	n/a
GG013		Issuing of learner' license and Driving Licences to all successful applicants tested	100% Issuing of learner' license and Driving Licences to all successful applicants tested	100%	100%	100%	100%	Target-Achieved		Community Services	Monthly Reports/School visits photos
GG1.1	Attendance Registers & Programs	Number of functional Libraries in the municipality	6	6	100%	6	Target-Achieved		Community Services	Statistics Records	n/a
GG1.2		Number of library users per Annum	n/a	n/a	n/a	7 886	Target-Achieved		Community Services	Statistics records	n/a
GG1.3	Attendance Registers & Programs	Number of Library Outreach Programmes per Annum	n/a	n/a	n/a	6	Target-Achieved		Community Services	Attendance Registers & Programs	n/a
GG1.4		Number of library users per Annum	n/a	n/a	n/a	7 886	Target-Achieved		Community Services	Attendance Registers & Programs	n/a

MUNICIPAL FINANCIAL MANAGEMENT														
CC014	To ensure that the interests of the Municipality are protected and compliance with applicable legislations.	Give legal support to departments, vetting of contracts and conducting litigation	Number of updated litigation register for the municipality and status	n/a	n/a	4	4	4	R.O	n/a	Office of the Municipal Manager	Litigation register	n/a	
FV001	Improved budget implementation in the municipality	Optimize the expenditure of capital budget	Percentage Capital expenditure budget implementation (actual capital expenditure/budget capital expenditure x 100)	100%	100%	100%	100%	100%	R.O	n/a	Budget and Treasury	Monthly report	n/a	
FV002		Optimize expenditure of operational budget	Percentage operating revenue budget implementation (actual operating expenditure/budget operating revenue x 100)	100%	100%	100%	87%	87%	R.O	Depreciation to be calculated annually so it decreases the spending	Budget and Treasury	Monthly report	n/a	
FV003		Optimize actual services charges and property rates revenue	Percentage service charges and property rates revenue budget implementation (actual service charges and property rates revenue/budget service charges and property rates revenue x 100)	100%	96%	100%	99%	99%	R.O	COVID-19 Pandemic we had undercollections	Budget and Treasury	Monthly report	n/a	
FV004		Optimize revenue of operational budget	Percentage operational revenue budget implementation (actual service charges and property rates revenue/budget service charges and property rates revenue x 100)	100%	97%	100%	84%	84%	R.O	COVID-19 Pandemic we had undercollections	Budget and Treasury	Monthly report	n/a	
FV005		Improved Asset Management	Optimize expenditure of asset and risk management	% Budget spent on Repairs and Maintenance of Assets	100%	91%	100%	100%	100%	R.O	n/a	Budget and Treasury	Monthly report	n/a
FV006			Improve municipal financial and administrative capacity	Number of quarterly updated one quarterly basis and report submitted to the CFO	4	4	4	4	4	R.O	n/a	Budget and Treasury	Quarterly report and asset Register	n/a
FV007			Improve municipal financial and administrative capacity	Number of Monthly Asset reconciliation submitted to the CFO	12	12	12	12	12	R.O	n/a	Budget and Treasury	Monthly Asset Recon	n/a
FV008	Improve municipal financial and administrative capacity		Date of Asset register updated on annual basis	2	2	2	2	2	R.O	n/a	Budget and Treasury	Updated Asset Register	n/a	
FV009	Improve municipal financial and administrative capacity		Date of Approved Process Plan	30-Sep-18	30-Aug-18	31-Aug-19	31-Aug-19	31-Aug-19	R.O	n/a	Budget and Treasury	Council Resolution & Process Plan	n/a	
FV010	Improve municipal financial and administrative capacity		Date to Approve Adjustments Budget 2019/20	31-Mar-19	28-Feb-19	29-Feb-20	28-Feb-20	28-Feb-20	R.O	n/a	Budget and Treasury	2018/2019 Adjusted Budget	n/a	
FV011	Improve municipal financial and administrative capacity		Date to Approve Draft Budget 2020/21	31-Mar-19	27-Mar-19	31-Mar-20	26-Mar-20	26-Mar-20	R.O	n/a	Budget and Treasury	2019/2020 Draft Budget	n/a	
FV012	Improve municipal financial and administrative capacity	Date to Approve Final Budget 2020/21	30-May-19	30-May-19	30-May-20	28-May-20	28-May-20	R.O	n/a	Budget and Treasury	Council Resolution & 2019/2020 Final Budget	n/a		
FV013	Improve Reporting and Monitoring	Number of Section 71 Reports, to Mayor, PT and NT	12	12	12	12	12	12	R.O	n/a	Budget and Treasury	Monthly report/Proof of submission to the Mayor, PT & NT	n/a	
FV014		Number of Section 31 Reports (UFRV) submitted to Council and MPAC	4	4	4	4	4	4	R.O	There was no Unauthorised Expenditure reported	Budget and Treasury	Quarterly report & Proof of submission to Council	n/a	
FV015		Submission of in-year monitoring as per MFMA	Number of Section 11 reports to Council	4	4	4	4	4	R.O	n/a	Budget and Treasury	Quarterly report/proof of submission to Council	n/a	
FV016		Submission of in-year monitoring as per MFMA	Number of Section 66 Report to Council	4	4	4	4	4	R.O	n/a	Budget and Treasury	Quarterly report/ proof of submission to Council	n/a	
FV017		Submission of in-year monitoring as per MFMA	Number of Section 52(c) reports to Council	4	4	4	4	4	R.O	n/a	Budget and Treasury	Quarterly report/ proof of submission to Council	n/a	

Project ID	Project Name	Current Ratio	3 months	n/a	n/a	23	17th	Target Achieved	R 0	Could not collect enough revenue due to Lockdown	Implement revenue enhancement strategies to improve collection and have sufficient cash to cover our short term liabilities	Budget and Treasury	Cash Flow Position	n/a
FV018	Revenue enhancement management capacity	Cost Coverage Ratio	3 months	n/a	minus 17 months	1 month	1 month	Target Achieved	R 0	n/a	n/a	Budget and Treasury	Cash Flow Position	n/a
FV019		Number of Monthly reconciliations (Debtors, Bank)	12	12	12	12 monthly reconciliation	12 monthly reconciliation	Target Achieved	R 0	n/a	n/a	Budget and Treasury	Monthly report	n/a
FV021	Revenue recovery plan	% percentage of creditors paid within 30 days	100%	100%	40 % creditors paid	40%	40%	Target Achieved	R 0	n/a	n/a	Budget and Treasury	Quarterly report	n/a
FV022	Improve expenditure control	Number of Monthly report of unauthorised expenditure	12	12	12 reports	10 reports	10 reports	Target Achieved	R 0	There was only 10 Unauthorised expenditure occurred	To report if there are any	Budget and Treasury	Monthly report	n/a
FV033	Procurement and procedures	Date to Approve 2020/2021 procurement plan	30-Jun-19	Not Done	30-Jun-20	Not done	Not done	Target Achieved	R 0	Deby by Departments	To be submitted to council in the next meeting	Budget and Treasury	Council Resolution & Procurement Plan	n/a
FV034		Number of Updated contract register	12	0	12 updates	12 updates	12 updates	Target Achieved	R 0	n/a	n/a	Budget and Treasury	Register Assessment of Service Providers	n/a
FV035	Improve Supply Chain Management	assessment of service providers done annually	n/a	n/a	30-Jun-20	30-Jun-20	30-Jun-20	Target Achieved	R 0	n/a	n/a	Budget and Treasury	Report	n/a
FV036		Number of Bid Reports of meetings convened	4	4	4 reports	4 reports	4 reports	Target Achieved	R 0	n/a	n/a	Budget and Treasury	Quarterly report, Agenda & Minutes	n/a
FV037	Effectively and efficient use of Supply Chain Management	Number of SCM Reports submitted on Quarterly basis to Council	4	4	4 reports	4 reports	4 reports	Target Achieved	R 0	n/a	n/a	Budget and Treasury	Council Resolution & Report	n/a
LOCAL ECONOMIC DEVELOPMENT														
LED001	Enhancement Inked Langalibale Local Economic Development	Date LED Regeneration strategy adopted	30-Jun-19	Not Done	30-Jun-20	30-Jun-20	28-Feb-20	Target Achieved	R400 000.00	n/a	n/a	Planning & Economic Development Department	Council Resolution & Adopted LED Strategy	n/a
LED002		Number of SMME's business development workshop / sessions conducted	15	23	8	3	3	Target Achieved	R 0	It was due to COVID-19 pandemic	To do SMME's business development workshops after the COVID-19 Pandemic	Planning & Economic Development Department	Attendance Registers / Survey forms	All
LED003	Support of local businesses	Number of SMME Developed	n/a	n/a	12	11	11	Target Achieved	R 0	It was due to COVID-19 pandemic	SMME's to be developed after the COVID-19 Pandemic	Planning & Economic Development Department	registration documents & full compliance	All
LED004		Number of Cooperatives developed	n/a	n/a	12	29	29	Target Achieved	R 0	n/a	n/a	Planning & Economic Development Department	registration documents & full compliance	All
LED005		Number of Business and Industrial Surveys conducted	n/a	n/a	8	7	7	Target Achieved	R 0	It was due to COVID-19 pandemic	To be carried out after the COVID-19 pandemic in the next financial year	Planning & Economic Development Department	Attendance Registers / Reports / Programme	All
LED006	To promote tourism development	Number of Local Tourism Forum to be held	2	0	4	1	1	Target Achieved	R 0	It was due to COVID-19 pandemic	To be carried out after the COVID-19 pandemic in the next financial year	Planning & Economic Development Department	Attendance Register, agenda & Minutes	All
LED007		Number of new License applications	n/a	n/a	12	26	26	Target Achieved	R 0	n/a	n/a	Planning & Economic Development Department	application forms, proof of payment	All
LED008	Business Licenses	Number of License renewals	n/a	n/a	95	46	46	Target Achieved	R 0	Dependant on business owners that come in to renewal	Write notices to business owners to renew license	Planning & Economic Development Department	application forms, proof of payment	All
LED009		Number of taxi permits issued Estcourt	n/a	n/a	300	289	289	Target Achieved	R 0	It was due to COVID-19 pandemic	Taxi Association did not come for the renewals	Planning & Economic Development Department	copies of permits issued	
LED010	Licensing	Number of taxi permits issued in Vreeden	n/a	n/a	20	8	8	Target Achieved	R 0	It was due to COVID-19 pandemic	Taxi Association did not come for the renewals	Planning & Economic Development Department	copies of permits issued	
LED011		Number of taxi issued Emangweni	n/a	n/a	108	108	108	Target Achieved	R 0	n/a	n/a	Planning & Economic Development Department	copies of permits issued	All
LED012	Informal Traders	Number of Informal Traders New Permit Applications	n/a	n/a	12	38	38	Target Achieved	R 0	n/a	n/a	Planning & Economic Development Department	copies of permits issued	All

LED03	Permits	Number of Informal Traders permits renewals issued	n/a	n/a	150	42	Target: Achieved	R 0	It was due to COVID-19 pandemic	To issue the renewals when they come	Planning & Economic Development Department	copies of permits issued	All
LED04	Promoting of Local Economy & building social cohesion through LED	Number of Night Market	n/a	n/a	1	1	Target: Achieved	R 1 500	n/a	n/a	Planning & Economic Development Department	advert, news articles, receipts, application forms, pictures	All
LED05	Job Creation	Number of Jobs created through municipality's Local Economic Development Initiatives including capital budget	EPWP-302	EPWP-300	EPWP-300	EPWP-354	Target: Achieved	R 0	n/a	n/a	Community Services	List of beneficiaries and appointment letters	All
COSSQUINIS													
CC001	Improved Spatial Development Framework	Date into Local Municipality Spatial Development Framework Adopted & Adopted	30-Jun-19	Not done	30-Jun-20	Draft SDF in place	Target: Not Achieved	R 1 000 000	Due to COVID-19 Pandemic the indicator was not done	will be advertised and send to council on the 2nd quarter of the 2020/2021 financial year	Planning & Economic Development Department	Council Resolution adopted SDF	n/a
CC002	Implementing Spatial Land Use Management Act	100% of Implementation of SPLUMA	100%	100%	100%	100%	Target: Achieved	R 50 000			Planning & Economic Development Department	Council Resolution & SPLUMA	n/a
CC003	Develop a Single Scheme in terms of Spatial Planning and Land Use Management Act	Date Development of Single Scheme	30-Jun-19	Not Done	30-Jun-20	Not Done	Target: Not Achieved	R 1 000 000	Due to COVID-19 Pandemic the indicator was not done	will be advertised and send to council on the 2nd quarter of the 2020/2021 financial year	Planning & Economic Development Department	Council Resolution & LM Single Scheme document	n/a
CC004	SPLUMA Applications Approvals	Number of Application approvals	14	14	18	12	Target: Not Achieved	R 0	Due to COVID-19 Pandemic the indicator was not done	they will be processed during MPT BI authorised Officer	Planning & Economic Development Department	Council Resolution, Advert and MPT members appointments letters	n/a
CC005	Establishment of Disaster Management Structures & Systems	Date Disaster Management Plan Reviewed	30-Jun-19	Not Done	30-Jun-20	28-May-20	Target: Achieved	R 0	n/a	n/a	Community Services	Council Resolution & Approved Disaster Management Plan	All
CC006	To insure improved response to disasters	Number of Disaster Management Advisory Forum meetings held	4	4	4	3	Target: Not Achieved	R 0	Due to COVID-19 Pandemic	Will sit in the 1st quarter of 2020/2021 financial year	Community Services	Attendance Register	n/a
CC007		Percentage response to reported disasters	100%	100%	100%	100%	Target: Achieved	R 0	n/a	n/a	Community Services	Quarterly Reports/ Incident forms	All
CC008		Number of disaster / fire awareness campaigns held	12	0	12	18	Target: Achieved	R 0	n/a	n/a	Community Services	Monthly Reports/ Attendance registers	All
CC009	To ensure and increase safety and security	Number of municipal fire drills conducted	4	71	4	37	Target: Achieved	R 0	n/a	n/a	Community Services	Quarterly Reports	n/a



ANNEXURE C

PERFORMANCE / AUDIT COMMITTEE REPORT

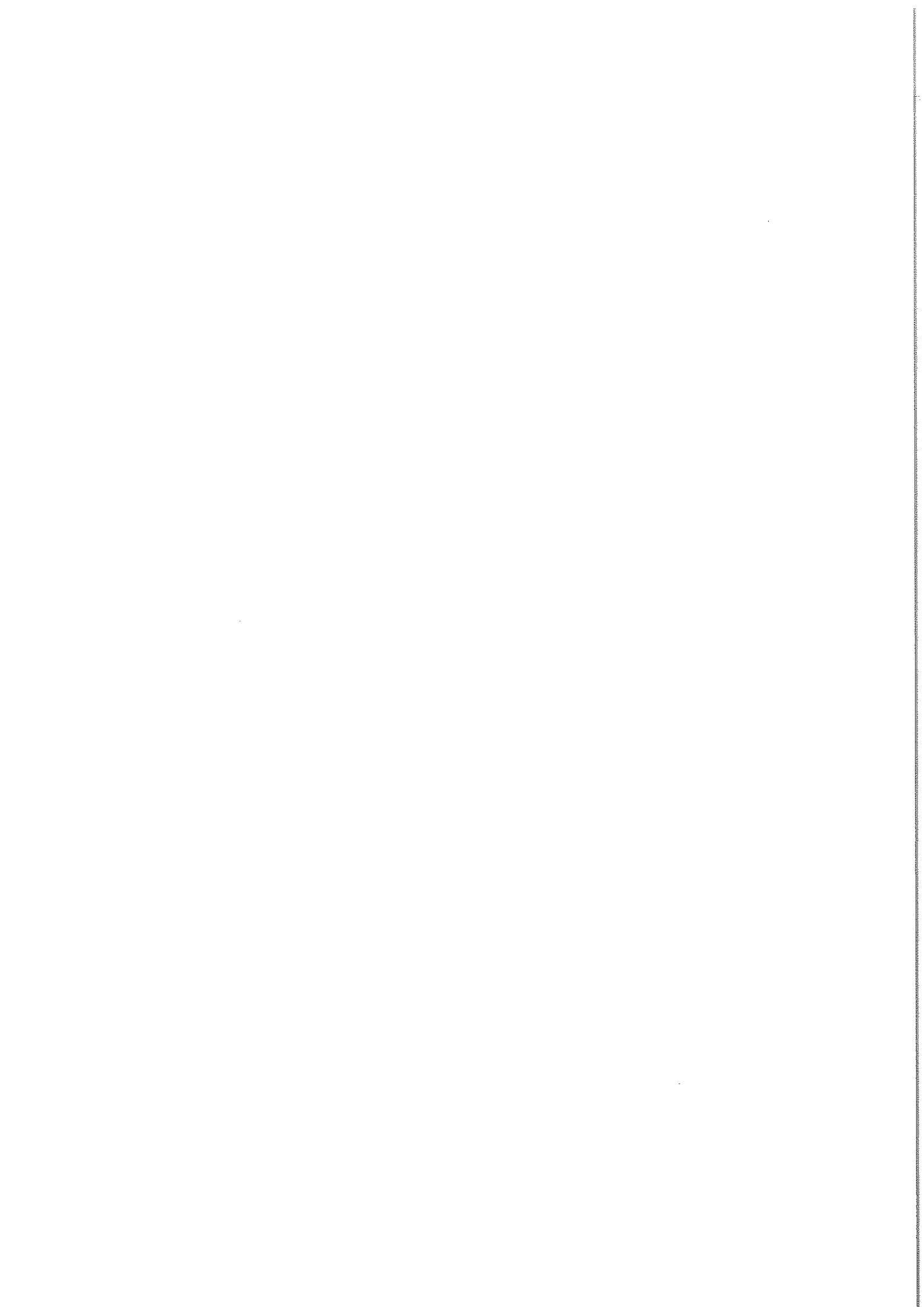


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Audit Committee Report 2019-2020

1. Purpose of This Report

The purpose of the report is to present to Inkosi Langalibalele Municipality Council the Audit Committees' Progress to date carrying out its oversight responses in terms of Section 166 of the Municipal Finance Management Act No 56 of 2003, and as amended (MFMA), Read with Circular No 65 issued by National Treasurer for the in –year ending 30 December 2018.

2. Audit Committee Legislative Requirements

MFMA Act 56 of 2003 Section 166 states clearly the duties of the Audit Committee and we as ILM Audit and Performance Committee always make sure that we abide by this Act as expected by all.

The Audit Committee is independent body which works as advisor to the Council on matters stated below.

1. Internal Financial Controls and Internal Audits.
2. Risk Management
3. Accounting Policies
4. The adequacy, reliability and accuracy of financial reporting and information.
5. Performance Management
6. Effective Governance
7. Compliance with this Act (MFMA) the annual Division of Revenue Act (Dora) and any other applicable legislation.
8. Performance evaluation
9. Any other referred to it by the Municipality.

3. Audit Committee Meetings and Attendance

Under this subject I wish to start by thanking the Council for considering our request by adding 02 more members to our Audit Committee, this initiative is going to be helpful to us as we continue rendering our services as enshrined on MFMA (Ref Page 05 of AC Agenda dated 17 February 2020)

The 02 additional members are having specialities on Performance Management and on Information Technology respectively.

The 02 additional members are:

- Mr Sifiso Nxumalo- Information Technology Specialist
- Mr Bheki Dladla- Performance Specialist

The above mentioned members managed to seat on our last meeting of 2019-2020 financial year.

The audit Committee Charter requires that the audit Committee Comprises a minimum of 03 Members whom in terms of section 166 (4) (b) of the MFMA must meet at least four times a year.

During 2019-2020 Financial year, the Committee has managed to meet and perform its duties.

The Committee had schedule of meetings according to the Municipality's corporate calendar.

The table below reflects the meetings that we convened as for 2019-2020 financial year.

No .of Meetings	Actual Date	Audit Committee Attendance	Comments
1	26 June 2019	66,67 Apology Received 100/3X3=66,67	Minutes of the Meeting – Annexure 1
2	22 August 2019	66,67 Apology Received 100/3X2=66,67	Minutes of meeting are outstanding due to errors which were discovered on it.
3	22 August	66,67 Apology Received 100/3X2=66,67	This was a Special Meeting aimed to Review the AFS and APR FOR Financial year 2018-2019
4	17 February 2020	100%	Minutes of the meeting – Annexure 02
5	26 June 2020	100%	Minutes of the Meeting – Annexure 03

4.Actions to address Finding raised by AG

On the last financial year Auditor General on their Management Letter raised some matters which were to be addressed by Management and the Council, we as the Audit Committee can confirm that those issues were brought to us and as far as we know the management and other role players took it upon their shoulders to address those findings and they came back to us and reported that they are working tirelessly in addressing those matters.

5.Annual Financial Statements Review

For the purposes of executing its statutory duties as contained in section 166(2)(a) of MFMA as well as its mandate set out in the Audit Committee Charter, the Audit Committee relies on the work performed by the internal Audit Unit.

The act mandates us as the Audit Committee to Review the AFS on every Financial Year (Section 166 (2) b, c, d.

The AFS were presented to us and we took it upon our shoulders and make sure that we seat and Review the AFS.

On our Review of AFS we also noticed the Following:

-Our collection of Revenue has improved.

-We also noticed that our financial control is also improving.

-We also noticed with concern that the system we are using as Municipality has an impact on the errors which occurs on our AFS.

We reviewed and recommended on AFS and some of our Recommendation are same as the recommendations we tabled on the previous financial year, like the concern over the co-sourcing of service providers instead of capacitating the staff we have and use them to do the work/render services we want.

6. Annual Performance Review

We as the Audit Committee on our scope of work also serve as the Performance Committee and this tusk also is very crucial for the benefit of our people and for the growth of Municipality.

Delivering services for our people is their right which enshrined on our Constitution and our Municipality should honour its people by delivering required services to them (SA Constitution Chapter 2)

We do this work in terms of Regulation 14(2) of the municipal Planning and performance Management Regulations, 2001.

After the internal Audit Component has presented their report to us we as the AC noticed that services are been rendered to our people and some of other projects will prolong and be completed on the following financial year which is 2020-2021.

We also noted with concern that lack of POE, s is still a big challenge which needs to be confronted and dealt with decisively.

7. Performance Assessment of Senior Managers

As per MFMA all Sections 54,56 &57 Managers should undergo the performance assessment session.

For this exercise to be able to happen the panel which consist Chairperson's of the portfolio committees, Mayor & Manager from our Municipality, Mayor and Manager from neighbouring Municipalities and AC Chairperson should be moulded.

The tusk of this panel is to review the Annual Performance of every Senior Manager.

Work had to be done based on the Service Delivery Budget Implementation Plan (SDBIP) and below are the highlights of the sessions I participated on as the Chairpersons of AC.

- A. Great improvement when it comes to service delivery.
- B. Some of the departments have done their work very well based on the budget given.
- C. Some of the Managers came un-prepared relying only on prepared report.
- D. Some of the panel members requested to be released/earlier before the process is completed.

8. Fleet Management

Our Municipality is owning fleet therefore there will always be expenditures related to its operation and maintenance.

Vehicles also needs fuel and licencing and these services requires to be done unceasingly.

The internal Audit Component prepared and tabled the report to us and below are the highlights of the report which was tabled to us:

1. Failure to sign the trip sheets by Fleet Operators.
2. Management failure to review the trip authority forms.
3. The un-authorized trips.
4. Dents on some of the municipal vehicles.
5. Some of the municipal Vehicles are filthy/not clean.

9. Other Collaborating Structures

We the AC are working in collaboration with other internal structures, and all these structures are carrying the same mandate of assisting the institution.

The Municipal Public Account Committee

Reference-Municipal Public Account Committee Section 79 of Municipal Structures Act 117 of 1998, the purpose of the Committee is to perform oversight function on behalf of the Council over the executive functionaries of the Council to the extent set out herein.

The Chairperson of both Audit Committee and MPAC should seat on the meetings of each committee in order to keep that link and render support to each structure.

Allow me to confirm that Chairperson's of both Structures do seat on the meetings of both Committees respectively.

On the following dates I attended the MPAC Meetings:

11 June 2019

21 August 2019

23 April 2020

Allow me to states some of the matters which have been submitted for consideration by MPAC:

1. Irregular, wasteful, fruitless and un authorised expenditures.
2. MPAC terms of Reference
3. AG Action plan

I am happy to inform the council that through the help of Internal Audit the MPAC now seats and is doing its work.

10.Risk Management

Management of Risk is sacrosanct for every Entity which is aiming at delivering services to its clients or People.

The municipality should have zero tolerance to attitude of fraud and make sure that fraud, corruption and misconduct can't affect its assets and financial well-being in keeping with zero tolerance approach, acts of fraud, corruption and misconduct will not be tolerated at any level.

The Risk Register was presented to AC, it shows clearly the responsibilities of Accounting officer and Managers in ensuring that the entity under their control has effective, efficient and transparent systems of financial and risk management and internal control.

The risk Assessment report issued by Provincial Treasurer was presented and noted by AC.

11.External Audit Report

The Audit Committee has noted with great concern the audit opinion passed by AGSA in the past financial year.

Getting adverse opinion in 02 consecutive terms is something we should worry about and do something to better our state.

We the AC are monitoring the implementation of corrective actions/measures and a

Progress made by management, by relying on the audit updates and reviews of the action plan.

12.Functionality of Wards

It was reported to AC that our wards status is not the same meaning that some are functional and some are not.

We as the AC were so concerned after getting this report since we all know that the dysfunctionality on wards may hinder or badly affect the service delivery.

Therefore, we recommend that these actions be taken:

- Ward Audit should be done timeously.
- Ward based structures be capacitated and given tasks.
- Ward champions to consider preparing weekly update on ward performance and share it with relevant stakeholders in order for them to address the concerns and take necessary actions/interventions to assist the ward.

13.ILM, s Financial Cash Flow

The ILM is experiencing financial challenges due to old existing debts and recently due to outbreak of Covid 19 epidemic which is badly affecting the collection of Revenue.

In trying to remedy the situation our Council needs to execute stricter budgetary controls to improve the municipality's financial position and implement financial recovery through directive of administrator.

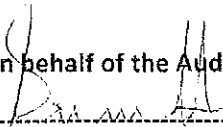
14. Supplementary Recommendations

1. Review of organogram and appointment of Risk officer/Risk Manager.
2. Appointment and training of Risk Committee.
3. Workshop for Management to familiarise themselves with policies (E.g. Standard operating procedures)
4. Staff capacitation in order for them to be able to occupy vacant positions internally.
5. Appointment of personnel who will deal directly with fleet (Fleet Manager/Officer).
6. Automating/systemizing fleet coordination to avoid any form of corruption.
7. Council to consider approving virtual meetings for AC during challenging times.

15. Conclusion

We as the AC of ILM humbly tabled this report before the Council hoping that our report will be helpful to the Council and be able to give Guidance you as to where and how the Council should adjust with an aim of making our Municipality to perform even better.

On behalf of the Audit Committee



Mr Sonto Thusi (AC Chairperson) Ref BD 32678

